

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn,
on Tuesday 3rd March 2020, commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), G Smith (Vice Chairman), D Masters, G Martin, Mrs C Bray, Mrs C Daniels, R Martin, R Chadwick and A Finnamore

In Attendance: Mrs L Coles, Parish Clerk, Cllr S Rushworth, Cornwall Councillor

There was 1 member of the public present

Item No		Action By
	Cllr G Smith, Vice Chair, opened the meeting	
1	Apologies. Cllr M Grigg gave his apologies for being late to the meeting.	
2	Declarations of Interest a) Agenda items. None declared b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received	
4	Casual Vacancy. An application for the casual vacancy was received and will be discussed at the end of this meeting. (MG took the Chair.)	
5	Unitary Councillor's Report. The hot topic is climate change. Cornwall Council is asking for affordable housing sites to be put forward by the parishes. The budget meeting was held this week. Council tax will rise to 3.99%, of which 2% is ring-fenced for Adult Social Care. The dog ban on beaches has been reduced. Cllr Rushworth asked that people attend the Community Network Area meeting because Oliver Jones will be present to talk about the highways budget. Also the Practice Manager and a GP from the Port Isaac Practice will be giving a presentation.	
6	Public Participation. Nothing brought forward	
7	Response to Public Participation. Not applicable	
8	Planning a) Planning applications received before the agenda was finalised: None b) Planning applications received after the agenda was published: None c) Planning decisions received from Cornwall Council: None d) Other Planning Matters. None	
9	Minutes of the meeting held on the 4th February 2020 It was RESOLVED to sign the Minutes as a true record of that meeting, proposed by Cllr Smith, seconded by Cllr G Martin with all in favour.	
10	Matters arising from the above Minutes and the Action Tracker It was reported that the school has said that there is no panic about the number of children for the future.	
11	Environment Agency. Cllr Bray is concerned about the Chapelfield Site and the water problems in the village. Cllr Bray read out a letter that she has personally sent to the Environment Agency. Discussion followed and the Clerk will invite the EA to the 8 th April meeting. It was said that the Parish Council needs to be sure that the houses are	Clerk

	built to the specifications on the planning application that has been given permission.	
12	Climate Change Cllr Daniels is happy to lead on this subject and the Clerk handed her some literature on how to set up a working group etc. Cllr Grigg asked that this is dealt with after the NDP is completed.	
13	Annual Parish Meeting It was agreed that the Annual Parish Meeting will be held on the 7 th April, starting at 7pm, before the Parish Council meeting. The Clerk will invite local groups to come along as well as residents and there will be refreshments. The Clerk will send some wording to Cllr Daniels for the Facebook page.	Clerk Clerk
14	King George V Playing Field The Clerk has chased up the signs. The Clerk will put together a new checklist for play equipment inspections. Cllr Chadwick will inspect the playing field next week.	Clerk
15	Neighbourhood Development Plan Cllr Smith and Cllr Masters declared an interest as landowners and did not take part in the discussions about the boundary. Cllr Daniels handed round a plan of the settlement boundary. It was decided not to put a boundary around Longstone because there is no infrastructure there. Cllr Daniels discussed the lines drawn on the map and explained the colour coding. Following further discussion it was agreed to leave the lines as drawn and put the map out for public consultation. There will be a Public Meeting on March 25 th between 7pm and 9pm. The Clerk will book the hall and advertise the meeting.	Clerk
16	Footpaths. Cllr G Martin reported that someone has removed the mud from the footpath by the Church. The Clerk will telephone the contractor regarding the invoice for the footpaths.	Clerk
17	Highway Matters. It was reported that the grass verge in Station Road, the subject of a dispute between Kier and Western Power, has still not been reinstated. The Clerk will chase this up.	Clerk
18	Car Park. The planning application has been submitted and the Clerk will chase up its validation. Cllr G Martin reported that the pub is willing to make a donation towards the car park.	Clerk
19	Website. The new website is now live and can be found at: www.stmabynparishcouncil.gov.uk The email address for the Parish Council has changed due to problems experienced because the PC did not own the domain of the old one. The new email address is clerk@stmabynparishcouncil.gov.uk . It was agreed that the Members will be given a parish council email address. The Clerk will contact Western Web and request this.	Clerk
20	Emergency Plan for St Mabyn. This is to be shelved for the time being. It was reported that the sign for the defibrillator has still not been put up on the pub wall. The Clerk will speak to the landlord of the pub.	Clerk

21	<p>Reports from other organisations:</p> <p>a) Community Shop. The shop now has the Lottery and is doing well. Most of the volunteers are trained for the Post Office.</p> <p>b) Community Network Area meeting. Cllr G Martin handed round details of the next meeting.</p>	
22	<p>Correspondence</p> <p>a) Email letter from Cruse Bereavement Care requesting a grant. The Clerk will write and explain that the Council only supports local charities/organisations.</p>	Clerk
23	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr G Martin, seconded by Cllr Bray with all in favour to pay: Chq 300099 – L Coles, Clerk salary, office and expenses for February Chq 300100 – HMRC, Clerk’s February PAYE Chq 300101 – B McNary, Cleaning of toilets and bus shelter - £100.00 Chq 300102 – Viking Direct, stationery, stamps and printer inks - £502.13 Chq 300103 – WesternWeb Ltd, new website design and publication - £780.00</p> <p>b) Bank Reconciliation. It was RESOLVED to sign the bank reconciliation as correct, proposed by Cllr Finnamore seconded by Cllr G Martin with all in favour.</p> <p>c) New salt Bin. The purchase of a new bin was discussed and it was decided not to pursue it.</p>	
24	<p>Any Other Business</p> <p>Once a date has been notified the Clerk will arrange the equipment for a Litter Pick.</p>	Clerk
25	<p>Items for the next agenda.</p> <p>None brought forward</p>	
26	<p>Date and time of the next Parish Council meeting.</p> <p>The next meeting of the Parish Council will be held in the St Mabyin Peace Memorial Hall following the Annual Parish Meeting on Tuesday the 7th April which starts at 7pm.</p>	
27	<p>Closed Session.</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this item.</p> <p>The application received from Ken Brown for the Casual Vacancy was discussed. It was RESOLVED to co-opt K Brown on to the Parish Council, proposed by Cllr Smith, seconded by Cllr Masters with all in favour. The Clerk will inform him.</p>	Clerk

There being no further business to transact the Chairman closed the meeting at 9.43pm

SignedChairman Dated

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: www.stmabyinparishcouncil.gov.uk