

**St Mabyn Parish Council**  
**Minutes of the Virtual Meeting of St Mabyn Parish Council held via Microsoft Teams,**  
**on Tuesday 4<sup>th</sup> August 2020, commencing at 7.30pm.**

**Present:** Cllrs: G Smith (Vice Chairman), D Masters, G Martin, Mrs C Bray, Mrs C Daniels, R Martin, and R Chadwick

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr S Rushworth and Cllr R Moorcroft, Cornwall Council.

There were no members of the public present

Item No		Action By
1	<p><b>Apologies.</b>            Apologies were received and accepted from Cllr M Grigg (Chairman), Cllr A Finnimore and Cllr K Brown.</p>	
2	<p><b>Declarations of Interest</b>  <b>a) Agenda Items.</b> None declared.  <b>b) Gifts.</b> None declared.</p>	
3	<p><b>Consideration of written requests for dispensation.</b> None received.</p>	
4	<p><b>Unitary Councillors' Reports.</b>  <b>Cllr Rushworth</b> has looked at the new fences for Chapelfields and has given Cllr G Martin a copy of the construction agreement that has to be adhered to. A resident of St Mabyn has reported difficulty with parking near her property and wants to know whether there is the possibility of renting a space in the car park behind the bus shelter. Cllr Smith asked whether the Parish Council owns the car park and this was confirmed by Cllr G Martin. It was felt that to rent out spaces to individuals would cause problems for other residents who park there; it should be on a first come first served basis. This will be an agenda item for the next meeting.  <b>Cllr G Martin</b> asked about the delay in starting Phase 1 at Chapelfields, the planning permission expired in April. It was pointed out that the Government has extended all planning permissions due to COVID as part of the COVID 19 Act 2020, however Cllr Rushworth will speak to Gavin Smith at Cornwall Council Planning. Cllr G Martin reported that the site has become one of historic interest because some pottery and Roman glass has been excavated.  <b>Cllr Moorcroft</b> said that Cornwall Council meetings are ramping up weekly and are all about COVID 19. The Hope Group has been set up for the Wadebridge area to help people during the pandemic and he has been very involved with helping to deliver meals, prescriptions, shopping etc. to the elderly and vulnerable. European Redevelopment Funding was successful with £5k awarded to help the shops in Wadebridge with signage etc. for COVID 19. Cllr Moorcroft said that when the boundary changes take place next year he will be standing for this area and would like permission from the Parish Council to put up an introductory notice explaining to the Parish who he is. It was agreed that notices of this kind can be laminated and put up on the open notice boards and this opportunity will be available to other potential candidates but they must not be political or of a lobbying nature.</p>	<b>Clerk</b>
5	<p><b>Public Participation.</b> No members of the public present, no items brought forward.</p>	

6	<b>Response to Public Participation.</b> Not applicable (see item 5).	
7	<p><b>Planning</b></p> <p>a) <b>Planning Applications received before the Agenda was finalised:</b>  <b>PA20/01372/PREAPP.</b> Land adjacent to Trevisquite Cottage, Trevisquite Lane, St Mabyn, Bodmin PL30 3DF. Pre-application advice for alterations to planning application PA19/09469 to build a new two storey dwelling to the south of the barn and to introduce a static caravan on the land temporarily while building works are carried out. <b>NOTED.</b></p> <p>b) <b>Planning Applications received after the Agenda was published:</b>  <b>PA20/05934,</b> The Cabin, Rocksea Mill Cottage, St Mabyn Bodmin. Certificate of Lawfulness for existing use/development of a log-cabin for use as holiday accommodation and ancillary accommodation. This was discussed, it is an extremely sensitive site and there are concerns that a precedent could be set for similar applications. It was <b>RESOLVED</b> that the Parish Council is not convinced by the Agent's submission that the development has been used for this purpose for a period of time in excess of 10 years and without further evidence would ask for Cornwall Council to invite a planning application for this site. <b>Proposed by Cllr Smith, seconded by Cllr Bray with all in favour.</b></p> <p>c) <b>Planning decisions by Cornwall Council received:</b>  <b>PA20/01735,</b> Land at St Mabyn Community Shop, Wadebridge Road, St Mabyn. Permission granted for a car park for the use of the community, school, shop, church and hall.</p> <p>d) <b>Other Planning Matters.</b> None to discuss.</p>	
8	<b>Minutes of the Virtual Parish Council Meeting held on Monday 13<sup>th</sup> July 2020.</b> It was <b>RESOLVED</b> that the Minutes were a true record of that meeting. <b>Proposed by Cllr Smith, seconded by Cllr G Martin with all in favour.</b>	
9	<b>Matters Arising.</b> No matters brought forward.	
10	<b>King George V Playing Field.</b> The play equipment is again in use. A quote has been received from R Bray to repair the Multi-play Tower and treat it with preservative, £450.00. It was <b>RESOLVED</b> to accept this quote and ask R Bray to carry out the repair and treatment, <b>proposed by Cllr Smith, seconded by Cllr Daniels with all in favour.</b> The Clerk reported that she has got the new No Parking signs for the gates and R Bray will put these up when the new car park is ready for use.	Clerk
11	<b>Public Toilets reopening.</b> The Clerk had got some quotes for the cleansing etc. of the toilets. It was <b>RESOLVED</b> that the cleaning will be carried out by the Council's existing Cleaner, who will clean three times a day, opening and locking them overnight. <b>Proposed by Cllr Bray, seconded by Cllr G Martin with all in favour to pay £250 per month.</b> The Clerk will liaise with the Cleaner regarding equipment and keys etc. and the Council will provide appropriate signage. The Clerk will seek a Legionella Test.	Clerk Clerk
12	<b>Footpaths.</b> The Clerk has received the invoice from the Contractor for the footpath maintenance 2019/20, £1230. It was <b>RESOLVED</b> that this invoice can be paid, <b>proposed by Cllr G Martin, seconded by Cllr Chadwick with all in favour.</b> The Clerk will make it clear to the Contractor that more frequent invoices will be necessary going forward and that any extra work, on trees etc., must be notified and approved by the Council before being carried out. It will be made clear what is involved in the contract.	Clerk

	It was reported that the stile at Chapelfields has still not been repaired and the Clerk will contact Cornwall Council Housing, on whose land this is.	Clerk
13	<b>Highway Matters</b> The Clerk reported that she has written to Hoburne Holiday Park regarding funding for the speed sign at Longstone but has not received a reply to date. This will be an agenda item for the next meeting.	Clerk
14	<b>Car Park</b> Cllr Masters is having a meeting with the farmer and the fencer to discuss what fencing is needed and the cost. When known details of the cost will be emailed to all Members for approval. It is hoped to have things moving by the September meeting. Cllr G Martin asked that the Council starts to think about the layout, hard-core and other issues. Cllr Masters will contact Western Power about the underground cables and where they are situated. The Clerk will progress the Lease with Savills and the Diocese.	DM  DM Clerk
15	<b>Correspondence</b> a) Email regarding the state of the footpaths. The Clerk will draw this to the attention of the Contractor and ask that these are cut back as soon as possible. b) <b>Community Network Area.</b> Cllr G Martin said not meeting due to COVID-19. c) <b>WREN.</b> Cllr G Martin asked if any other Member would like to be the representative on this committee. It was agreed that he could remain the representative. d) <b>Community Network Area.</b> Circular introducing Carbon Neutral Hive. The Clerk will circulate to all.	Clerk  Clerk
16	<b>Finance</b> a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments for July, <b>proposed by Cllr Smith, seconded by Cllr G Martin with all in favour of the following:</b> Chq 300128 – L Coles, Clerk’s July salary, office and expenses Chq 300129 – HMRC, Clerk’s July PAYE Chq 300130 – Chris Walker (Fasthosts) final payment for old website/email -£39.57 Chq 300131 – B McNary, Toilets and Bus Shelter Retainer - £100.00 Chq 300132 – L Coles, Microsoft Teams Licence - £54.72 Chq 300133 – A1 Tree & Grounds, Grass cutting x 5 -£840.00 Chq 300134 – WesternWeb Ltd, Set up of Laptop - £36.00 Chq 300135 – Playsafety Limited, ROSPA Inspection and Report 2020 - £103.20 b) <b>Bank Reconciliations.</b> It was <b>RESOLVED</b> to approve the bank reconciliation for July, <b>proposed by Cllr Smith, seconded by Cllr Masters with all in favour.</b>	
17	<b>Any Other Business</b> Cllr Bray said that the old sign at the Crossroads needs refurbishing; Cllr Masters said that the one at Highgates does as well. This will be an agenda item for the next meeting. Cllr G Martin said that the Excavator had damaged a large limb on a protected Ash Tree on the St Tudy Road. The Clerk will report this.	Clerk  Clerk
18	<b>Items for the next agenda.</b> Already covered.	
19	<b>Date and time of the next meeting.</b> Tuesday 1 <sup>st</sup> September 2020 at 7.30pm.	

There being no further business to transact the Chairman closed the meeting at 20.51hrs.

Signed.....Chairman. Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: [www.stmabynparishcouncil.gov.uk](http://www.stmabynparishcouncil.gov.uk)