

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in St Mabyn Peace Memorial Hall, St Mabyn,
on Tuesday 1st June 2021 commencing at 7.32pm.

Present: Cllrs: Mrs C Daniels, A Finnamore, G Martin, Mrs C Bray, and D Masters.

In Attendance: Mrs L Coles, Parish Clerk, Cllr R Moorcroft, Cornwall Council

There was one member of the public present

Item No	In the absence of the Chairman and the Vice Chair, Councillor Mrs C Daniels chaired the meeting.	Action By
1	Apologies. Apologies were received and accepted from Cllr M Grigg (Chairman), Cllr G Smith (Vice Chair), Cllr R Chadwick and Cllr R Martin.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Co-option of Councillors David Masters asked to be co-opted back onto the Parish Council. A brief discussion ensued and it was proposed by Cllr Finnamore, seconded by Cllr G Martin to co-opt him to the Council, all were in favour. A Declaration of Acceptance of Office was signed and witnessed by the Clerk and Cllr Masters took his place at the table. There is still one vacancy on the Parish Council.	
5	Annual Governance Statement AGAR 2020/2021. Copies circulated by the Clerk. The Internal Auditor Report has been completed with no issues. It was RESOLVED that Cllr Mrs C Daniels, as the Chair for this meeting, should sign the Governance Statement as being correct. Proposed by Cllr G Martin, seconded by Cllr Bray with all in favour.	Clerk
6	Unitary Councillor's Report. Cllr Moorcroft spoke to the Environment Agency regarding Chapelfield and outlined the issues regarding sewerage at this site and at Greenwix Parc. He has asked for pressure to be brought on the management company for Greenwix Parc, and asked for reassurance that the same problems will not happen at Chapelfield. A resident is concerned about the road conditions down to the bridge. The road was relined in 2019 but will be inspected again. Cllr Moorcroft has asked for the Tigers Teeth to be reinstated in Wadebridge Road. Potholes are best reported through the Cornwall Council website. Regarding the planning embargo in the Camel Valley, this only applies to future development which will be stopped for 3 to 4 months, anything already started can carry on. Cllr Moorcroft has produced some posters introducing himself and asked that they are put on the Parish Council Notice Boards	
7	Public Participation. The member of the public congratulated the Parish Council on the completion of the car park and also congratulated Cllr Moorcroft as the elected Cornwall Councillor.	
8	Response to Public Participation. Not applicable.	

<p>9</p>	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised: PA21/05073, Kellywell, Station Road, St Mabyn, Bodmin. Proposed replacement of existing outbuildings with purpose built 2 bed annexe accommodation. PA21/05072, Kellywell, Station Road, St Mabyn, Bodmin. Proposed demolition of existing dwelling and construction of replacement dwelling with associated works. These two applications were looked at together. Concerns were expressed about the Annexe becoming an open market dwelling in the future because the layout of the land lends itself to being separated from the main dwelling. There were concerns about the design of the new build. It was agreed that during construction a traffic management plan needs to be in place because there have been problems in the past when nearby properties have been built. It was RESOLVED to support both applications, proposed by Cllr G Martin, seconded by Cllr Finnamore with all in favour.</p> <p>b) Planning applications received after the agenda was published: PA21/03961. The Walled Garden, Tredethy, Hellandbridge, Bodmin. Listed Building Consent for 9 holiday cottages, amendments to parking layout, incorporation of private drainage plant and soakaway on site, re-positioning of stone garden wall and formation of refuse and temporary construction access in boundary wall to public highway (revision of Application No. E1/2008/00871). There was discussion about the walled garden, the Parish Council would not like to see any walls removed, and it should not become a courtyard. Is the proposed entrance temporary and is it necessary, why can the existing entrance not be used if the returning wall is removed and then replaced after the construction has taken place. There are also concerns about the egress from this temporary access on to the highway. It is considered that works appertaining to the 2008 planning application have not started and so a new application should be submitted to Cornwall Council Planning. It was RESOLVED to Object to this planning application, proposed by Cllr Daniels. Seconded by Cllr G Martin with all in favour.</p> <p>c) Planning decisions notified by Cornwall Council: None received.</p> <p>d) Other Planning Matters. The Clerk has been asked by the developer at Chapelfield if the Parish Council will agree to Road 1 being called Gorse Close and Road 2 being called Broom Close. Following discussion it was agreed to put forward Topper Close for Road 1 and Flay Close for Road 2, these being named for the local connection and more personal to the village. The Clerk will put this forward. Cllr G Martin went to Chapelfield after the last meeting. The developer is going to look at repairing the stile and have the grass on the footpath cut. South West Water could be thinking of building a proper sewage works down through Rectory Lane.</p>	<p>Clerk</p> <p>Clerk</p>
<p>10</p>	<p>Minutes from the Meetings held on Monday 17th May 2021</p> <p>a) Annual Parish Council Meeting at 7pm. It was RESOLVED that the Minutes of this meeting are a true record, proposed by Cllr Daniels, seconded by Cllr Finnamore with all in favour.</p> <p>b) Parish Council Meeting at 7.30pm. Subject to Item 14 being amended to read Cllr R Martin, it was RESOLVED that the Minutes of this meeting are a true record, proposed by Cllr Daniels, seconded by Cllr G Martin with all in favour.</p>	
<p>11</p>	<p>Matters arising from the above Parish Council Minutes. None</p>	

