

**St Mabyn Parish Council**

**Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 3<sup>rd</sup> February commencing at 7.30pm.**

**Present:** Cllrs: R Martin, Vice Chairman, R Chadwick, J Bellringer, R Ashton, N Campbell, Cllr M Slater, Cllr P Sandy and Cllr Mrs C Bray

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were 7 members of the public present.

<b>Item No</b>	<b>Councillor R Martin, Vice Chairman, took the meeting in the absence of the Chairman</b>	<b>Action By</b>
<b>1</b>	<b>Apologies.</b> Apologies received from Cllr G Smith, Chairman and Cllr G Martin.	
<b>2</b>	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> None declared. b) <b>Gifts.</b> None declared.	
<b>3</b>	<b>Consideration of written requests for dispensation.</b> None received.	
<b>4</b>	<b>Unitary Councillor's Report.</b> Cllr Moorcroft said that he had received a request for a new speed camera at Longstone. There is already a post in situ for the VAS to be installed.  The state of St Tudy Road to Trevisquite will be looked at by the Highways Supervisor in due course. Oliver Jones, Highways Manager, has said that the amount of road defects reported has doubled in the past year and over last weekend 1000 defects were reported. Highways only have a budget to deal with small repairs and not complete resurfacing.  An email was sent to the Council regarding funding towards a community bus at Lanivet. The Clerk will send a reply.	<b>Clerk</b>
<b>5</b>	<b>Public Participation.</b> A member of the public said that a VAS is needed at Longstone and recent speed watches have indicated this need.  A member of the public spoke about a Neighbourhood Priority Statement and the recent Call for Sites. Three sites have been put forward in St Mabyn but they are classified as amber; green being the higher classification. The Glebe land behind the Church and the School that has been put forward could support up to 250 houses and the site beside the Lawn Cemetery in St Tudy Road could support up to 30 houses. Surveyors have been observed on these sites recently but no planning application has been brought forward.	
<b>6</b>	<b>Response to Public Participation.</b> The Clerk will contact Cornwall Council and ask when St Mabyn can start the process of developing a Neighbourhood Priority Statement, highlighting the urgent need for the Parish Council to bring this forward.  A VAS for Longstone will be discussed under agenda item 13. Longstone.	<b>Clerk</b>
<b>7</b>	<b>Chapelfield.</b> The Clerk will invite Jon Groves to attend the next meeting.	<b>Clerk</b>
<b>8</b>	<b>South West Water.</b> A petition has been submitted which has triggered a consultation. No decision has been made on the Rectory Lane site. Tankers are continuing to remove the waste from Chapelfield.	
<b>9</b>	<b>Planning</b> a) <b>Planning applications received before the agenda was finalised:</b> None b) <b>Planning applications received after the agenda was published:</b> None.	

