## St Mabyn Parish Council Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 4<sup>th</sup> July 2023 commencing at 7.30pm.

**Present:** Cllrs: G Smith (Chairman), R Martin (Vice Chair), R Ashton, G Martin, D Masters, Mrs C Bray, R Chadwick, J Bellringer, A Finnamore and Mrs C Daniels.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were two members of the public present.

Item		Action
No		Ву
1	Apologies. All present	
2	Declarations of Interest	
	a) Agenda Items. None declared.	
	b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Cllr Moorcroft reported that once the speed sign is situated on a post it will not be moved by CORMAC, but the PC can move it itself or pay CORMAC to do so. Although the VAS may be moved around the Resident is still happy to contribute £1000 towards the cost of it. The Clerk will get details of costs from Elan City and designs of VAS and circulate to the Members for discussion at the September PC meeting.	Clerk
	The Forest for Cornwall has informed Cllr Moorcroft that it is willing to supply five trees of choice to the PC to replace those at Longstone when they are removed. The Clerk will monitor and contact when necessary. A resident at Longstone is willing to cut the grass and others wish to put a bench at the corner and plant it up, with the PC's permission. An additional signage instruction has been issued for Helland Bridge and repair work will begin at the end of the summer. At Longstone, the 40mph restriction has been moved to the correct position and the hedge is being cut back. The drainage at Chapelfield has not moved forward because the planning application has still not been paid for. The footpath has been cut up to the stile. The Clerk will invite Jon Groves back to the September meeting. The PC is very disappointed that residents are suffering as a result of the problems with the site and asked Cllr Moorcroft to explore what legal recourse the PC could take on behalf of its Parishioners for the nuisance caused.	Clerk
	The Community Area Panel (CAP) is to be called Camel Valley and Cllr Moorcroft was elected as its Chairman.	
5	Public Participation. No items brought forward.	
6	Response to Public Participation. Not applicable.	
10	Village Hall. With the permission of the Members the Chairman brought this item forward to allow the representative present to speak. The refurbishment will take place in four phases, with the toilet redevelopment being in phase three. The PC has £10k in Reserve for refurbishment of the toilets and is willing to give this to the Hall Committee towards the costs of the new toilets. The first stage will be to refurbish the kitchen, the meeting room and to insulate the hall wall. The Committee requires a letter of intent to contribute towards the costs from	

		1
	the PC, and would £10k now towards phase one. This will enable match funding. It	Clerk
	was <b>RESOLVED</b> that £10k can be paid when work commences, <b>proposed by Clir G</b>	
	Martin, seconded by Cllr Bray with all in favour. (Cllr Masters did not take part in	
	the Vote).	Clerk
	It was agreed that The Clerk will attend Village Hall meetings about this project.	
7	Planning	
	a) Planning applications received before the agenda was finalised: None	
	b) Planning applications received after the agenda was published:	
	PA23/04570, Mount Pleasant, Wadebridge Road, St Mabyn, Bodmin. The	
	proposals are for the removal of an existing front porch, to be replaced with a	
	single storey garden room. It was <b>RESOLVED</b> to support this application,	
	proposed by Cllr Masters, seconded by Cllr Daniels with all in favour.	
	c) Planning decisions received from Cornwall Council: None received	
	d) Other Planning Matters.	
	The PC would like the S106 money available to be put towards the purchase of a	
	property in St Mabyn, the balance being supplied by Cornwall Council, and for it	
	to be retained as a rental property for local people, as part of CC housing stock.	
	There are currently two properties available for sale in the Parish and the Clerk	Clerk
	will put this proposal to CC and ask how this can be progressed.	CIEIK
0	Minutes from the meetings held on Tuesday 6 <sup>th</sup> June 2023.	
8		
	It was <b>RESOLVED</b> that the above Minutes are a true record of the meeting, <b>proposed</b>	
	by Cllr Smith, seconded by Cllr Daniels with all who had been present at the	
	meeting in favour.	
