

**St Mabyn Parish Council**  
**Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,**  
**on Tuesday 3<sup>rd</sup> June 2025 commencing at 7.30pm.**

**Present:** Cllrs: G Smith, Chairman, R Martin, Vice Chairman, G Martin, R Ashton, R Chadwick, J Bellringer  
M Slater and N Campbell.

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were 6 members of the public present.

Item No		Action By
1	<b>Apologies.</b> Cllr Mrs C Bray and Cllr P Sandy	
2	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> None declared. b) <b>Gifts.</b> None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received.	
7,8,9,10	<p><b>With the permission of the Members the Chairman moved these items, 7/8 Public Participation; 9 Chapelfield and 10 South West Water, up the agenda.</b></p> <p>Jon Groves, Chapelfield, gave an update. Concerns have been raised about South West Water (SWW) from prospective purchasers of houses on the site. Currently tankers are emptying on Mondays, Wednesdays and Fridays but with another five properties about to be occupied it is expected that the tankers will have to empty every day. SWW has sent a letter to JG stating that it takes full responsibility for the problems and for managing them out. (JG will send a copy of this letter to the Clerk)</p> <p>Westward Housing is going to take possession of some more properties in the next two weeks and another three open market properties will be occupied within the next two months. The site is over halfway in completion.</p> <p>Most of the contaminants from the land at the back of the site have been cleared; still some tarmac and some large boulders with iron bars in. A member of the public said that some large mounds of rubble have appeared and JG said that these will be dug back in.</p> <p>SWW is planning to hold a drop in session in the village hall and when more is known about this, ways to involve as many people as possible will be explored.</p> <p>Work to upgrade the Treatment Plant at Rectory Lane is starting on 9<sup>th</sup> June. JG confirmed that on completion of the site there will be 27 properties to deal with.</p> <p>Cllr Ashton said that the Environment Agency has confirmed that no application to upgrade has been made.</p> <p>SWW has asked that the Parish Council contacts to talk about the meeting being held during the week beginning 16<sup>th</sup> June.</p> <p>Cllr Slater said that work is being carried out on Sundays at Chapelfield. JG is not aware of this and will investigate and let the Clerk know.</p> <p>JG will attend future PC meetings if there is something to report.</p> <p>Member of the public spoke about PA25/03446 and gave details of the proposal for an in principle development.</p> <p>5 members of the public left the meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

11	<p><b>Planning</b></p> <p>a) <b>Planning applications received before the agenda was finalised:</b>  <b>PA25/03446</b>, Land South East of Trenewyn, Old Hill, St Mabyn, Bodmin.  Application for permission in principle for proposed erection of a dwelling (minimum 1, maximum 1). Cllr G Martin has visited the site and can see no objections. Cllr Smith said that he objects on the grounds that he feels that the land is not a Brownfield site but a Greenfield site and as such should not be developed. Discussion followed. It was <b>RESOLVED</b> to support this application, <b>Cllr G Martin proposed, seconded by Cllr Chadwick, six votes for, one against and one abstention.</b></p> <p>b) <b>Planning applications received after the agenda was published: None</b></p> <p>c) <b>Planning decisions received from Cornwall Council: None.</b></p> <p>d) <b>Cornwall Council Housing Representative and S106 money.</b> Cllr Smith suggested approaching Westward Housing and Live West to ask if either is willing to partner with the PC in delivering an affordable, rented home.</p> <p>e) <b>Other planning matters. None</b></p>	Clerk
4	<p><b>AGAR 2024/25 Annual Governance Form; Internal Auditor Report.</b> It was <b>RESOLVED</b> that the Annual Governance Form should be signed, <b>proposed by Cllr G Martin, seconded by Cllr N Campbell with all in favour.</b> The Internal Auditor Report was noted; there were no issues raised.</p>	Clerk
5	<p><b>Notice of Exercise of Public Rights.</b> It was reported that the Notice will be put up on the 4<sup>th</sup> June, to commence on the 5<sup>th</sup> June and end on the 16<sup>th</sup> July. All were in favour.</p>	Clerk
6	<p><b>Unitary Councillor's Report</b>  Cllr Moorcroft has met with the Housing and Enforcement Officers following on from the last meeting and gave a report.  The bus shelter is pencilled in for repairs; Cllr Moorcroft will get a quote.  Cllr Moorcroft has written two complaints to SWW but has received no reply. The EA has logged his complaint and it has now been passed to the appropriate technical team. Adam Birchall is looking at protecting St Mabyn if Chapelfield fails.</p>	
7	<b>Public Participation. Already Covered.</b>	
8	<b>Response to Public Participation. Covered</b>	
9	<b>Chapelfield.</b> Already covered.	
10	<b>South West Water.</b> Covered above	
11	<b>Planning. Already covered.</b>	
12	<p><b>Minutes from the meetings held on Thursday 15<sup>th</sup> May 2025.</b></p> <p>a) <b>Annual Parish Meeting</b>  b) <b>Annual Parish Council Meeting</b>  c) <b>May Parish Council Meeting</b></p> <p>It was <b>RESOLVED</b> that the above Minutes are a true record of those meetings, <b>proposed by Cllr Smith, seconded by Cllr Slater with all who had been present at the meeting in favour.</b></p>	
13	<b>Matters Arising from the above Minutes.</b> None	
14	<p><b>Village Hall.</b>  There is a meeting next Tuesday. The roof is nearing completion and so is the new meeting room.</p>	
15	<p><b>Longstone.</b>  It was reported that there had been a controlled explosion on a farm but there are no more details.</p>	