	<p>c) <b>Planning decisions received from Cornwall Council:</b> None</p> <p>d) <b>Cornwall Council Housing Representative and S106 money.</b> No update.</p> <p>e) <b>Other planning matters.</b> Nothing to report.</p>	
10	<p><b>Minutes from the meeting held on Tuesday 2<sup>nd</sup> December 2025.</b> It was RESOLVED that the above Minutes are a true record of the meeting, proposed by Cllr Bray, seconded by Cllr Chadwick with all who had been present at the meeting in favour.</p>	
11	<b>Matters Arising from the above Minutes.</b> None	
12	<b>Village Hall.</b> The meeting room is complete and has been signed off by the Building Inspector; a completion certificate is awaited.	
13	<p><b>Longstone.</b> It was RESOLVED to purchase another VAS for Longstone, proposed by Cllr Bray, seconded by Cllr Slater with all in favour. However, the Clerk will get details of the capabilities of the VAS and also a price from ElanCity and report at the next meeting before a purchase is made.</p>	Clerk
14	<p><b>Assertion 10.</b> It was RESOLVED to adopt the IT Policy as circulated by the Clerk. Proposed by Cllr Campbell, seconded by Cllr Chadwick with all in favour. The Clerk will bring further documents for approval at the next meeting and stressed that everything had to be in place by the 31<sup>st</sup> March 2026. After this time the Clerk will only communicate Council business to the Members using their .gov.uk domain emails, as this is owned by the Council and is secure and is in line with legislation.</p>	Clerk
15	<p><b>King George V Playing Field.</b></p> <p>a) Cllr Ashton has discussed the three quotes with the volunteers and it was agreed that the cheapest option is the one to proceed with (all quotes were like for like). The Clerk will look at all three and report the definitive cost to the Council at the March meeting. It was agreed that Cllr Ashton and the volunteers can look at the mechanism for the roundabout.</p> <p>b) Cllr Ashton asked if the Council would pay £360 to have the field scarified. The Members will look at the playing field and a decision will be made at the March meeting.</p>	Clerk  RA
16	<p><b>Cemetery.</b></p> <p>a) Memorial Bench. The family that installed the original bench has offered to pay for the new one but would wish to keep it solely in memory of their loved ones. The Clerk made a suggestion of planting memory trees at the cemetery for other bereaved families to use. The Clerk will ask Forest for Cornwall about available trees for this purpose.</p> <p>b) Disabled Access. The Clerk has liaised with David Masters who will get three quotes from contractors for installing the path and access.</p>	Clerk
17	<b>Footpaths.</b> To be out for tender for March meeting	Clerk
18	<p><b>Highway Matters.</b></p> <p>a) The new VAS signs have been installed by Highways. A new one for Longstone has been already discussed.</p> <p>b) Expression of Interest. Car parking at the crossroads of Wadebridge Road and Station Road and St Tudy Road is becoming a serious problem. Vehicles parking on the junction are impeding other road users from manoeuvring safely. The 96 bus has already stopped coming in to the village because it cannot turn safely at the junction. The Clerk will submit a new EOI to the CAP highways fund requesting double yellow lines to be installed on all four sides of the crossroads.</p>	Clerk

19	<p><b>Car Parks and Toilets.</b></p> <p>a) EV Charging Units. Nothing to report</p> <p>b) As soon as road scalings are available these will be purchased to resurface the car park behind the Peace Memorial Hall.</p>	
20	<p><b>Correspondence</b></p> <p>a) Police Report. <b>Noted</b></p> <p>b) Cornwall Council Call for Sites resurfacing scheme for the Camel Trail <b>Noted.</b></p> <p>c) Consultation on Camel River Local Development Order, Cornwall Council. <b>This consultation has been lifted.</b></p>	
21	<p><b>Finance</b></p> <p>a) <b>Payments.</b> It was <b>RESOLVED</b> to ratify the payments made for December 2025 and to make the payments for January 2026 <b>proposed by Cllr R Martin, seconded by Cllr Bray with all in favour of the following:</b></p> <p>Online – L Coles, Clerk's salary, office and expenses for December</p> <p>Online – HMRC, Clerk's December PAYE and Employer NIC</p> <p>Online – L Coles, Clerk's salary, office and expenses for January</p> <p>Online – HMRC, Clerk's January PAYE and Employer NIC</p> <p>Online - Smith of Derby, service for Parish Clock - £396.00</p> <p>Online – WesternWeb setting up new laptop - £72.00</p> <p>Online WesternWeb, annual renewal of web space an SSL cert - £96.00</p> <p>Online – St Mabyn Village Hall, Hire of hall - £30.00</p> <p>Online – ElanCity UK, purchase of 2 x VAS - £5614.80</p> <p>Online – St Mabyn Village Hall, cleaning of toilets - £224.00</p> <p>Online – St Mabyn Village Hall, cleaning materials - £63.91</p> <p>Direct Debit – Monthly account charge, Unity Trust Bank - £6.00</p> <p>Internal transfer of £15000 from current to deposit account.</p> <p>b) <b>RECEIPTS</b> – None</p> <p>c) <b>Bank Reconciliation (Circulated to Members).</b> It was <b>RESOLVED</b> to approve the bank reconciliations for December 2025 and January 2026 <b>proposed by Cllr Chadwick, seconded by Cllr Bray with all in favour.</b></p>	
22	<p><b>Any Other Business.</b> Nothing brought forward</p>	
23	<p><b>Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• Neighbourhood Priority Statement</li> <li>• Assertion 10 policies and documents</li> <li>• Quotes for play equipment and scarifying King George V playing field</li> <li>• Memory trees</li> </ul>	
24	<p><b>Date of next meeting.</b> The next meeting of St Mabyn Parish Council will be held on Tuesday 3<sup>rd</sup> March 2026 commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.</p>	

There being no further business to transact the Chairman closed the meeting closed at 8.58pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)