9	Matters Arising from the above Minutes. None	
10	Village Hall. Already covered.	
11	Dog Bins. Cllr Bray had asked for this item to be on the agenda but reported that the	
	dog bins have now been emptied so it is no longer an issue.	
12	King George V Playing Field.	
	a) The Clerk will progress the funding for the Adult Fitness Equipment.	Clerk
	It is a no to a running track around the edge of the field.	
	b) The Clerk has obtained quotes for Toddler Springers and following discussion it	
	was agreed to go with the Horse and Sheep Springers from Rhino Play provided	
	the issue with the tyre swing is resolved. The Clerk will put a bid in to Wadebridge	Clerk
	Rotary for the funding.	
	c) The tower rope ladder has come away at the bottom, this will be monitored.	
	The tree watering will be undertaken by Cllr Masters.	
13	Cemetery.	
	The Notice Board will be delivered tomorrow.	
	The Clerk has written to the Diocese pointing out the lack of disabled access at the	Clerk
	Church Cemetery and referring to the Equalities Act 2010.	
14	Footpaths.	
	On the footpath at the rear of St Mabyn Inn brambles are coming over from the	Clerk
	Churchyard hedge. The Clerk will write to the PCC and ask for this to be addressed.	
	The Bramble Lane footpath in a field belonging to Treblethick Farm has been	
	ploughed too close to the hedge and this has made the footpath strip too narrow.	
	ploughed too close to the hedge and this has made the footpath strip too narrow.	Clerk
15	The Clerk will write to the farmer pointing this out.	Clerk
15		Clerk

a) Police Report (circulated). Noted.         18       Finance         a) Payments. (circulated schedule) It was RESOLVED to make the payments for June, proposed by CIIr Finnamore, seconded by CIIr G Martin with all in favour of the following:         Online – L Coles, Clerk's June PAYE and Employer NIC         Online – B McNary, June toilet & bus shelter cleaning & materials - £250.00         Online – Savils (UK) Ltd, rent for car park - £125.00         Online – L Coles, reimbursement for planning application VH - £526.00         RECEIPTS – Burial Fee, £250.00. Wayleave, £36.02, Deposit Interest, £287.92         b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for June proposed by CIIr Finnamore, seconded by CIIr G Martin with all in favour         c) Clerk's July salary. It was RESOLVED that this can be paid to the Clerk in August to prevent charges for late payment of PAYE. Proposed by CIIr Finnamore, seconded by CIIr G Martin with all in favour.         19       Any Other Business.         CIIr Ashton reported a police incident in Green Wix Park. Three teenagers assaulted a taxi driver.       Clerk         20       Items for the next agendas.       Clerk         e. Chapelfield       Clerk         21       Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5 <sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30m       Clerk         22       Closed Session. Pursuant to the Public Bodies (Admission to	17	Correspondence	
18       Finance       a) Payments. (circulated schedule) It was RESOLVED to make the payments for June, proposed by Clir Finnamore, seconded by Clir G Martin with all in favour of the following:       Online – L Coles, Clerk's June salary, office and expenses Online – HMRC, Clerk's June PAYE and Employer NIC Online – B McNary, June toilet & bus shelter cleaning & materials - £250.00 Online – Viking Direct – Purchase of Stationery - £86.66 Online - Savills (UK) Ltd, rent for car park - £125.00 Online – L Coles, reimbursement for planning application VH - £526.00 RECEIPTS – Burial Fee, £250.00. Wayleave, £36.02, Deposit Interest, £287.92         b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for June proposed by Clir Finnamore, seconded by Clir G Martin with all in favour       c)         c) Clerk's July salary. It was RESOLVED that this can be paid to the Clerk in August to prevent charges for late payment of PAYE. Proposed by Clir Finnamore, seconded by Clir G Martin with all in favour.       Clir Any Other Business.         Clir Ashton reported a police incident in Green Wix Park. Three teenagers assaulted a taxi driver.       Clir Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked Clir Smith and Clir Masters for attending the school Environmental Day.       Clerk         20       Items for the next agendas.       • Longstone       Clerk         e       Chapefield       Clerk       Clerk         21       Date of next meeting. The next meeting of St Mabyn Parish Councli will be held on Tuesday 5 <sup>th</sup> September 2023 in th		-	
<ul> <li>a) Payments. (circulated schedule) It was RESOLVED to make the payments for June, proposed by Clir Finnamore, seconded by Clir G Martin with all in favour of the following: Online – I. Coles, Clerk's June salary, office and expenses Online – HMRC, Clerk's June PAYE and Employer NIC Online – B McNary, June toilet &amp; bus shelter cleaning &amp; materials - £250.00 Online – Viking Direct – Purchase of Stationery - £86.66 Online - Savills (UK) Ltd, rent for car park - £125.00 Online – L Coles, reimbursement for planning application VH - £526.00 RECEIPTS – Burial Fee, £250.00. Wayleave, £36.02, Deposit Interest, £287.92</li> <li>b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for June proposed by Clir Finnamore, seconded by Clir G Martin with all in favour</li> <li>c) Clerk's July salary. It was RESOLVED that this can be paid to the Clerk in August to prevent charges for late payment of PAYE. Proposed by Clir Finnamore, seconded by Clir G Martin with all in favour.</li> <li>Any Other Business. Clir Ashton reported a police incident in Green Wix Park. Three teenagers assaulted a taxi driver.</li> <li>Clir Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked Clir Smith and Clir Masters for attending the school Environmental Day.</li> <li>Items for the next agendas.         <ul> <li>Longstone</li> <li>Chapeffield</li> </ul> </li> <li>Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5<sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm</li> <li>Clored Session, Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left. Clir Ashton was thanked for his grass cutting at King George V Playing Field. It was RES</li></ul>	18		
<ul> <li>bank reconciliations for June proposed by Clir Finnamore, seconded by Clir G Martin with all in favour</li> <li>c) Clerk's July salary. It was RESOLVED that this can be paid to the Clerk in August to prevent charges for late payment of PAYE. Proposed by Clir Finnamore, seconded by Clir G Martin with all in favour.</li> <li>Any Other Business. Clir Ashton reported a police incident in Green Wix Park. Three teenagers assaulted a taxi driver.</li> <li>Clir Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked Clir Smith and Clir Masters for attending the school Environmental Day.</li> <li>Items for the next agendas.         <ul> <li>Longstone</li> <li>Clerk</li> <li>Clasd Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left.</li> <li>Clir Ashton was thanked for his grass cutting at King George V Playing Field.</li> <li>It was RESOLVED to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by Clir Finnamore, seconded by Clir Bray with all in</li> <li>Clerk</li> </ul> </li> </ul>	18	<ul> <li>a) Payments. (circulated schedule) It was RESOLVED to make the payments for June, proposed by Cllr Finnamore, seconded by Cllr G Martin with all in favour of the following:</li> <li>Online – L Coles, Clerk's June salary, office and expenses</li> <li>Online – HMRC, Clerk's June PAYE and Employer NIC</li> <li>Online – B McNary, June toilet &amp; bus shelter cleaning &amp; materials - £250.00</li> <li>Online – Viking Direct – Purchase of Stationery - £86.66</li> <li>Online - Savills (UK) Ltd, rent for car park - £125.00</li> <li>Online – L Coles, reimbursement for planning application VH - £526.00</li> <li>RECEIPTS – Burial Fee, £250.00. Wayleave, £36.02, Deposit Interest, £287.92</li> </ul>	
<ul> <li>19 Any Other Business. Cllr Ashton reported a police incident in Green Wix Park. Three teenagers assaulted a taxi driver. Cllr Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked Cllr Smith and Cllr Masters for attending the school Environmental Day.</li> <li>20 Items for the next agendas. • Longstone • Chapelfield</li> <li>21 Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5<sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm</li> <li>22 Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left. Cllr Ashton was thanked for his grass cutting at King George V Playing Field. It was RESOLVED to leave the contract as it is for the remainder of this financial year. The Quet for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contract or an be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by Cllr Finnamore, seconded by Cllr Bray with all in</li> </ul>		<ul> <li>bank reconciliations for June proposed by Cllr Finnamore, seconded by Cllr G Martin with all in favour</li> <li>c) Clerk's July salary. It was RESOLVED that this can be paid to the Clerk in August to prevent charges for late payment of PAYE. Proposed by Cllr Finnamore, seconded</li> </ul>	
ClIr Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked ClIr Smith and ClIr Masters for attending the school Environmental Day.Clerk20Items for the next agendas. • Longstone • ChapelfieldClerk21Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5th September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pmClerk22Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left. ClIr Ashton was thanked for his grass cutting at King George V Playing Field. It was RESOLVED to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by ClIr Finnamore, seconded by ClIr Bray with all inClerk	19	Any Other Business.	
20       Items for the next agendas.       Clerk         •       Longstone       Clerk         •       Chapelfield       Clerk         21       Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5 <sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm       Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left.       Clir Ashton was thanked for his grass cutting at King George V Playing Field.         It was RESOLVED to leave the contract as it is for the remainder of this financial year.       Clerk         The Clerk will contact the Insurance Company re volunteer public liability insurance.       Clerk         The quote for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by Clir Finnamore, seconded by Clir Bray with all in       Clerk		Cllr Moorcroft will respond to the residents at Longstone regarding maintenance of the corner. The Clerk will apply to the Community Chest for the bench. The Head of St Mabyn School thanked Cllr Smith and Cllr Masters for attending the	Clerk
<ul> <li>Longstone         <ul> <li>Chapelfield</li> </ul> </li> <li>Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5<sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm</li> <li>Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left.</li> <li>ClIr Ashton was thanked for his grass cutting at King George V Playing Field. It was RESOLVED to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by ClIr Finnamore, seconded by ClIr Bray with all in</li> </ul>	20		
Tuesday 5th September 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm22Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this session of the meeting and left.ClIr Ashton was thanked for his grass cutting at King George V Playing Field. It was RESOLVED to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was RESOLVED that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. Proposed by ClIr Finnamore, seconded by ClIr Bray with all inClerk	20	Longstone	Clerk
members of the public and press were excluded from this session of the meeting and left.Clir Ashton was thanked for his grass cutting at King George V Playing Field.Clir Ashton was thanked for his grass cutting at King George V Playing Field.ClerkIt was RESOLVED to leave the contract as it is for the remainder of this financial year.ClerkThe Clerk will contact the Insurance Company re volunteer public liability insurance.ClerkThe quote for the telephone kiosk at Longstone was discussed and it was RESOLVEDthat the contractor can be paid for the refurbishment. The Clerk has delivered thepaint kit to a resident. Proposed by Clir Finnamore, seconded by Clir Bray with all inClerk	21	Tuesday 5 <sup>th</sup> September 2023 in the Peace Memorial Hall, St Mabyn, and will	
It was <b>RESOLVED</b> to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was <b>RESOLVED</b> that the contractor can be paid for the refurbishment. The Clerk has delivered the paint kit to a resident. <b>Proposed by Clir Finnamore, seconded by Clir Bray with all in Clerk</b>	22	members of the public and press were excluded from this session of the meeting and left.	
paint kit to a resident. Proposed by Cllr Finnamore, seconded by Cllr Bray with all in Clerk		It was <b>RESOLVED</b> to leave the contract as it is for the remainder of this financial year. The Clerk will contact the Insurance Company re volunteer public liability insurance. The quote for the telephone kiosk at Longstone was discussed and it was <b>RESOLVED</b>	Clerk
		paint kit to a resident. Proposed by Cllr Finnamore, seconded by Cllr Bray with all in	Clerk

There being no further business to transact the Chair closed the meeting closed at 9.13 pm.

Signed.....Chairman. Date....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <u>www.stmabynparishcouncil.gov.uk</u>