

**St Mabyn Parish Council**

**Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,  
on Tuesday 3<sup>rd</sup> March 2026 commencing at 7.30pm.**

**Present:** Cllrs: G Smith, Chairman, R Martin, Vice Chairman, R Chadwick, J Bellringer, R Ashton,  
N Campbell, P Sandy, G Martin and Mrs C Bray

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were 23 members of the public present.

<b>Item No</b>		<b>Action By</b>
<b>1</b>	<b>Apologies.</b> Apologies received from Cllr M Slater	
<b>2</b>	<b>Declarations of Interest.</b> <b>a) Agenda Items.</b> None declared. <b>b) Gifts.</b> None declared.	
<b>3</b>	<b>Consideration of written requests for dispensation.</b> None received.	
<b>5</b>	<b>Public Participation. This item was brought forward with the Members permission.</b> A member of the public said that the recent ecological, utility and bore hole surveys carried out on the fields around the village make it reasonable to assume that proposed development is being considered. He asked that the Parish Council is proactive even though no planning application has been brought forward. A member of the public spoke about the Neighbourhood Development Plan (NDP). The Chairman said that the Parish Council spent several years developing a Plan but at that stage the local landowners felt that it prejudiced their interests and so the Plan was shelved. The Clerk gave an update on the Parish Council's EOI in developing a Neighbourhood Priority Statement. Another member of the public said that a survey should be carried out. It was said that this should be directed to the Diocese as the landowner. The rules of the Diocese state that local people should be consulted before any planning application can go ahead. Cornwall Council has responded to the Call for Sites by saying that the southern field is viable for the development of 118 houses and the northern field is viable for 38 houses. A member of the public said that there is a need to influence the Diocese, there is a petition against any development, which bears 350 signatures and this should form part of the argument against the Glebe land being developed.	
<b>6</b>	<b>Response to Public Participation.</b> It was <b>RESOLVED</b> to support a survey/questionnaire of the whole Parish, which will be put to the Diocese, <b>proposed by Cllr Ashton, seconded by Cllr Bray with all in favour.</b>	<b>Clerk</b>
<b>4</b>	<b>Unitary Councillor's Report.</b> Cllr Moorcroft said that the 20mph consultation has finished and will be rolled out in St Mabyn as per the suggested plan. There are 517 potholes being reported daily with 358 being repaired every day.	

	<p>Cllr Moorcroft has emailed SWW and has been told that they are still waiting for the EA licence.</p> <p>Cllr Moorcroft attended a Healthy Waters summit at County Hall last Friday. Boardmasters is asking for an increase in the volume at certain times, by an extra 5 or 10 decibels, and this is to be decided by a Committee, of which Cllr Moorcroft is a member. He is also attending a Licensing Committee on Friday to discuss taxi licences.</p> <p>The Expression of Interest to the Highways Improvements Fund that St Mabyn Parish Council submitted will be discussed by the CAP panel on the 17<sup>th</sup> March 2026. It is hoped that this scheme will be put forward for implementing this year but it could go forward to the second year of funding.</p>	
7	<p><b>Chapelfield.</b> Jon Groves was not present at this meeting despite the Clerk's invitation. It was said that there is not a lot of activity on the site at the present time and the Clerk will email him again and ask him to attend the next meeting to give an update.</p>	Clerk
8	<p><b>South West Water.</b> The EA has not issued the licence yet and so Rectory Lane is not switched on. One of the tankers taking waste away from Chapelfield has damaged the churchyard wall by the Memorial; this is a PCC issue as it is church property.</p>	
9	<p><b>Planning</b></p> <p>a) <b>Planning applications received before the agenda was finalised: None</b></p> <p>b) <b>Planning applications received after the agenda was published:</b>  <b>PA26/01179</b> 8 Wadebridge Road, St Mabyn, Bodmin, Cornwall. Proposed two storey extension. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr G Martin, seconded by Cllr Chadwick with all in favour.</b></p> <p>c) <b>Planning decisions received from Cornwall Council: None</b></p> <p>d) <b>Cornwall Council Housing Representative and S106 money.</b> No update.</p> <p>e) <b>Other planning matters.</b> The Clerk had reported that St Mabyn will be part of the launch for a NPS in late spring and at that time Cornwall Council will send through the links for consultative surveys etc.</p>	
10	<p><b>Minutes from the meeting held on Tuesday 3<sup>rd</sup> February 2026.</b>  It was <b>RESOLVED</b> that the above Minutes are a true record of the meeting, <b>proposed by Cllr R Martin, seconded by Cllr Bray with all who had been present at the meeting in favour.</b></p>	
11	<p><b>Matters Arising from the above Minutes.</b> None</p>	
12	<p><b>Village Hall.</b> The AGM is being held next Tuesday, 10<sup>th</sup> March, and the Clerk will attend as representative of the Parish Council.</p>	
13	<p><b>Longstone.</b> It was <b>RESOLVED</b> to purchase the VAS for Longstone following receipt of the quote for £2500+VAT, <b>proposed by Cllr Smith, seconded by Cllr R Martin with all in favour.</b></p> <p>At a recent coffee morning the clerk was asked about reinstating a well on the verge outside Penwine Cottage, Longstone. The landowner would need to be consulted before any further action can take place and the clerk will liaise with Cllr Moorcroft on this.</p>	Clerk Clerk
14	<p><b>Assertion 10.</b> It was <b>RESOLVED</b> to adopt the Data Protection Policy as circulated by the Clerk. <b>Proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour.</b></p>	Clerk
15	<p><b>Councillor Conduct and the Clerk's Role</b>  The Clerk reminded Councillors that any actions going forward are fully</p>	