12	<p>King George V Playing Field.</p> <p>The Clerk is meeting with several suppliers regarding the provision of a new Multiplay Tower and a roundabout. The Clerk will email the details of the meetings to Cllr Masters who will also attend. The Clerk will look at possible funding streams for this equipment.</p> <p>A1 has submitted its final invoice for grass cutting in the playing field and it was RESOLVED that this should be paid, £504.00, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour. The new contractor will start from 1st June.</p>	Clerk
13	<p>Cemetery</p> <p>The Clerk will arrange an appointment with Mrs Grigg for the handover of the cemetery to the Parish Council.</p> <p>A resident has written for permission to traverse the cemetery to install a new septic tank on their property. It was agreed that the Clerk can write giving the Parish Council's permission and pointing out that any damage to the cemetery grounds will have to be rectified.</p>	Clerk Clerk
14	<p>Footpaths.</p> <p>The contractor is inspecting all of the woodwork on the footpaths in conjunction with the Ramblers Association and Cornwall Council.</p>	
15	<p>Highway Matters</p> <p>No matters brought forward.</p>	
16	<p>Car Park</p> <p>The car park is now finished and a very good job has been done. It may need redressing and rerolling later on. The Clerk will organise signage for the car park.</p> <p>It was RESOLVED to make a donation towards the fuel etc. used by T Martin when working on the car park, which was done voluntarily. Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour to pay a donation of £300.</p> <p>The Clerk will investigate the cost of electric charging points and look at funding for this, possible Government funding.</p> <p>The cost of installing the remainder of the fencing to the overflow car park area will be £1025 +VAT, to include stock proof fencing, new posts, a 12ft gate and a 3ft pedestrian gate. It was RESOLVED to inform the Fencer to install the above at a cost of £1025+VAT, proposed by Cllr Bray, seconded by Cllr G Martin with all in favour.</p> <p>There was discussion about moving the pedestrian walkway to the hall to between the shop's office and the public toilets.</p>	Clerk Clerk Clerk
17	<p>Neighbourhood Development Plan</p> <p>The Clerk will email a copy of the NDP as it is at present and any information held on proposed policy to Cllr Daniels. When restrictions are lifted a meeting will be organised to 'kick start' the Plan.</p>	Clerk
18	<p>Options Report on Technology for Meetings.</p> <p>Item deferred until July meeting in the absence of Cllr Smith.</p>	
19	<p>Correspondence</p> <p>a) Camel Trail Partnership. Noted.</p> <p>b) Helland Bridge status. Noted.</p> <p>c) Police Report. The Clerk will email to Members.</p>	Clerk

20	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following online payments, proposed by Cllr G Martin, seconded by Cllr Bray with all in favour:</p> <ul style="list-style-type: none"> • Online – L Coles, Clerk’s May salary, office and expenses. • Online – HMRC Cumbernauld, Clerk’s May PAYE • Online – B McNary, May toilet and bus shelter cleaning - £250.00 • Online – WesternWeb Ltd, Laptop maintenance and repair - £18.00 <p>b) Bank Reconciliation. It was RESOLVED to approve the bank reconciliations for May, proposed by Cllr G Martin, seconded by Cllr Fynamore with all in favour.</p> <p>c) Annual Accounts Statement AGAR 2020/2021. The Accounts Statement had been circulated by the Clerk and it was RESOLVED that Cllr Mrs C Daniels, as Chair of this meeting, should sign the Annual Accounts Statement as correct, proposed by Cllr G Martin, seconded by Cllr Daniels with all in favour.</p>	Clerk
21	<p>Any Other Business</p> <p>Cllr Moorcroft said that the Community Chest fund will not be finalised until the end of June. Cllr Moorcroft is on three committees at Cornwall Council – Neighbourhood Overview Scrutiny Committee, Standards Board and Licensing.</p> <p>On the 23rd July there will be a quiz, hosted by Cllr Moorcroft, in Wadebridge Town Hall, in aid of the Fire Fighters Charity in memory of Mark Goodfellow.</p> <p>Cllr Masters and the Parish Council wished Cllr Moorcroft all the best for his term of office.</p>	
22	<p>Items for the next agenda</p> <p>Nothing brought forward.</p>	
23	<p>Date of next meeting.</p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 6th July 2021 at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 9.10pm.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk