

# St Mabyn Parish Council

## Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 1<sup>st</sup> July 2025 commencing at 7.30pm.

**Present:** Cllrs: G Smith, Chairman, R Martin, Vice Chairman, R Ashton, R Chadwick, J Bellringer  
M Slater, P Sandy and N Campbell.

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were 6 members of the public present.

Item No		Action By
1	<b>Apologies.</b> Cllr Mrs C Bray and Cllr G Martin for absence and Cllr R Martin for being late to the meeting.	
2	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> None declared. b) <b>Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received.	
5,6,7,8	<b>With the permission of the Members the Chairman moved these items, 5/6 Public Participation; 8 Chapelfield and 9 South West Water, up the agenda.</b> 5/6 PP. A member of the public asked if the Parish Council had been asked by Cornwall Council to identify any sites for development under the Call for Sites scheme. The Chairman said that two sites have been offered by the Diocese (Glebe land); one in St Tudy Lane to the rear of the Lawn Cemetery and the other on land behind the Scout Hut towards Pencarrow. 7 Chapelfield. It has been reported that the frequency of tankers will soon increase from twice a week to three times a day. 8. South West Water. An email invitation has been extended to the Parish Council to attend a virtual meeting with SWW. The Clerk will arrange a date but the Members will send their questions to the clerk, to be collated and presented to SWW in readiness for the meeting. Cllr Moorcroft will also be included in the invitation and the Clerk will ask the Environment Agency to attend as well. There is no legal requirement for Cornwall Council to consult with the EA but a variation of permit application has been consulted with them, for a temporary fix to Rectory Lane. The Tree Officer has raised an objection. There is no infrastructure for future developments.	Clerk
4	<b>Unitary Councillor's Report</b> Councillor Moorcroft reported that he has a new point of contact for SWW. The bus shelter was painted yesterday.	
5	<b>Public Participation. Already Covered.</b>	
6	<b>Response to Public Participation.</b> Covered	
7	<b>Chapelfield.</b> Already covered.	
8	<b>South West Water.</b> Covered above	
9	<b>Planning</b> a) <b>Planning applications received before the agenda was finalised:</b> None b) <b>Planning applications received after the agenda was published:</b> None	



	cemetery.	
16	<p><b>Footpaths.</b></p> <p>It was questioned whether the Probation Service is cutting the footpaths. The Clerk will contact Tim Pitt.</p> <p>Cllr Ashton said that he knows of someone who might be interested in the Footpath Maintenance Contract if the Probation Service is not going to do it.</p>	Clerk
17	<p><b>Highway Matters.</b></p> <p>Highways are replacing the road in front of St Mabyn Inn to the Church steps. There is a large Sycamore tree at Green Wix Parc that is overgrown and forcing large vehicles such as tractors in to the middle of the road. The Clerk will contact Cornwall Council and ask for this to be cut back.</p> <p>The Clerk will report the overgrown hedges in Watergate Lane to Cornwall Council.</p>	Clerk Clerk
18	<p><b>Car Parks and Toilets.</b></p> <p>Due to the increase in vandalism it was agreed that the public toilets will be open to coincide with the Community Shop hours of opening, because the shop is willing to undertake the opening and closing of the toilets.</p> <p>The Clerk reported that an EOI in EV chargers has been submitted to Cornwall Council and she is waiting for a response.</p>	Clerk
19	<p><b>VJ Day 15<sup>th</sup> August 2025</b></p> <p>There is a Coffee Morning on the 15<sup>th</sup> August. It was <b>RESOLVED</b> to purchase a VJ Day Bench from the RBL in commemoration of the fallen in all conflicts, <b>proposed by Cllr Smith, seconded by Cllr R Martin with all in favour.</b> The Clerk will ask the Hall Committee if it has a space for the bench which the Parish Council feels would be appropriately placed at the Memorial Hall.</p>	Clerk
20	<p><b>Correspondence</b></p> <p>a) Police Report. <b>Noted</b></p>	
21	<p><b>Finance</b></p> <p>a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments for June 2025 <b>proposed by Cllr Smith, seconded by Cllr Slater with all in favour of the following:</b></p> <p>Online – L Coles, Clerk’s June salary, office and expenses</p> <p>Online – HMRC, Clerk’s June PAYE and Employer NIC</p> <p>Online – Cornwall Council, contract for new bin- £533.14</p> <p>Online – R Moorcroft, paint for bus shelter - £78.00</p> <p>Online – St Mabyn Village Hall, water bill for toilets - £151.08</p> <p>Online - St Mabyn Village Hall, cleaner’s wages April, May and June - £357.00</p> <p>Online – St Mabyn Village Hall, Hire of hall - £30.00</p> <p>Direct Debit – Monthly account charge, Unity Trust Bank - £6.00</p> <p>b) <b>RECEIPTS</b> – National Grid, Wayleave - £36.02</p> <p>Deposit account interest £152.50</p> <p>c) <b>Bank Reconciliation (Circulated to Members).</b> It was <b>RESOLVED</b> to approve the bank reconciliations June 2025 <b>proposed by Cllr Smith, seconded by Cllr Slater with all in favour.</b></p> <p>d) It was <b>RESOLVED</b> that the Clerk’s July salary and PAYE/NIC will be paid on 1<sup>st</sup> August, following email details to the Members, and that all payments will be ratified at the September meeting. <b>Proposed by Cllr Smith, seconded by Cllr Ashton with all in favour.</b></p>	

<b>22</b>	<b>Any Other Business.</b> None brought forward	
<b>23</b>	<b>Items for the next agenda.</b> None brought forward	
<b>24</b>	<b>CLOSED SESSION. The Chairman proposed a closed session, seconded by Cllr R Martin with all in favour. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, press and public were asked to leave the meeting. Items of a sensitive nature were discussed and actions were approved.</b>	
<b>25</b>	<b>Date of next meeting.</b> The next meeting of St Mabyn Parish Council will be held on Tuesday 2 <sup>nd</sup> September 2025 commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.	

There being no further business to transact the Chairman closed the meeting closed at 8.45pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)