

St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 6th September 2022 commencing at 7.30pm.

Present: Cllrs: G Smith, Vice Chairman, Mrs C Daniels, Mrs C Bray, R Martin, J Bellringer, R Chadwick, G Martin.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor
There was one member of the public present.

The Clerk read out a letter of resignation from the Chairman, Councillor Mark Grigg.

Item No	Cllr G Smith, Vice Chairman, took the Chair in the absence of a Chairman.	Action By
1	Apologies. Apologies were received from Cllr A Fynamore and Cllr D Masters.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Cllr Moorcroft reported that Helland Bridge has been reopened following the repairs. He has had complaints of speeding vehicles at Longstone and monitoring will be carried out. There have also been issues with dogs fouling at Longstone and the Dog Warden has attended and is educating the owners on their responsibilities. The family that were recently flooded out because of issues with drains, Cormac has attended and assessed and remedial work will be carried out. Cllr Moorcroft has asked that the hedges obscuring the road signs at Watergate Lane are cut back so that they are visible.	
5	Public Participation. Member of the public spoke about the mains drainage that is coming to the village as a result of the Chapelfield site. There will be no treatment plant on the site and the whole of its foul drainage will go to the treatment plant at the rear of 5 Wadebridge Road, the Rectory Lane Treatment Plant. The member of the public feels that SWW (South West Water) should conduct a survey of all the properties that could benefit from this main drainage installation because people may wish to connect to the mains rather than have septic tanks. The member of the public asked that the Parish Council requests feedback from SWW on the main drainage system that will feed into the Rectory Lane Sewerage Treatment Works under the Freedom of Information Act. Cllr G Martin said that he has raised this issue at the Community Network meetings when SWW were in attendance but got no answers. Cllr Moorcroft has spoken to the Planning Officer and Cornwall Council has employed a drainage consultant to carry out a report but this has not happened yet. It was agreed that the Clerk will write to SWW, planning at Cornwall Council and the Environment Agency, who would need to grant permits, and a copy will be sent to	Clerk Clerk

	Scott Mann MP. It is acknowledged that the average occupancy will be more than 2.4 per household on the Chapelfield site.	
6	Response to Public Participation. Not applicable	
7	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised: None</p> <p>b) Planning applications received after the agenda was published: PA22/07705, Chapelfield, Chapel Lane, St Mabyn PL30 3BA. Variation of condition 12 of Application. No. PA16/00181, dated 11/04/17, (residential development of 14 dwellings with associated works). Variation is to amend the working hours for the construction to 08.00 -18.00 Mondays to Fridays and 08.00 – 14.00 Saturdays. PA22/07706, Chapelfield, Chapel Lane, St Mabyn PL30 3BA. Variation of condition 11 of Application. No. PA17/06588, dated 24/09/19, (residential development of 13 dwellings (Affordable and Open Market)). Variation is to amend the working hours for the construction to 08.00 -18.00 Mondays to Fridays and 08.00 – 14.00 Saturdays. Both applications were considered together. Cllr G Martin reported that residents are finding the current time limits difficult and feels that to increase them would be detrimental to quality of life. Cllr G Martin proposed a motion to object to the applications but there was no seconder so the motion failed. Cllr Daniels proposed a motion to support the applications, seconded by Cllr Chadwick. It was RESOLVED to support this application to facilitate the works being completed soon, proposed by Cllr Daniels, seconded by Cllr Chadwick with five members in favour, one against and one abstention.</p> <p>c) Planning decisions received from Cornwall Council: PA22/04494 Trelawney House, Wadebridge Road, St Mabyn, Bodmin. Remove garage roof and replace with new pitched roof, creating a home office in the roof void, with general alterations. APPROVED PA22/05523, Helland Bridge, Helland, Bodmin, Cornwall. Listed Building Consent for repairs following a road traffic accident. APPROVED</p> <p>d) Other Planning Matters. Blisland Neighbourhood Development Plan. Cllr Daniels requested more time to look at this. The Clerk will write to Blisland Parish Council.</p>	Clerk
8	<p>Minutes from the meeting held on Tuesday 5th July 2022. It was RESOLVED that the above Minutes are a true record of the meeting, proposed by Cllr G Smith, seconded by Cllr G Martin with all who had been present at the meeting in favour.</p>	
9	<p>Matters Arising from the above Minutes. Cllr Bray brought the framed Certificate for the Jubilee Beacon to the meeting and this will be hung on a wall in the Village hall.</p>	
10	<p>Operation London Bridge The Clerk circulated the protocol and an Action Plan. Cllr Smith recorded thanks to the Clerk for her work on this. The Action Plan was discussed and it was proposed that the Clerk proceeds with the necessary purchases and liaises with the necessary organisations so that the Parish Council is ready to act at a moment’s notice. RESOLVED, proposed by Cllr Smith, seconded by Cllr Daniels with all in favour.</p>	Clerk

11	<p>King George V Playing Field.</p> <p>a) Inspection Rota. Cllr Daniels has put together a comprehensive check list for the play equipment which will mean that a monthly rather than a weekly inspection will suffice. The Clerk will source a new handlebar for the see-saw and chase up Schoolscapes regarding the missing bolts, caps etc. details of which were emailed to them in July. It was agreed that the Clerk can purchase the tyre swing at the price quoted by Schoolscapes and this will be installed by the Parish Council. The Clerk has a quote from Schoolscapes for a new junior swing set and will look for more quotes for the next meeting. The Clerk will also look into protective sleeves for the equipment legs.</p> <p>R Bray has ordered the wood for the repairs to the Multi-Tower and the Clerk will pay the invoice so that the PC can claim back the VAT.</p> <p>Cllr Daniels and Cllr Chadwick will continue to inspect the playing field.</p> <p>b) Tree Survey. The Clerk has received a survey of all of the trees in the playing field and this has been circulated to the Members. The Lime tree that was the subject of the previous minutes does not need to be felled. The Clerk has passed the survey on to Bees Trees who will draw up quotes and an ongoing maintenance plan for the trees, which the Clerk will monitor.</p> <p>It was agreed that the Clerk will reply to the residents and inform them that they can put their soakaway in the playing field but it must NOT interfere with the root base of the Lime tree in any way. As per the survey, the branches that overhang their property will be cut back. The Members also asked the Clerk to ensure that they have applied for and got permission for the soakaway from Building Regulations, Cornwall Council, as the Parish Council will only grant permission if this is the case.</p> <p>The Clerk was asked to write to Trelawney House regarding the bulge in the wall of the playing field.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
12	<p>Cemetery. There was nothing to report from the meeting of the Diocese.</p>	
13	<p>Footpaths. Cllr Bray reported that the footpath at the side of Chapelfield has no Way Markers. The Clerk will look into this and purchase some if necessary.</p>	<p>Clerk</p>
14	<p>Highway Matters.</p> <p>Cllr G Martin has been approached by a resident of Kelly Park regarding turning vehicles and signage regarding this. Cllr Chadwick said that there was a sign.</p> <p>Cllr Daniels reported that the Guide Stone has been knocked over and has seemingly disappeared, it is thought that it is in the nearby ditch.</p>	
15	<p>Hearing Loop. Item deferred</p>	
16	<p>Car Park. The solicitor has asked that the new map showing the correct boundary for the car park is signed before it is attached legally to the Lease. Cllr Smith signed it and it was agreed that the Clerk, as the Proper Officer for the Council, could sign it, Cllr Grigg having resigned from the Council.</p>	<p>Clerk</p>
17	<p>Correspondence</p> <p>a) Police Report. (Circulated). Noted</p> <p>b) Letter from St Kew re closure of the Doctors' Surgery. It was RESOLVED that the Clerk will send a letter of support, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.</p> <p>c) Letter from Friends of Wadebridge Leisure Centre. It was RESOLVED that the Clerk will send a letter saying that the Parish Council considers that the Community Network Area meeting is the correct forum for this to be raised and</p>	<p>Clerk</p> <p>Clerk</p>

	<p>that it would like to see a properly costed proposal that is commensurate with the number of electorate for each parish that is being asked before consideration.</p> <p>d) Letter from resident regarding noise pollution. The Clerk will reply that this is an environmental health issue and that individuals should contact CEP@cornwall.gov.uk, the Parish Council cannot take this up on their behalf.</p>	Clerk
20	<p>Finance</p> <p>a) Payments. (circulated schedule) It was RESOLVED to make the payments for August and to Ratify the payments made for July proposed by Cllr R Martin, seconded by Cllr Smith with all in favour of the following:</p> <p>Online – L Coles, Clerk’s July salary, office and expenses Online – HMRC, Clerk’s July PAYE Online – B McNary, July toilet and bus shelter cleaning - £250.00 Online – L Coles, Clerk’s August salary, office and expenses Online – HMRC, Clerk’s August PAYE Online – B McNary, August toilet and bus shelter cleaning & materials - £262.49 Online – Broxap Limited, bollard for Greenwix Parc - £492.00 Online – C J Hyde, Cemetery maintenance and grass cutting - £500.00 Online – Microsoft (L Coles) annual fee for online services - £64.80 Online – C Bray, purchase of picture frame for Jubilee Certificate - £8.99 Online – PKF Littlejohn LLP, External Audit 2021/22 – £240.00 Online – Viking Direct, stationery and ink etc. - £130.68 Online – Coodes LLP, payment for fees re car park Lease - £1154.20 Online – WesternWeb Ltd, page on website for Operation London Bridge - £90.00 Online – Duchy Defibrillators, annual monitoring fee - £228.00 Online – Jason Bellenger, Tree Survey Report - £325.00 RECEIPTS – HM Customs and Excise VAT reclaim for 2021/22 - £1535.86</p> <p>b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank reconciliations for July and August, proposed by Cllr Bray seconded by Cllr Smith with all in favour.</p> <p>c) Notice of Conclusion of Audit. The Clerk had circulated the External Auditor Report to the Members showing no issues raised with the AGAR 2021/22 and the Clerk has published the documents on the Parish Council website.</p>	
21	<p>Any Other Business. The Clerk showed the Members details of an EV charging point scheme and will make further enquiries for the next meeting.</p>	Clerk
22	<p>Items for the next agenda.</p> <ul style="list-style-type: none"> • Notice of Vacancy • Election of Chairman 	Clerk
21	<p>Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 4th October 2022 at 7.30pm in the Peace Memorial Hall, St Mabyn.</p>	

There being no further business to transact the Chair closed the meeting closed at 9.06pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk