

**St Mabyn Parish Council**  
**Minutes of the Annual Parish Council Meeting of St Mabyn Parish Council held in**  
**St Mabyn Peace Memorial Hall, St Mabyn, on Thursday 15<sup>th</sup> May 2025,**  
**commencing at 7.04pm.**

**Present:** Cllr G Smith, Cllr R Martin, Cllr Mrs C Bray, Cllr G Martin, Cllr R Ashton, Cllr J Bellringer, Cllr R Chadwick, Cllr N Campbell, Cllr P Sandy, Cllr M Slater

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr R Moorcroft (Cornwall Councillor).

There were six members of the public present

Item No		Action By
	The Clerk opened the meeting.	
1	<b>Confirmation that all Members have signed a Declaration of Acceptance of Office.</b> Confirmed, all signed and witnessed by the Clerk prior to the start of the meeting.	
2	<b>Apologies.</b> Not applicable	
3	<b>Election of Chairman.</b> The Clerk asked for nominations for Chairman. <b>Cllr G Martin proposed Cllr Graham Smith for Chairman, seconded by Cllr Mrs C Bray, all in favour.</b> Cllr Smith accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk. Cllr G Smith was elected as Chairman.	
4	<b>Election of Vice Chairman.</b> Cllr Smith nominated Cllr R Martin as Vice Chairman. There were no other nominees. Cllr R Martin accepted and it was <b>RESOLVED</b> to appoint him as Vice Chairman, <b>proposed by Cllr Smith, seconded by Cllr Bray with all in favour.</b> Cllr R Martin signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
5	<b>Register of Interests forms.</b> The Clerk handed a form to each of the Members to be completed and returned to the Community Shop from where she will collect them on Thursday 22 <sup>nd</sup> May.	
6	<b>Code of Conduct Training.</b> All Members must complete the Code of Conduct training within six months of taking office. The Clerk will source the training and inform the Council.	
7	<b>Representatives to Other Bodies.</b> <ul style="list-style-type: none"> <li>• <b>Community Area Partnership</b>– Cllr G Martin will continue, <b>all in favour.</b></li> <li>• <b>Peace Memorial Hall Committee</b> – The Clerk, L Coles, will continue, <b>all in favour.</b></li> <li>• <b>WREN</b> – Cllr G Martin will continue as representative, <b>all in favour.</b></li> <li>• <b>Cllr Mrs C Bray will continue to put the notices on the Parish Notice Boards</b></li> </ul>	
8	<b>Close.</b> The Chairman closed the meeting at 7.10pm.	

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)