	<p>endorsed by the Council; no Councillor can act unilaterally on behalf of the Council without a mandate from the Council.</p> <p>Any actions taken by Councillors without the mandate/endorsement of the Council must be undertaken in a personal capacity and no allusion to being a member of the Parish Council should be made.</p> <p>Meetings outside of the Parish Council meeting should not take place without the endorsement of the Full Council.</p> <p>The Clerk, as the Data Protection Officer for the Parish Council, is the vehicle through which correspondence and information is presented to Council.</p> <p>The Clerk will put the email addresses on the website of those Councillors who want them displayed.</p>	
16	<p><b>King George V Playing Field.</b></p> <p>a) The Clerk has received a new quote from Kompan, £8422.91 with discount applied and it was <b>RESOLVED</b> to purchase the equipment specified (two rocker/springers and a basket swing), <b>proposed by Cllr Ashton, seconded by Cllr G martin with all in favour.</b></p> <p>b) It was <b>RESOLVED</b> to pay £360.00 for the field to be scarified, <b>proposed by Cllr Ashton, seconded by Cllr Bray with all in favour.</b> Cllr Ashton will inform the relevant party.</p> <p>c) Cllr Ashton reported that the mower has been recently serviced.</p>	<p><b>Clerk</b></p> <p><b>RA</b></p>
17	<p><b>Cemetery.</b></p> <p>a) Memorial Bench. The bench has been ordered but there is a five week lead time on delivery.</p> <p>b) Disabled Access. The Clerk has looked at the original deed and correspondence from 1992/1993 and has discovered a rider which clearly states that there will be a permissive right of access to the cemetery from St Tudy Road, through the opening in the north eastern corner of the cemetery extension. It has been decided that the Parish Council will proceed with the disabled access and pathway through the Cemetery. The Clerk will write to Revd. Robin Thwaites and thank him for his interest and help.</p>	<b>Clerk</b>
18	<p><b>Footpaths.</b> No tenders have been received. The Clerk will email a copy of the advert to Cllr Ashton, who will advertise it again. The Clerk was also given the name of a local contractor by Cllr Moorcroft and she will make contact.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
19	<p><b>Highway Matters.</b></p> <p>a) Already discussed</p> <p>b) Expression of Interest. Already discussed</p>	
20	<p><b>Car Parks and Toilets.</b></p> <p>a) The scalplings are being sourced.</p>	
21	<p><b>Correspondence</b></p> <p>a) Police Report. <b>Noted</b></p> <p>b) Consultation on Camel River Local Development Order, Cornwall Council. <b>Noted</b></p>	
22	<p><b>Finance</b></p> <p>a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments for February 2026 <b>proposed by Cllr Smith, seconded by Cllr Bray with all in favour of the following:</b></p> <p>Online – L Coles, Clerk’s salary, office and expenses for February</p> <p>Online – HMRC, Clerk’s February PAYE and Employer NIC</p>	

	<p>Online - Savills, rent for the car park - £160.72  Online – St Mabyn Village Hall, Hire of hall - £20.00  Online – St Mabyn Village Hall, cleaning of toilets - £133.00  Online – I SPY SOLAR LTD, repairs to Hall roof and solar panels - £2246.40  Online – CornwallALC, Training for Assertion 10 - £15.00  Direct Debit – Monthly account charge, Unity Trust Bank - £6.00</p> <p><b>b) RECEIPTS</b> – Memorial Hall, donation towards hall roof repair - £936.00  Community Shop, donation towards roof repair - £936.00</p> <p><b>c) Bank Reconciliation (Circulated to Members).</b> It was <b>RESOLVED</b> to approve the bank reconciliations for February 2026 <b>proposed by Cllr Smith seconded by Cllr G Martin with all in favour.</b></p> <p><b>d)</b> It was <b>RESOLVED</b> to pay a grant to the PCC for the restoration of the church bells, £2000, <b>proposed by Cllr Smith, seconded by Cllr G Martin with all in favour.</b></p> <p><b>e)</b> It was <b>RESOLVED</b> to appoint CL Finance LLP as the internal auditor for 2025/26, <b>proposed by Cllr Smith, seconded by Cllr G Martin.</b></p>	
<b>23</b>	<b>Any Other Business.</b> Nothing brought forward	
<b>24</b>	<b>Items for the next agenda.</b> <ul style="list-style-type: none"> <li>• Survey for the Diocese</li> </ul>	
<b>25</b>	<b>Date of next meeting.</b> The next meeting of St Mabyn Parish Council will be held on <b>Tuesday 14<sup>th</sup> April 2026</b> commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.	

There being no further business to transact the Chairman closed the meeting closed at 9.12pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)