

Minutes of the Meeting of the St Mabyn Parish Neighbourhood Plan Steering Group held on Thursday 20th June 2019 at St Mabyn Peace Memorial Hall, St Mabyn, commencing at 7.30pm

Present: Charlie Daniels (CD), Graham Smith (GS), Jeff Muir (JM) Consultant and Linda Coles (LC) (Clerk)

Item No		Action By
1	<p>Apologies Apologies were received and accepted from Mark Grigg.</p>	
2	<p>Survey and Results JM handed round copies of the main survey results in draft. There is a need to publish the results of the survey. JM suggested sending out a leaflet to everyone in the parish which would show the results; he suggested hand delivery in the village and postage for the rural properties. GS will ask if the Community Shop is willing to use their volunteers to deliver the leaflet. It was suggested that the flyer could contain an advert for the Shop.</p>	
3	<p>Next Steps GS will draft a Vision and Objectives Statement, to be ready mid-July. The Steering Group will meet on the 19th July, LC to book the hall. It was proposed that LC should email all of those on the Working Groups and ask if they are still interested in working on the Plan. There will be a meeting for all on the 6th August, LC to book the hall. LC has contacted Kath Statham, (KS) Cornwall Council and asked for a definitive quote for completing a Landscape Character Assessment for St Mabyn. It was agreed that Dave Masters and Andy Titcombe will be asked to help KS with the Landscape Character Assessment. LC will email and forewarn them. JM will look at the costs of a Housing Needs Survey. It is proposed to have a meeting at the end of September to present the draft policies. LC will ask Melissa Burrows, Cornwall Council, when the next NDP surgeries are. LC and JM will work out the budget and apply to the Big lottery for funding to complete the Plan. LC will put a timetable together for the Plan and email to all. This was discussed in a bit more detail. It is hoped to have the Plan ready for Referendum by Spring 2020.</p>	<p>LC</p> <p>LC</p> <p>LC JM</p> <p>LC LC/JM LC</p>
4	<p>Any Other Business LC will email all those on the Steering Group who have not attended recent meetings and ask if they still wish to remain as part of the group.</p>	LC
5	<p>Date and venue of next meeting. The next meeting of the Steering Group will be on Friday 19th July at 7.30pm in St Mabyn Peace Memorial Hall.</p>	
6	<p>Close There being nothing further to discuss the meeting closed at 9.00pm.</p>	