16	<p><b>King George V Playing Field.</b> One of the benches is in need of repair; its arm has been ripped off and it is not fixed to the ground. The Clerk will ask Dave Green to take a look at the benches and the picnic table and carry out any necessary work. The vandalism will be reported to the Police by the Clerk.</p> <p>A resident on Watergate Lane would like the hedge top trimmed and the trees at the bottom of the field also need trimming around. Cllr Moorcroft said that he will do this. A quote for the sports pitch to be sprayed will be acquired. Cllr Ashton reported that the mulching plates on the mower will be replaced with blades. The grass around the new soak away is growing. The tyre swing is in hand. The Clerk has put in a bid for funding for two new Toddler Rockers. The Clerk will chase up adding TPOs to the trees.</p>	<p>Clerk</p> <p>Clerk</p>
17	<p><b>Cemetery.</b> The Clerk is in contact with the Diocese regarding the disabled access. Littering has become more prevalent.</p>	Clerk
18	<p><b>Footpaths.</b> Cllr R Martin has put in a new stile on a footpath that runs across his land.</p>	
19	<p><b>Highway Matters.</b> Horse Riders have asked if a warning sign can be erected on the highway. It was reported that Highways will not erect a sign.</p>	
20	<p><b>Car Parks and Toilets.</b> It was noted that the overflow car park is being used, perhaps as a result of the scaffolding for the roof taking up spaces in the car park. The Clerk will pursue EVs for the car park.</p>	Clerk
21	<p><b>Correspondence</b> a) Police Report. <b>Noted</b></p>	
22	<p><b>Finance</b> a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments for May 2025 <b>proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour of the following:</b> Online – L Coles, Clerk’s May salary, office and expenses Online – HMRC, Clerk’s May PAYE and Employer NIC Online – CL Accounting, internal audit 2024/25 - £300.00 Online – Savills UK, rent for car park- £160.72 Online – Richard Ashton, diesel for mower - £91.50 Online – St Mabyn Village Hall, Hire of hall - £20.00 Online – WesternWeb Ltd, renewal of Cloud email account - £86.40 Direct Debit – Monthly account charge, Unity Trust Bank - £6.00 b) <b>RECEIPTS</b> – None received c) <b>Bank Reconciliation (Circulated to Members).</b> It was <b>RESOLVED</b> to approve the bank reconciliations May 2025 <b>proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour</b> d) <b>AGAR Accounting Statement 2024/2025.</b> It was <b>RESOLVED</b> that the Chairman should sign the Accounting Statement as correct, <b>proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour</b></p>	Clerk
23	<p><b>Any Other Business.</b> Cllr Campbell asked about celebrating VJ Day on 15<sup>th</sup> August with the Parish Council possibly erecting a bench in memory of the fallen. The Clerk will get prices. The hedge on the left hand side in Wadebridge Road needs trimming back; the Clerk will report to Cornwall Council.</p>	<p>Clerk</p> <p>Clerk</p>

	The Clerk will contact Helen Dobbie at SWW	<b>Clerk</b>
<b>24</b>	<b>Items for the next agenda.</b> <ul style="list-style-type: none"> <li>• VJ Day</li> </ul>	
<b>25</b>	<b>Date of next meeting.</b> The next meeting of St Mabyn Parish Council will be held on Tuesday 1 <sup>st</sup> July 2025 commencing at 7.30pm, in the Peace Memorial Hall, St Mabyn.	

There being no further business to transact the Chairman closed the meeting closed at 9.10pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)

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