

St Mabyn Parish Council
Minutes of the Virtual Meeting of St Mabyn Parish Council held via Microsoft Teams,
on Tuesday 3rd November 2020, commencing at 7.34pm.

Present: Cllrs: M Grigg (Chairman), G Smith (Vice Chairman), Mrs C Daniels, D Masters, G Martin, R Chadwick and Mrs C Bray.

In Attendance: Mrs L Coles, Parish Clerk, and Cllr S Rushworth Cornwall Council.

There were no members of the public present

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr R Martin and Cornwall Councillor R Moorcroft.	
2	Declarations of Interest a) Agenda Items. Cllr Mrs C Bray declared an interest in item 8a) Planning Application PA2009027/28, the applicant is a nephew by marriage. Cllr R Chadwick declared an interest in item 8a) Planning Application PA20/06696, the applicant is his neighbour. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received.	
4	Casual Vacancies. Mr A Fynamore was expected to attend and apply for co-option but sent apologies due to ill health. This will be agendered for the next meeting.	
5	Unitary Councillor's Report. Cllr Rushworth There has been a constitutional review at Cornwall Council and there has been 9 amendments, mainly affecting the West. Most of the work done at Cornwall Council at the present time is Covid related. Cllr Rushworth has received complaints from residents at Longstone about builders' vehicles being parked. Three weeks ago Cllr Rushworth attended a physical meeting at the Cornwall Show Ground and said how nice it had been to have a face to face meeting again.	
6	Public Participation. No members of the public present and no items brought forward.	
7	Response to public participation. Not applicable.	
8	Planning a) Planning applications received before the agenda was finalised: PA20/06696, Bishops Lodge, Kelly Park, St Mabyn, Bodmin. Construction of a single storey side extension together with first floor extension over current kitchen and bathroom and removal of gable wall and chimney and replace with new gable wall including some internal alterations. Cllr Masters and Cllr Bray visited the site; it was felt that the plans were not clear but there has been confirmation from the applicant that the ridge line will not exceed that of the existing height. A discussion followed and it was RESOLVED to support that application provided the roofline does not exceed that of the neighbouring properties. Proposed by Cllr Bray, seconded by Cllr G Martin with all in favour. (Cllr Chadwick had declared an interest).	

	<p>PA20/08071, Colquite Cottage, Washaway, Bodmin, Cornwall PL30 3AF. Non material amendment (2) to Application No.PA14/09264 dated 19th December 2014 for the replacement of front modern windows with bay windows to original design, erection of extensions to rear of house and erection of detached double garage with store over namely to increase overall height of garage by 0.85m to a total roof height of 5.85m. Following discussion it was RESOLVED to support this application, proposed by Cllr Daniels, seconded by Cllr Masters with all in favour.</p> <p>PA20/09027, Haywood Farm Access to Haywood Farm, St Mabyn, Bodmin. Conversion of a deteriorating and redundant mid-19th century outbuilding into a one bedroom annex and home working office, located within the curtilage of a grade 2 listed building. No extension or alteration to building footprint or roofline. Replacement of mid-20th century additions with period correct features, including: replacement of corrugated steel roof with reclaimed rag slate; replacement of concrete block work and cement based mortar with correct masonry and lime mortar; replacement of Crittal style windows with period correct timber casement units. Following discussion in which it was said that the old structure is in need of renovation and the development will not have an adverse impact, it was RESOLVED to support. Proposed by Cllr G Martin, seconded by Cllr Smith with all in favour. (Cllr Mrs C Bray had declared an interest).</p> <p>PA20/09028, Haywood Farm Access to Haywood Farm, St Mabyn, Bodmin, Listed Building consent for the conversion of a deteriorating and redundant mid-19th century outbuilding into a one bedroom annex and home working office, located within the curtilage of a grade 2 listed building. This was considered in the discussion for PA20/09027 and resolved and voted on in conjunction with that application.</p> <p>b) Planning applications received after the agenda was published:</p> <p>PA20/08965, Land North of Greenwix Barn, Greenwix Road, St Mabyn, Bodmin. Conversion of a detached double garage building (also containing a hobby room and attic store) to garage and holiday accommodation. Following discussion, it was RESOLVED to support this application provided that it remains as holiday accommodation in perpetuity. Proposed by Cllr Masters, seconded by Cllr G Martin with all in favour.</p> <p>c) Planning decisions received from Cornwall Council. None reported to the Clerk, Cllr G Martin gave some detail from the Planning Portal.</p> <p>d) Other Planning Matters. Local planning Conferences. The Clerk reported that Cllr G Martin had attended in October and requested a link for the November meeting which will be supplied nearer the time.</p>	Clerk
9	<p>Minutes of the Virtual Meeting held on Tuesday 6th October 2020.</p> <p>It was RESOLVED that the Minutes were a true record of the above meeting, proposed by Cllr G Martin, seconded by Cllr Daniels with all in favour.</p>	
10	<p>Matters Arising from the above Minutes.</p> <p>No matters were brought forward.</p>	
11	<p>King George V Playing Field</p> <p>It was reported that cars are still parking and blocking the gates to the playing field. It was agreed that this will be looked at again when the new car park is available for the village. The Clerk will contact Oliver Jones, Highways, to ask about the possibility of painting yellow hatching in front of the gates, and any costs involved.</p>	Clerk

	<p>A resident in Station Road has reported that roots from trees in the playing field are encroaching on the drains. It was agreed that this is the responsibility of the Parish Council and Cllr Masters will seek a professional opinion on how to deal with the problem.</p> <p>It was agreed that the swing, benches and bin will be a project for Spring 2010.</p>	DM
12	<p>Speed Sign at Longstone.</p> <p>The Clerk reported that Oliver Jones is waiting for a response from Western Power before the quote for the speed sign can be completed.</p>	
13	<p>Footpaths.</p> <p>The Clerk has been chasing the payments for the LMP and is making some headway with this. The Clerk will ask for the footpath beside the Church to be added to the contract.</p>	Clerk
14	<p>Highway Matters</p> <p>CORMAC has asked the Clerk for Grid Reference for the verge at West End, Station Road, St Mabyn. Cllr Daniels looked this up and it will be submitted by the Clerk (Ref: SX038547443)</p>	Clerk
15	<p>Car Park</p> <p>Coodes Solicitors, Launceston, have been appointed to deal with the conveyancing/lease of the car park from the Diocese. The Heads of Terms have been given back to Savills with the Parish Council's agreed amendments and the Solicitors will now progress the lease between them. It was RESOLVED that the Parish Council undertakes to pay the Diocese's Solicitor costs and once a request has been received will deposit the amount of these fees with Coodes to be held until completion.</p> <p>Proposed by Cllr Smith, seconded by Cllr Daniels with all in favour.</p> <p>Work can now commence on the site, weather permitting.</p>	
16	<p>Telephone Kiosk at Longstone</p> <p>The Clerk has purchased the paint kit for the kiosk and will inform the resident who has agreed to paint it. It was agreed that this will be a Spring 2021 project.</p>	Clerk
17	<p>Correspondence</p> <p>a) Wren Report from Cllr G Martin. Details of the meeting had been sent by Cllr G Martin who reported that there is still some funding left for this year and a second round of applications will be asked for. The Clerk will look at applying when possible.</p>	Clerk
18	<p>Finance</p> <p>a) Payments. It was RESOLVED to sign the cheques and make the payments for October as per the circulated schedule. Proposed by Cllr Masters, seconded by Cllr Bray with all in favour to pay the following:</p> <p>Chq 300148 – L Coles, Clerk's October salary, expenses and office</p> <p>Chq 300149 – HMRC, Clerk's October PAYE</p> <p>Chq 300150 – B McNary, toilet and bus shelter cleaning, October - £250.00</p> <p>Chq 300151 – R Bray, repairs etc. to Multiplay Tower - £450.00</p> <p>Chq 300152 – A1 Trees & Grounds, 6 x cuts to playing field - £1008.00</p> <p>Chq 300153 – Duchy Defibrillators Ltd, annual monitoring contract - £192.00</p> <p>Chq 300154 – X2 Connect Ltd (L Coles), Paint Kit for Telephone Kiosk - £154.80</p> <p>Chq 300155 – SLCC (L Coles), 1/3 of annual membership for Clerk - £64.00</p>	

	<p>b) Bank Reconciliations. It was RESOLVED to approve the bank reconciliations for October as correct, proposed by Cllr Daniels, seconded by Cllr Chadwick with all in favour.</p> <p>c) Budget 2021/2022. It was agreed that the circulated documents will be looked at in detail by the Members in preparation for considering at the December Parish Council meeting.</p>	
19	<p>Any Other Business</p> <p>Cllr Bray reported that there is a problem with the Notice Board in St Mabyn. The lock has been broken and the Board was taped up. However, Richard Bray has looked at the lock and feels that he can repair it. It was agreed that this was the action to take. There will be no Remembrance Day Service this year due to Covid but a laying of wreaths will take place at the Memorial on the 11th November 2020. Cllr Bray will lay a wreath on behalf of the Parish Council.</p>	
20	<p>Items for the next agenda</p> <ul style="list-style-type: none"> • Budget and Precept 2021/2022 	
21	<p>Date and time of the next Parish Council Meeting.</p> <p>The next meeting will be held via Microsoft Teams on Tuesday 1st December 2020 commencing at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 20.49hrs.

Signed.....Chairman.

Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabynparishcouncil.gov.uk