

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 7th September 2021 commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), G Smith (Vice Chair), A Finnamore, R Chadwick, D Masters, R Martin, Mrs C Bray, Mrs C Daniels, G Martin and J Bellringer.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Council

There was one member of the public present

Item No	In the absence of Councillor M Grigg, Chairman, who was late to the meeting, the Vice Chair, Councillor G Smith, opened and chaired the meeting.	Action By
1	Apologies. Apologies were received and accepted from Cllr M Grigg (Chairman) and Cllr J Bellringer who were both late to the meeting.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Cllr Moorcroft has spoken to Leroy at Contract Signs and the Clerk will make contact re the signs for the car park. Cllr Moorcroft's Community Chest fund is now available. The Chapelfield site is to have warning signs put up. The Site Manager is willing to attend a meeting and Cllr Moorcroft will arrange. Cllr Moorcroft has spoken to Cornwall Council regarding the problem with parking outside the pub. Cllr Smith asked about enforcement but the only thing that could be done is to put in yellow lines. A resident has complained about the large overgrown Leylandii tree at 1Meadow Court. The Clerk will write and ask that it is cut back. Cllr G Martin asked about the S106 money set aside for affordable housing. Cllr Moorcroft will ask Cornwall Council to attend the next meeting to advise. There is no update on Dinnams Bridge. An update on the planning embargo for the Camel Valley will be heard on September 21 st . There is no information on when the Tredethy planning application will go to Committee.	Clerk
5	Public Participation. The member of the public spoke about the effects of the works at the Chapelfield site on local residents.	
6	Response to Public Participation Not applicable.	
7	Planning a) Planning applications received before the agenda was finalised: None b) Planning applications received after the agenda was published: None c) Planning decisions notified by Cornwall Council: None d) Other Planning Matters. The Clerk reported that a resident who wanted planning advice has been referred to the Parish Council by Cornwall Council. It is not the Clerk's remit to give such advice and she is concerned that Cornwall Council is not doing its	

	<p>job. Cllr G Martin will raise this issue with Gavin Smith at the Community Network meeting.</p> <p>Cllr M Grigg, Chairman, arrived but asked Cllr Smith to continue as Chair of the meeting.</p>	
8	<p>Minutes from the Meeting held on Tuesday 6th July 2021.</p> <p>It was RESOLVED that the Minutes of this meeting are a true record, proposed by Cllr Smith, seconded by Cllr Masters with all those in favour who had been present at that meeting.</p>	
9	<p>Matters arising from the above Parish Council Minutes.</p> <p>Cllr Smith asked about the application for a Landmark Tree and was told by the Clerk that she has heard nothing about the submission and can only assume that the Parish Council has been unsuccessful in its request for a tree.</p>	
10	<p>King George V Playing Field.</p> <p>MGC has looked at the roundabout and is sending a team to take it apart.</p> <p>The Clerk was told to look at purchasing two new junior swing seats with chains.</p> <p>Cllrs Chadwick, Mrs Daniels, Masters and Smith will meet at the playing field on Sunday 12th September to inspect the Multi-Tower, discuss its future and report back to the next meeting.</p> <p>It was RESOLVED that Cllr Masters will purchase the bollards from Screwfix to be installed outside the gates to prevent parking. Proposed by Cllr G Martin, seconded by Cllr Mrs Bray with all in favour.</p> <p>It was reported that the grass cutting is a problem, it is not being carried out as per the schedule in the contract although the hedges and boundaries have been kept trimmed well. Cllr Masters will speak to the contractor.</p>	<p>Clerk</p> <p>DM/CD</p> <p>RC/GS</p> <p>DM</p> <p>DM</p>
11	<p>Cemetery. The Clerk is still trying to arrange a mutually convenient time to meet with Carole Grigg.</p>	Clerk
12	<p>Footpaths.</p> <p>Dogs are being walked off lead on the Green. Cllr Moorcroft will arrange for the Dog Warden to visit and will also ask Cornwall Council about a dual purpose bin.</p> <p>Cllr Masters said that the temporary footpath at the back of Chapelfield is very overgrown. Cllr Moorcroft will ask for this to be cleared.</p>	<p>RM</p> <p>RM</p>
13	<p>Highway Matters. Nothing to report.</p>	
14	<p>Car Park</p> <p>Cllr Fynamore said that a light is required for the car park. It was agreed that the Hall Committee will need to be consulted re installing LED lights on the wall. Cllr Masters will consult the Shop Committee about putting a light at the back.</p> <p>The surface needs redressing. Cllr R Martin will look into this. It was RESOLVED that a total of £1000 can be spent on top dressing, proposed by Cllr Fynamore, seconded by Cllr G Martin with all in favour.</p> <p>The banks need weeding and grassing over. It was agreed that the Clerk will write to the school and ask if the children would like to spread wild flower seeds on the bank as a project.</p>	<p>Clerk</p> <p>DM</p> <p>RM</p> <p>Clerk</p>
15	<p>Neighbourhood Development Plan</p> <p>Cllr Smith will email the Clerk and Cllr Daniels a copy of the NDP as it is at present.</p>	GS
16	<p>Options Report on Technology for Meetings.</p> <p>A proposal was put forward by Cllr Smith to use technology to report meetings through social media. There was no seconder and the motion failed.</p>	

17	<p>The Queen's Platinum Jubilee Beacons, June 2022. Cllr Mrs Bray has received an email asking if the Parish Council wants to participate with a Beacon in honour of the Queen's Platinum Jubilee next year. It was agreed that the PC will be involved and Cllr Mrs Bray will notify the relevant parties.</p>	CB
18	<p>Correspondence a) Email from Ramshackle Cottage re access via King George V Playing Field for maintenance. It was agreed that the Clerk will email permission but ask for a copy of the Contractor's Public Liability Insurance.</p>	Clerk
19	<p>Finance a) Payments. It was RESOLVED to ratify the following online payments made in August, proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour:</p> <ul style="list-style-type: none"> • Online – L Coles, Clerk's July salary, office and expenses. • Online – HMRC Cumbernauld, Clerk's July PAYE • Online – B McNary, July toilet and bus shelter cleaning -£250.00 • Online – Microsoft (L Coles) Annual fee for Teams- £54.72 • Online – D Masters, various invoices for car park - £215.64 • Online – D J Keats & Sons, stone for car park - £1283.37 • Online – RH&DL Hawkey, fence and gates for car park - £1230.00 <p>Receipts:</p> <ul style="list-style-type: none"> • Burial Fees - £640.00 <p>b) It was RESOLVED to make the following payments for August, proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour:</p> <ul style="list-style-type: none"> • Online – L Coles, August salary, office and expenses • Online – HMRC, Clerk's August PAYE • Online – B McNary, August toilet and bus shelter cleaning - £250.00 • Online – Viking Direct, stationery and ink - £231.20 • Online – Duchy Defibrillators, Annual Monitoring fee - £192.00 • Cheque 300168 – C J Hyde, annual grass cutting in cemetery - £350.00 • Cheque 300168 – C J Hyde, annual maintenance of cemetery boundaries - £150.00 <p>c) Bank Reconciliation. It was RESOLVED to approve the bank reconciliations for July/August proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour.</p> <p>d) Conclusion of Audit 2020/21. The Clerk reported that the audit has been concluded and the final copy with External Auditor's Report has been published on the Parish Council website.</p>	
20	<p>Any Other Business. There was no other business.</p>	
21	<p>Items for the next agenda.</p> <ul style="list-style-type: none"> • S106 money for affordable housing. 	Clerk
22	<p>Date of next meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 12th October 2021 at 7.30pm in the Peace Memorial Hall, St Mabyn.</p>	

There being no further business to transact the Chairman closed the meeting at 8.56pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk