

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 2nd November 2021 commencing at 7.30pm.

Present: Cllrs: G Smith (Vice Chair), D Masters, Mrs C Daniels, G Martin, J Bellringer, R Chadwick, R Martin, A Finnamore and Mrs C Bray.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Council

There was one member of the public present

Item No	Cllr G Smith chaired the meeting as Vice Chair	Action By
1	<p>Apologies. Apologies were received from Cllr M Grigg (Chairman).</p>	
2	<p>Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.</p>	
3	<p>Consideration of written requests for dispensation. None received.</p>	
4	<p>Unitary Councillor's Report. Cllr Moorcroft reported a meeting on the Chapelfield Site to discuss the S.106 money with Westward Housing. Cllrs Daniels, Masters and G Martin were present at the meeting. It was agreed that the Clerk will organise a meeting in the Memorial Hall to discuss the options for the money further. Cllr Moorcroft has received complaints about the street lights at Longstone, 17 dogs are walking with their owners in the dark and he has asked Cornwall Council to install additional lights. Cllr Moorcroft has reported the 'Give Way' sign that is laying in the hedge at Longstone and also the dead deer. Highways will be cleaning the roads around the Village. There is a Network meeting on the 11th November for which Cllr Moorcroft gives his apologies. Cllr Moorcroft will lay a wreath at St Mabyn Memorial on Remembrance Sunday. There is an option on the Cornwall Council website to use a calculator to show how phosphates can be reduced. Cllr Moorcroft has made several donations from his Community Chest to local organisations. The garden area at 5 The Crescent has been reported to Cornwall Housing. The red, white and blue flower seeds that Cllr Moorcroft donated £100 for have been received, shared between the 5 parishes and St Mabyn's share was handed to Cllr Mrs C Bray for safe keeping until planting time. Cllr Smith asked about the timeframe for the S.106 money, it is estimated that there is 2.5 years left in which to allocate it to St Mabyn specifically. Cllr Masters thanked Cllr Moorcroft for all of his hard work in the Parish, it is very much appreciated and he has proved to be a very valuable link with other organisations and getting things done.</p>	

5	<p>Public Participation.</p> <p>Laura Jones, Cornwall Council, attended as a local resident and spoke about the Landmark Tree that has been awarded to the Parish. Cllr Mrs C Bray will take delivery of the tree and look after it until it is planted. It will be planted in King George V Playing Field and Laura has made enquiries about the utilities running underground and the suitability of the soil etc. for planting. It was RESOLVED that the tree will be planted in the space where the Wendy House used to be. The Clerk will order a stake and tree guard for the tree, proposed by Cllr Daniels, seconded by Cllr G Martin with all in favour. Members were asked to think of a suitable back story for the tree.</p>	Clerk
6	<p>Response to Public Participation. Not applicable.</p>	
7	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised: None b) Planning applications received after the agenda was published: None c) Planning decisions notified by Cornwall Council: None d) Other Planning Matters. None</p>	
8	<p>Minutes from the Meeting held on Tuesday 7th September 2021.</p> <p>It was RESOLVED that the Minutes of the meeting held on Tuesday 7th September are a true record of that meeting, proposed by Cllr Smith, seconded by Cllr G Martin with all in favour.</p>	
9	<p>Minutes from the Meeting held on 12th October 2021.</p> <p>It was RESOLVED that the minutes from the above meeting are a true record of it, agreed by Cllrs C Daniels, Cllr G Martin and Cllr D Masters, being the only three attendees at that meeting.</p>	
10	<p>Matters Arising from the above Minutes</p> <p>Cllr Masters asked how the decision for the Planning Application was reached. The Clerk had emailed all of the Councillors, received five replies (a quorum) and put together a response to Cornwall Council based on the received responses from those Members. It was agreed that the Working Party for the S106 money will be an agenda item for the next meeting.</p>	
11	<p>Protocols for Meetings</p> <p>It was agreed that the Members will read the Standing Orders and make suggestions for the Agenda for the next meeting.</p>	Clerk
12	<p>Code of Conduct.</p> <p>It was RESOLVED to adopt the revised Code of Conduct, proposed by Cllr G Martin, seconded by Cllr Chadwick with all in favour.</p>	Clerk
13	<p>King George V Playing Field.</p> <p>Cllr Smith thanked Cllr Daniels for compiling the report on the Playing Field and asked her to speak on it. New nets are needed for the goal posts, also pegs/frame. The Clerk will get quotes.</p> <p>It was agreed that the Multiplay Tower will be repaired where necessary and Cllr Daniels will liaise with Richard Bray regarding this.</p> <p>Two new junior swing seats and chains are required and the Clerk will get prices. The frame is very high so will need to be measured before ordering replacement seats.</p> <p>MGC Has repaired the roundabout and will give a quote for repairing the Tyre Swing. The responsibility of the boundary wall at the top of the field was discussed.</p>	Clerk CD Clerk

	<p>It was agreed that the worst bits of flooring around the roundabout will be replaced with rubber meshing of which a quantity is in the shed.</p> <p>It was RESOLVED that the Clerk will apply to the WREN fund for a new picnic bench, proposed by Cllr Daniels, seconded by Cllr Chadwick with all in favour.</p>	<p>DM</p> <p>Clerk</p>
14	<p>Cemetery.</p> <p>It was agreed that a formal letter will be sent to the Church Warden requesting any material held for the Cemetery is handed to the Chairman of the Council forthwith to be passed to the Clerk.</p>	Clerk
15	<p>Footpaths.</p> <p>Cllr G Martin thanked Cllr Masters for the repair to the light on the footpath near the pub. Cllr Masters would like to upgrade the light to LED and this was RESOLVED, proposed by Cllr Daniels seconded by Cllr G Martin with all in favour.</p>	
16	<p>Highway Matters.</p> <p>a) 20mph Speed Limit in St Mabyn. It was RESOLVED that the Clerk will express an interest in the scheme on behalf of the Parish Council to Cornwall Council, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.</p> <p>b) Permissive path from Greenwix Park to Village. The Landowners are willing to install a Permissive path and absorb the costs.</p> <p>c) Bollard at foot of steps in Greenwix Park. It was RESOLVED to purchase the bollard at a cost of £178, as recommended by Highways, and to be installed by them, proposed by Cllr Masters, seconded by Cllr Finnamore with all in favour.</p> <p>d) Bus Stop. It was reported that 35 people use the bus stop on a regular basis and a request has been made to have a Shelter put on the pavement outside the pub where there is more room for the schoolchildren to wait for the bus. The Clerk will get quotes for a new shelter and also apply for a grant from Cornwall Council for same.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
17	<p>Car Park.</p> <p>a) Repairs to Car Park No.1, behind bus shelter. Cllr G Martin reported that there are some deep potholes that need repairing.</p> <p>b) Road Planings are not available at the present time for redressing the surface of the new car park.</p>	
18	Neighbourhood Development Plan. Deferred to February meeting	
19	<p>Correspondence</p> <p>a) WREN application. Already covered.</p> <p>b) Landmark Tree. Already covered.</p>	
20	<p>Finance</p> <p>a) Payments. It was RESOLVED to ratify the payments made for September, proposed by Cllr Smith seconded by Cllr Finnamore with all in favour to approve the following retrospectively:</p> <p>Online – Arthur Gallagher, Annual Parish Insurance renewal - £978.10</p> <p>Online – L Coles, September salary, office and expenses</p> <p>Online – HMRC, Clerk’s September PAYE</p> <p>Online – B McNary, toilet and bus shelter cleaning September - £250.00</p> <p>Online – MGC Engineering, (L Coles) 50% deposit for repair to Roundabout - £624.60</p> <p>Online – S Miller, grass cutting 01/06/21 – 31/08/21 - £1000.00</p> <p>Online – MGC Engineering, final balance of repair to Roundabout - £624.60</p>	Clerk

	<p>Online – R Moorcroft, purchase of bollards for playing field entrance - £151.96 Receipts: Cornwall Council, Precept and CTS Grant - £17,714.79 R J Bray, Burial Fees - £320.00</p> <p>b) Payments. It was RESOLVED to make the payments for October, proposed by Cllr Bray seconded by Cllr Daniels with all in favour of the following: Online – L Coles, Clerk’s October salary, office and expenses Online – HMRC, Clerk’s October PAYE Online – B McNary, October toilet and bus shelter cleaning - £250.00 Online – PKF Littlejohn LLP, External Audit completion AGAR 2020/21 - £240.00 Online – Contract Sign Systems, new signs for car parks - £79.08</p> <p>c) Bank Reconciliation. It was RESOLVED to approve the bank reconciliation for September, proposed by Cllr Finnamore, seconded by Cllr Bray with all in favour.</p> <p>d) Bank Reconciliation. It was RESOLVED to approve the bank reconciliation for October, proposed by Cllr Finnamore, seconded by Cllr Bray with all in favour.</p> <p>e) Budget and Precept 2022/2023. The Clerk circulated the documents for the Budget and Precept 2022/23 to be considered by the Members for resolution at the next meeting.</p> <p>f) Filing Cabinet. It was RESOLVED to purchase a new filing cabinet for the Parish Council, proposed by Cllr Daniels, seconded by Cllr Finnamore with all in favour.</p> <p>g) New Printer. It was RESOLVED to purchase a new printer for the Parish Council, proposed by Cllr Daniels, seconded by Cllr Finnamore with all in favour.</p> <p>h) It was RESOLVED to pay J T Martin £45 for the repairs at the toilets, proposed by Cllr Finnamore, seconded by Cllr Masters with all in favour.</p>	
21	<p>Any Other Business. Cllr Bray has the wreath for Remembrance Sunday. Cllr Bray has contacted Kellows with regard to the Jubilee Beacon. Cllr Masters wants to clean the Memorial and asked for the loan of a small generator.</p>	
22	<p>Items for the next agenda.</p> <ul style="list-style-type: none"> • Standing Orders (amendments) • Planning Working Group for S106 money • Budget and Precept • Planting of Landmark Tree and back story. • Picnic Bench for King George V Playing Field 	Clerk
23	<p>Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Thursday 9th December 2021 at 7.30pm in the Peace Memorial Hall, St Mabyn.</p>	

The meeting closed at 9.06pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk