

St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 2nd June 2026 commencing at 7.30pm.

Present: Cllrs: R Martin, Chairman, R Ashton, Vice Chairman, J Bellringer, G Smith, N Campbell,
R Chadwick, G Martin and Mrs C Bray

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were 8 members of the public present.

Item No		Action By
1	Apologies. Apologies received from Cllr P Sandy and Cllr M Slater for absence.	
2	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Election of Vice Chairman. Cllr Smith nominated Cllr R Ashton as Vice Chairman and this was seconded by Cllr Chadwick with all in favour. There were no other nominations and Cllr Ashton accepted the position; signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
5	Conflict of Interest with BDO LLP Form. It was RESOLVED that there is no conflict of interest between St Mabyn Parish Council and BDO LLP, proposed by Cllr R Martin, seconded by Cllr G Martin with all in favour. Form signed to confirm.	Clerk
6	Annual Governance Statement, AGAR 2025/26. It was RESOLVED to complete and approve the Annual Governance Statement for 2025/26, proposed by Cllr Smith, seconded by Cllr Bray with all in favour.	Clerk
7	Notification for the commencement date for the Notice for the Exercise of Public Rights – Unaudited AGAR 2025/26. It was RESOLVED that the commencement period is as follows – Announcement 3 rd June 2026, period commencing on Thursday 4 th June 2026 and ending on Wednesday 15 th July 2026, proposed by Cllr R Martin, seconded by Cllr G Martin with all in favour.	Clerk
8	Unitary Councillor’s Report. Cllr Moorcroft has had a conversation with Jon Groves, Chapelfield, and it is still the intention of the developer to complete the site. Apparently, there are licences from the Environment Agency to allow the site to have bonfires. Regarding the S106 Agreement, Richard Hawking, Cornwall Council is meeting with Westward Housing to discuss the affordable dwellings. There is £143K held on behalf of the Parish Council and there is three years left in which to spend it. The next CAP meeting will be on the 15 th June, Cllr G Martin is the representative for the Parish Council. Cllr Moorcroft read out an email from Gemma Dunn, Cornwall Council regarding the Local Development Order. There will be a Teams meeting on Wednesday 10 th June to discuss this further with the Parish Councils and the	Clerk

	<p>d) Update on the S106 money. Already covered.</p> <p>e) Other planning matters. Survey for the Diocese. Already covered.</p> <p>f) NPS. It was RESOLVED to produce a Neighbourhood Priority Statement and to designate the Parish of St Mabyn as the area for the Statement. The Clerk will complete the form and submit to Cornwall Council. Proposed by Cllr R Martin, seconded by Cllr Bray with all in favour.</p>	Clerk
14	<p>Minutes from the meeting held on Tuesday 12th May 2026.</p> <p>a) Annual Parish Meeting</p> <p>b) Annual Parish Council Meeting</p> <p>c) Monthly Parish Council Meeting</p> <p>It was RESOLVED that the above Minutes are a true record of the meetings, proposed by Cllr Smith, seconded by Cllr G Martin with all who had been present at the meetings in favour.</p>	
15	Matters Arising from the above Minutes. None	
16	Village Hall. No update.	
17	Longstone. It was reported that the VAS was fitted where the available pole was situated.	
18	<p>King George V Playing Field</p> <p>a) Cllr Ashton has ordered the new goal nets.</p> <p>b) The grass will be cut as soon as the weather allows.</p>	
19	<p>Cemetery</p> <p>The Clerk has mapped the proposed disabled access and has sent to the Diocese.</p>	Clerk
	<p>Footpaths</p> <p>Cllr G Martin said at the last meeting that Community Pay Back has said that it is happy to carry out the cutting. No other tenders have been received. The Clerk will contact Tim Pitt again to discuss the details of the LMP.</p>	Clerk
1	Highway Matters. Nothing to report.	
22	<p>Car Park and Toilets</p> <p>Dave Masters is struggling to get scalplings for the car park but should be in the next week or so.</p>	
23	<p>Correspondence</p> <p>a) CORMAC Forum. 11th June at Bodmin Rugby Club. The Clerk reminded those Members who might wish to attend.</p> <p>b) Police Report. Noted</p> <p>c) Thank you card from the St Mabyn Bell Ringers for the grant that the Parish Council gave towards the costs of the bell repairs.</p>	
24	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the payments for May 2026 proposed by Cllr R Martin, seconded by Cllr G Martin with all in favour of the following:</p> <p>Online – L Coles, Clerk’s salary, office and expenses for May</p> <p>Online – HMRC, Clerk’s May PAYE and Employer NIC</p> <p>Online – St Mabyn Village Hall, Hire of hall - £23.00</p> <p>Online – St Mabyn Village Hall, cleaning of toilets, May- £140.00</p> <p>Online – St Mabyn Village Hall, cleaning materials - £12.00</p> <p>Online – CL Accounting, Internal Audit - £300.00</p> <p>Online – Savills UK Ltd, rent for car park - £160.72</p> <p>Online – WesternWeb, renewal of web space etc. - £92.40</p>	

	<p>Online – St Mabyn Village Hall, 50% of water bill - £107.43 Direct Debit – Monthly account charge, Unity Trust Bank - £7.00</p> <p>b) RECEIPTS – Cornwall Council LMP 25/26- £1379.34</p> <p>c) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for May 2026 proposed by Cllr G Martin seconded by Cllr Bray with all in favour.</p> <p>d) AGAR 2025/26 Accounting Statement. It was RESOLVED to approve the Annual Accounting Statement for 2025/26 as prepared by the Responsible Financial Officer and for the Chairman to sign it as true and correct, proposed by Cllr Bray and seconded by Cllr G Martin, with all in favour.</p> <p>e) It was RESOLVED to increase the Clerk’s mileage allowance from 45p to 55p in line with HMRC guidelines. Proposed by Cllr Ashton, seconded by Cllr G Martin with all in favour.</p>	
21	Any Other Business. No matters brought forward.	
22	<p>Items for the next agenda.</p> <ul style="list-style-type: none"> • Social Housing in St Mabyn • Working Group 	
23	Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 7 th July commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.	

There being no further business to transact the Chairman closed the meeting closed at 9.23pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk