

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 6th June 2023 commencing at 7.30pm.

Present: Cllrs: G Smith (Chairman), R Martin (Vice Chair), Mrs C Daniels, G Martin, D Masters, Mrs C Bray, R Chadwick, R Ashton and J Bellringer.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor

There were three members of the public present.

Item No		Action By
1	Apologies. Apologies received from Cllr Fynamore	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Election of Vice Chairman. Cllr G Martin nominated Cllr R Martin as Vice Chairman, seconded by Cllr Chadwick with all in favour. Cllr R Martin accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
5	Annual Governance Report AGAR 2022/23, Internal Auditor Report and Notice of the exercise of Public Rights. It was RESOLVED that the Clerk and Chairman should sign the Annual Governance Report as being true. The Internal Auditor Report was read, acknowledged and accepted by all. It was RESOLVED that the period for the Exercise of Public Rights will be Thursday 8 th June – Wednesday 19 th July and the Notice will be published tomorrow, 7 th June. Proposed by Cllr Daniels, seconded by Cllr G Martin with all in favour.	
6	Declaration of no conflict of interest with BDO, External Auditors. It was RESOLVED that there is no conflict of interest with BDO, proposed by Cllr Bray, seconded by Cllr Daniels with all in favour.	
7	Unitary Councillor’s Report. (As reported by Cllr Moorcroft) Following a walkabout of the village I have reported to Highways the lack of lining- both white and yellow in the village. The refreshing of all lines is now in the lining programme for the next financial year. The junction of Station Road-Wadebridge Road and St Tudy road will be assessed in the interim period and if deemed necessary works will be arranged to freshen the junction markings. Parishes are usually done as a whole rather than in part as this is more cost effective. Longstone speeding matters – The 40mph limit is programmed to be relocated towards Camelford, the Highways Manager is currently waiting for the construction package to be issued, once this issued traffic management will be booked for undertaking the works. A bid has been submitted for some funding to renew all the road markings, including the red blocked SLOW markings that are currently located on the approaches the crossroad on the B3266.	

	<p>The Community Network Panel vehicle activated sign is now on the schedule for rotation to cover the Bodmin bound approach through Longstone, this will be deployed later in the year and will stay on site for approximately 2 months, collecting speed data as well as activating when triggered, a post for its deployment has already been installed.</p> <p>The Highways Manager has also requested for a Radar Class monitoring period, again this will record all vehicle movements and speeds for a 7 day/24hrs period, which will give an accurate review of the current issues, we will then share this information with the Parish Council and Police as necessary, this is located within an inconspicuous box, so driver habits should not change during the deployment period.</p> <p>Attached to the last page of these Minutes is the speed record from the fixed VAS site, as mentioned at the site meeting, this is showing a good compliance in the Camelford bound direction with the mean speed of 36mph.</p> <p>Chapel Lane – some residents were served notice to cut hedges/vegetation back. The top end has been cut back by Cllr Masers and myself. This has been accepted by the Area Steward at this time however further cutting will be needed and this has been arranged in the autumn by Cllr Masters.</p> <p>Two large potholes were reported near to Dinhams Bridge, both have now been repaired and made good.</p>	
8	<p>Public Participation.</p> <p>A member of the public spoke about the Telephone Box at Longstone, which is being used as a book swap. It needs painting and the resident is happy to clean it and put shelving in but wondered if there would be money available from the Parish Council to do this. The Clerk has already purchased the paint etc. and will liaise with the resident. The Telephone Box is a Parish Asset and is owned by the Parish Council and there will be a sum made available to put in shelving.</p> <p>Cllr Masters said that a defibrillator for Longstone cannot go on the resident's house but he has spoken with the Manager of Hoburne Holiday Park and the residents of Longstone are welcome to use the defibrillator at the Park. Cllr Masters will sort out the appropriate signage.</p> <p>Jon Groves, Chapelfield Site, apologised for the delays with the building works but there have been a lot of unforeseen circumstances with planning and other issues. It is hoped that now that these have mostly been resolved the site will be fully running again within the next two weeks. He said that, as a company, they are looking to get the site completed as soon as possible. Regarding the issue of drainage through the village, it is hoped that the paperwork will be completed within the next two weeks. It is hoped to have the site completed by Summer 2024.</p> <p>The footpath at Chapelfield will be sorted out this week and the stiles/gates etc. will be rectified when the new Cornish hedges are put in.</p> <p>Cllr G martin asked where the drainage etc. is to be connected to and Jon answered that SWW are happy for it to be connected into the Treatment Plant near Watergate Lane.</p> <p>Jon is happy to come to a meeting in three/four months' time to update the Council on the progress of the site. The Chairman thanked him for coming and answering the Council's questions.</p> <p>The members of the public left the meeting.</p>	Clerk
9	<p>Response to Public Participation. Not applicable.</p>	
10	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised: None</p>	

	<p>b) Planning applications received after the agenda was published: PA23/03251, Trelinden, Rectory Lane, St Mabyn, Bodmin. Non material amendment to application PA22/05051, 1st November 2022 to change the finish of the extension to a cedar cladding rather than a stone finish. It was RESOLVED to support this application, proposed by Cllr Masters, seconded by Cllr Daniels with all in favour. PA23/02384, Penwine Farmhouse, Longstone, Bodmin, Cornwall. Proposed car port and domestic workshop/store. It was RESOLVED to support this application, proposed by Cllr Masters, seconded by Cllr Daniels with all in favour.</p> <p>c) Planning decisions received from Cornwall Council: PA23/00757, Grey Gables, Station Road, St Mabyn PL30 3BN. Siting of residential garage. – APPROVED PA21/09683, Treglown House, Haywood Farm, St Mabyn PL30 3BU. Retention of static caravan to let as self-catering holiday accommodation. - APPROVED</p> <p>d) Other Planning Matters. Phosphates. An email from Cllr Moorcroft had been circulated. Noted</p>	
11	<p>Minutes from the meetings held on Tuesday 2nd May 2023. a) Annual Parish Meeting b) Annual Parish Council Meeting c) Monthly Parish Council Meeting It was RESOLVED that the above Minutes are a true record of all three of the meetings, proposed by Cllr G Martin, seconded by Cllr Daniels with all who had been present at the meetings in favour.</p>	
12	<p>Matters Arising from the above Minutes. Housing Provider is to be added to future agendas and Cornwall Housing is to be invited to the next Parish Council meeting.</p>	Clerk
13	<p>Village Hall. Plans for the Village Hall were circulated and the Hall Committee would like to submit them to Cornwall Council, Planning. It was RESOLVED that the Clerk will submit an application on behalf of the Hall, proposed by Cllr Daniels, seconded by Cllr Masters with all in favour. The Clerk will liaise with the Hall Committee and Cllr Masters will give her a contact number.</p>	Clerk
14	<p>King George V Playing Field. a) The Clerk is looking at funding for the Adult Fitness Equipment. Cllr Daniels said that Wadebridge Rotary have funding available but a bid must be submitted, possibly for toddler play equipment. The Clerk will look at costs. b) The grass cutting will be completed by the end of this week. It was agreed that the tendering process will be carried out in the autumn to allow for the setting of the budget and for the contract to be firmly in place by 1st April 2024. The Council decided to send a letter to the current contractor setting out what the Parish Council expects from the contract. It was agreed that the grass cutting can be carried out up until 8pm if necessary. The new trees need watering and Cllr Moorcroft has said that he will attend to it. The wall inside the playing field gate is being rebuilt.</p>	Clerk
15	<p>Cemetery. The Clerk has ordered the Notice Board. Cllr Masters said that there is no disabled access to the cemetery which is accessed through the church graveyard by steps. It was RESOLVED that Cllr Masters can install a handrail at the graveyard steps. Proposed by Cllr Bray, seconded by Cllr Daniels</p>	Clerk

	with all in favour. The Clerk will contact the Diocese regarding suitable disabled access to the graveyard and cemetery. The bench cleaning and repairing is in hand.	
16	Footpaths. The Clerk will speak to the contractor regarding the LMP contract.	Clerk
17	Highway Matters. A resident is prepared to donate £1000 towards the cost of a VAS. This will be an agenda item for July meeting. At Longstone there is an Ash tree with branches coming down into the road and there are several other Ash trees with Ash Dieback. The Clerk will get Bees Trees to assess and quote for the work. Cllr Ashton reported that the cones are working quite well on the corner of Wadebridge Road outside the pub. The repair to Helland Bridge is being taken care of. Signage is being reviewed.	Clerk
18	Car Park and Toilets. Nothing new to report.	
19	Correspondence a) Police Report (circulated). Noted. b) Response to Cornwall Council Off Street Parking Order. Noted. c) Email requesting all-weather track around the playing field. Noted.	
20	Finance a) Payments. (circulated schedule) It was RESOLVED to make the payments for April, proposed by Cllr Daniels, seconded by Cllr Fynamore with all in favour of the following: Online – L Coles, Clerk’s May salary, office and expenses Online – HMRC, Clerk’s May PAYE and Employer NIC Online – B McNary, May toilet & bus shelter cleaning & materials - £250.00 Online – CL Accounting, annual internal audit report - £264.00 Online – Playsafety Limited, Annual ROSPA Report - £111.00 Online – C J Hyde, cemetery maintenance - £600.00 Online – Gordon Ellis & Co, new notice board for cemetery - £1194.96 Online – S Miller, footpath maintenance 2022/23 - £750.00 RECEIPTS – None b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for May proposed by Cllr Daniels, seconded by Cllr Fynamore with all in favour c) AGAR 2022/23 Annual Accounting Statement. It was RESOLVED to sign the Accounting Statement as being correct. Proposed by Cllr Bray, seconded by Cllr G Martin with all in favour.	
21	Any Other Business. None brought forward.	
22	Items for the next agendas. • Dog Bins	Clerk
23	Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 4 th July 2023 in the Peace Memorial Hall, St Mabyn, and will commence at 7.30pm	
24	Closed Session This session was not needed as the members of the public had left the meeting before Item 14 was discussed. The matters concerning the grass cutting contract were discussed under that item.	

There being no further business to transact the Chair closed the meeting closed at 9.22 pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk

Recorded Speeds from VAS521 Longstone 01.01.23 to 24.03.23

Speed Limit: 30 mph	All Observations
Number of Observations:	122176
Mean Speed (mph):	36.33
% < 40 mph:	82.61
% 31 mph to 40 mph:	16.79
% > 40 mph:	0.6
Lowest Speed (mph):	5 to 9.99
Highest Speed (mph):	65 to 69.99

