St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn, on Tuesday 7th June 2022 commencing at 7.40pm.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Councillor There was one member of the public present

Item	In the absence of the Chairman and Vice Chairman, Members voted that Cllr Mrs C	Action
No	Daniels should chair the meeting, proposed by Cllr R Martin, seconded by Cllr R	Ву
	Chadwick with all in favour.	
1	Apologies.	
	Apologies were received from Cllr M Grigg (Chairman), Cllr G Smith (Vice Chairman) and	
	Cllr A Finnamore.	
2	Declarations of Interest	
	a) Agenda Items. None declared.	
	b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report.	
	The bus shelter has been painted and thanks was extended to Cllr R Moorcroft and Cllr D	
	Masters for undertaking this task.	
	There are plans to legislate Councils to charge double council tax on holiday homes.	
	Earth on the road at the Chapelfield site was reported and some has now been moved. Cllr	RM
	Moorcroft will inform Highways.	
	The Fingerpost at Chapelfield has rotted out and Cllr Moorcroft will report this.	RM
	Cllr Moorcroft has emailed a link about VAS Sign costs to the Clerk.	
	£500 has been granted from Cllr Moorcroft's Community Chest Fund to St Mabyn School	
	for the purchase of books.	
	The barns on top of the hill in Helland Parish are very prominent and their position has	
	been explained to the Helland Parish Meeting who did not object to the planning	
	application. They have been erected to store grain from arable production. There were no	
	conditions attached to the planning permission for the planting of trees to mitigate the	
	view of the buildings.	
	Cllr Moorcroft has emailed South West Water regarding the arrangements for the	
	Chapelfield site and SWW has confirmed that the sewage system can accommodate the	
	development.	
	Cllr Moorcroft passed round a plan of the proposed pull-in at Station Road which will	
	provide a passing place for vehicles.	
	Residents have reported concerns about speeding traffic at Longstone and it is proposed	
	that the 40mph zone will be extended into the neighbouring parish.	
	The Clerk should email Richard Hawkey regarding the S106 money for affordable housing.	Clerk
	The bollard purchased by the Parish Council for Cormac to install at Greenwix Parc has not	
	been fitted yet, the Clerk will chase this up.	Clerk

Present: Cllrs: Mrs C Daniels, (chaired), Mrs C Bray, R Martin, J Bellringer, R Chadwick, G Martin and D Masters.

	There was some discussion about the nurity of water and a meeting is being nut together
	There was some discussion about the purity of water and a meeting is being put together at Wadebridge to discuss SWW discharging sewage into the water system.
5	Annual Governance Statement 2022. (circulated to Members)
	Having considered the Annual Governance Statement it was RESOLVED to approve and
	sign it, proposed by Cllr G Martin, seconded by Cllr Masters with all in favour.
	The Internal Audit Report was also circulated and there are no issues raised.
	The Notice for the Exercise of Public Rights will be put up on Thursday 9 th June and the
	period will extend from Monday 13 th June to Friday 22 nd July.
6	Public Participation.
	Member of the public said that they have put in an objection to the planning application
	PA22/04494 because of the proposed height of the new roof. It will overshadow
	neighbouring properties and change the line of sight. The proposed window in the
	building will completely overlook the neighbour's property. The Lime trees will have to be
	removed to enable the extension and the development is not in keeping with
	neighbouring properties.
7	Response to Public Participation. Not applicable
8	Planning
	a) Planning applications received before the agenda was finalised:
	PA22/04494 Trelawney House, Wadebridge Road, St Mabyn, Bodmin. Remove garage
	roof and replace with new pitched roof, creating a home office in the roof void, with
	general alterations.
	Cllrs G Martin, C Bray and D Masters have visited the site. Putting in an extra wall will
	cause problems with drainage. The height and pitch of the proposed roof will be intrusive and will overlook neighbouring properties, and is not in keeping with the roof
	lines of the neighbouring properties. The development will impinge on the privacy of
	neighbours who will be completely overlooked. Parking in the street is already a
	problem for the village so to remove the garage will only make this worse. There is
	also concern that the Lime trees will have to be cut down. It was RESOLVED to object
	to the application, proposed by Cllr G Masters, seconded by Cllr C Bray with all in
	favour.
	b) Planning applications received after the agenda was published:
	PA22/04888. St Mabyn Holiday Park, St Mabyn, Bodmin, Cornwall. Replacement of an
	existing storage building with a new maintenance building to serve the caravan park.
	The proposed development is contained within the site and there is no impact on
	neighbouring properties. It was RESOLVED to support this application, proposed by
	Cllr Daniels, seconded by Cllr G Martin with all in favour.
	c) Planning decisions notified by Cornwall Council:
	PA22/03898, Chapelfield, Chapel Lane, St Mabyn Bodmin. Variation of Condition 3 of
	Application No. PA16/00181, dated 11 th April 2017 (Residential Development of 14 dwollings with associated works).
	dwellings with associated works). Approved PA22/03899, Chapelfield, Chapel Lane, St Mabyn Bodmin. Variation of Condition 5 of
	Application No. PA17/06588, dated 24 th September 2019 (Proposed residential
	development of 13 dwellings (Affordable and Open Market dwellings)). Approved
	PA22/05978, Land Adj to Trevisquite Cottage, Trevisquite Lane, St Mabyn, PL30 3DF.
	Submission of details to discharge Condition 4 in respect of Decision Notice
	PA19/09469 dated 17 th December 2019. S52/S106 and discharge of condition apps.
	d) Other Planning Matters. None.

9	MINUTES FROM THE FOLLOWING MEETINGS HELD TO BE APPROVED	
	a) The Annual Parish Meeting held on Tuesday 3 rd May 2022	
	b) The Annual Parish Council Meeting held on Tuesday the 3 rd May 2022	
	c) The Parish Council meeting held on Tuesday the 3 rd May 2022	
	It was RESOLVED that the above Minutes are all a true record of those meetings held on	
	Tuesday 3 rd May 2022, proposed by Cllr G Martin, seconded by Cllr C Bray with all who	
	had been present at the meetings in favour.	
10	Matters Arising from the above Minutes.	
	No matters brought forward.	
11	The reviewed Financial Risk Assessment and Financial Regulations (circulated to	
	Members).	
	It was RESOLVED to adopt the reviewed documents, proposed by Cllr G Martin, seconded	
	by Cllr C Daniels with all in favour.	
12	King George V Playing Field.	
	a) ROSPA Report (circulated). The Clerk will challenge the report as it is felt that it is a	
	replica of the previous year and some of the works have been carried out which are	
	not reflected in the accompanying report and photographs. Richard Bray has costed	
	the wood needed for the repairs to the Multiplay Tower at £801+Vat. The invoice will	
	be addressed to the Parish Council. The Tower needs painting with preservative again. A new swing set for the top of the field will be programmed in. Cllr Masters asked	Clerk
	about the field being used for a Village Fete.	
	There was discussion about the grass cutting and whether to leave the top longer with	
	a pathway cut down through and keep the grass beyond the Wendy house and the	
	football pitch shorter.	
	b) Inspection Rota for Playing Field. It was agreed that Cllr R Chadwick and Cllr C Bray will	
	carry out the inspections this month.	
	Cllr G Martin spoke about the retaining wall of Trelawney House which is bulging,	
	possibly caused by a tree on the other side.	
13	Cemetery.	
	The bench seat is being delivered soon.	
	The Clerk is meeting with the Diocese regarding the piece of wasteland behind the broken	
	fencing, next Tuesday.	Clerk
14	Footpaths.	
	The Clerk will contact the contractor about the nettles overgrowing on the church	Clerk
	footpath.	
15	Highway Matters.	
	The Clerk will chase up the fitting of the bollard.	Clerk
	The mobile VAS sign is due for Station Road on the 24 th July 2022	
16	Queen's Platinum Jubilee.	
	The Beacon was a success and the Certificate has been printed off. It is hoped to have this	
	framed and displayed in the Village Hall. It will also be displayed on the website.	Clerk
	Cllr C Bray visited the school and gave out the Jubilee coins which was very well received.	
17	Hearing Loop. Deferred to the next meeting	Clerk
18	Car Park.	
	The planings have arrived and are in the car park waiting to be spread and rolled.	
19	Correspondence	
	a) Police Report. (Circulated). Noted	
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	b) Email from Chain of Hollond Davids Monthly on 20 web and divide that Hollond Davids	T
	b) Email from Chair of Helland Parish Meeting re 20mph speed limit at Helland Bridge. It	
	was RESOLVED to support this, proposed by Cllr Daniels, seconded by Cllr Chadwick	Clerk
	with all in favour. Clerk to reply.	
	c) Complaint Letter. To consider the letter from Lanteglos by Fowey regarding Cornwall	
	Council's allocation of social housing. It was agreed that it is not within the Parish	
20	Council's remit to agree housing allocations.	
20	Finance	
	a) Payments. (circulated schedule) It was RESOLVED to make the payments for May	
	proposed by Cllr Daniels, seconded by Cllr Bray with all in favour of the following:	
	Online – L Coles, Clerk's May salary, office and expenses	
	Online – HMRC, Clerk's May PAYE	
	Online – B McNary, May toilet and bus shelter cleaning, and materials - £250.00	
	Online – D Masters, defibrillator signs - £34.27	
	Online – R Moorcroft, paint and materials for bus shelter - £110.53	
	Online – St Mabyn Mem Hall, Hire of hall for meetings £108; annual rent for toilets	
	£40.00 and ¼ share of the SWW bill for year £15.85 - £163.85	
	Online - CL Finance Associates, Internal Audit - £264.00	
	Online – Playsafety Ltd, Annual ROSPA Report - £105.00	
	Online – Glasdon UK Limited, purchase of cemetery bench - £847.33	
	Online – M E Coad, Road planings for car park - £900.00	
	RECEIPTS – None	
	b) Bank Reconciliation (Circulated to Members). It was RESOLVED to approve the bank	
	reconciliation for May, proposed by Cllr G Martin seconded by Cllr Daniels with all in	
	favour.	
	c) Annual Accounting Statements (AGAR) 2022. (Circulated to Members) It was	
	RESOLVED to approve and sign the Annual Accounting Statements as prepared by the	
	Clerk/RFO, proposed by Cllr G Martin, seconded by Cllr Daniels with all in favour.	
21	Any Other Business	
	The Clerk will work on an action plan for Operation London Bridge.	Clerk
	Cllr G Martin asked that the Council considers purchasing some regalia for the Chairman	
	to wear when on official Council business.	
22	Items for the next agenda.	
	None brought forward	
21	Date of next meeting.	
	The next meeting of St Mabyn Parish Council will be held on Tuesday 5 th July 2022 at	
	7.30pm in the Peace Memorial Hall, St Mabyn.	
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There being no further business to transact the Chair closed the meeting closed at 9.07pm.

Signed......Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <u>www.stmabynparishcouncil.gov.uk</u>