

St Mabyn Parish Council

**Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 5th April 2022 commencing at 7.33pm.**

Present: Cllrs: G Smith (Vice Chairman), Mrs C Daniels, Mrs C Bray, R Chadwick, D Masters, A Fynamore J Bellringer and R Martin.

In Attendance: Mrs L Coles, Parish Clerk.

There was one member of the public present

Item No	Cllr G Smith, Vice Chairman, took the meeting in the absence of the Chairman.	Action By
1	Apologies. Apologies were received from Cllr G Martin and Cllr M Grigg (Chairman), and Cllr R Martin for being late to the meeting. Cllr Moorcroft, Cornwall Councillor had also sent apologies.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Cllr Moorcroft was not present but had sent a report to the Clerk a precis of which was read out. The disrepair to manhole covers at The Crescent has been reported to Cornwall Housing. A number of potholes in the Trevisquite area have been reported as has the state of the road at the junction of St Tudy Road and Station Road. Highways has been asked to inspect the dip in the road at Greenwix Parc. The Clerk has also reported this and has been told that the Area Steward will inspect. Cllr Moorcroft said that he could possibly give some Community Chest money towards the replacement of the damaged Jubilee bench. The Clerk reported that she has been in touch with the contractors who damaged it and has secured £239 towards its replacement.	
5	Public Participation. Member of the public explained about his motorbike trailer in the car park behind the bus shelter. It has not been abandoned and will be moved shortly to his garden. The member of the public also reported that the rubbish (not his) that was also in the small car park has been cleared.	
6	Response to Public Participation. Covered.	
7	Planning a) Planning applications received before the agenda was finalised: PA22/00685. Little Polglaze, Access to Polglaze Farm, St Mabyn, Bodmin. Single storey extension and partial roof conversion to the dwelling. Following discussion it was RESOLVED to support the application, proposed by Cllr Daniels, seconded by Cllr Chadwick with all in favour. PA22/00686. Listed Building Consent for PA22/00685 above. Following discussion it was RESOLVED to support the application, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour. Cllr R Martin arrived at the meeting	

	<p>PA22/02420, St Mabyn School, Wadebridge Road, St Mabyn, Bodmin. Works to a tree preservation order (TPO) works are to T2 (Horse Chestnut) for the crown lift over site to 3m removing minor branches only (up to 30mm diameter) and remove major deadwood. Following discussion it was RESOLVED to support the application, proposed by Cllr Smith, seconded by Cllr Bray with all in favour.</p> <p>b) Planning applications received after the agenda was published: None</p> <p>c) Planning decisions notified by Cornwall Council:</p> <p>d) Other Planning Matters. None</p>	RM
8	<p>Minutes from the Meeting held on Tuesday 1st February 2022.</p> <p>It was RESOLVED that the Minutes of the meeting held on Tuesday 1st March 2022 are a true record of that meeting, proposed by Cllr Bray, seconded by Cllr R Chadwick with all who had been present at that meeting in favour.</p>	
9	<p>Matters Arising from the above Minutes.</p> <p>The Clerk reported that she has ordered the bollard for Greenwix Parc and has agreed that this will be fitted by Cormac.</p> <p>The three quotes for the replacement Jubilee bench were discussed and it was RESOLVED that the Clerk should allow a month for the bench from Leisurebench to come back into stock at a cost of £337.20 and then place an order. If the timeframe is much longer then the Clerk should instead purchase the Phoenix bench at a cost of £558.95, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.</p>	Clerk
10	<p>Bus Shelter.</p> <p>It was agreed that the Parish Council will not install a new bus shelter and demolish the old one. Highways need to facilitate disabled access onto the buses by either installing a kerb with drop zone by the existing bus shelter or dropping the kerb on the pavement opposite. The Clerk will contact Highways for views on the best way forward.</p> <p>It was reported that the small car park needs proper resurfacing.</p>	Clerk
11	<p>King George V Playing Field.</p> <p>i. Purchase of new swing seats for junior frame. The Clerk has spoken to the suppliers and the standard length of chains is 2 metres. Cllr Daniels has measured the existing chains and a length of 2.3 meters is required. The Clerk will look at quotes for a completely new swing set, or engineering options for longer chains being fitted, and the insurance position.</p> <p>ii. The Clerk will order the football nets.</p>	Clerk Clerk
12	<p>Cemetery.</p> <p>The Clerk has received three quotes which were looked at and discussed. It was RESOLVED that the Clerk will purchase the Glasdon Elwood bench at a cost of £706.11+VAT, proposed by Cllr Bray, seconded by Cllr Daniels with all in favour.</p> <p>The Clerk has written to the Diocese regarding the piece of wasteland behind the broken fencing.</p> <p>It was reported that the stone steps to the Church Graveyard, leading through to the Lawn Cemetery, are slippery and dangerous and need to be cleaned. The Clerk will write to the Church Warden and discuss remedial work.</p>	Clerk Clerk
13	Footpaths. Nothing to report.	
14	Highway Matters. Nothing further to report.	
15	<p>Queen's Platinum Jubilee. Cllr Bray is organising material for the beacon.</p> <p>Cllr Masters will contact the Fire Service for advice as part of the risk assessment.</p>	

	The Jubilee commemorative coins have been ordered.	
16	Hearing Loop. The Clerk has been in touch with Connevans and following discussion was asked to go back to them with further questions.	Clerk
17	Car Park. Cllr Chadwick has had 50 tons of scalplings put aside for St Mabyn Car Park. He will arrange collection. Cllr Masters has asked Kier if they can tarmac the potholes but this is not something that they can do.	RC
18	Annual Parish Meeting 2022. The Annual Parish Meeting will be held at 7pm on Tuesday 3 rd May, followed by the Annual Parish Council Meeting, at which officers will be elected, and the monthly Parish Council Meeting.	
19	Correspondence a) Police Report. (Circulated). Noted b) Community Network Area Notes. (Circulated). Noted c) Update on River Camel Phosphates Issue. (Circulated). Noted	
20	Finance a) Payments. It was RESOLVED to make the payments for March proposed by Cllr Bray, seconded by Cllr Finnamore with all in favour of the following: Online – L Coles, Clerk’s March salary, office and expenses Online – HMRC, Clerk’s March PAYE Online – B McNary, March toilet and bus shelter cleaning, and materials - £250.00 Online – WesternWeb Ltd, addition of cemetery page to website - £54.00 Online – Insignia Ltd (L Coles) Jubilee commemorative coins - £345.60 Direct Debit – ICO annual renewal of data protection fee - £35.00 Direct Debit – Unity Trust bank, quarterly bank charge - £18.00 RECEIPTS – Bank Interest - £16.55 b) Bank Reconciliation. It was RESOLVED to approve the bank reconciliation for February and March, proposed by Cllr Bray seconded by Cllr Finnamore with all in favour.	
21	Any Other Business Cllr Daniels asked for the reinstatement of the play equipment checklists	Clerk
22	Items for the next agenda. • Rota for checking play equipment – King George V Playing Field	Clerk
23	Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 3 rd May following the APM and APCM in the Peace Memorial Hall, St Mabyn.	

There being no further business to transact the Chair closed the meeting closed at 8.49pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk