

**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 1 November 2016 at 7.30pm.**

**Present:** Cllrs. Mrs A Martin (Chairman), Mrs P Lloyd, Mrs C Daniels, A Fynamore, R Chadwick, D Masters, J Gillespie.

Also attending: Mrs J Hoskin (Parish Clerk)

Candidates for co-option to fill the Parish Council vacancy

Item No.		Action By
1	<p><b>Public Session:</b> The Chairman welcomed everyone to the meeting and invited the candidates for co-option to address the Council on their interest in the position and experience: Both candidates gave a verbal presentation. (The candidates left the meeting at 8.48pm)</p>	
2	<p><b>Apologies</b> for absence were received from Cllrs. M Grigg (Vice Chairman) and Mrs C Bray.</p>	
3	<p><b>Members Declarations of Interest:</b> None declared at this stage of the meeting.</p>	
4	<p><b>Minutes:</b> Councillors were happy with the minutes in the new format. It was agreed that amendments be made to item 9 of the Minutes of the Meeting held on the 4 October 2016 and these be reprinted and signed by the Chairman, then placed on the notice board and website.</p>	AM
5	<p><b>Matters Arising:</b> There were no matters arising from the minutes.</p>	
6	<p><b>Planning Applications:</b>  <b>PA16/09495 Mr S Juleff, 1 Longstone Road, from Longstone to junction East of Treverah Cottages, St Mabyn - Revised application to existing permitted dwelling ( PA15/10717) for the introduction of 2nd floor dormer, re position 1st and ground floor rear windows , change to first floor claddings and increase in site area.</b>   <b>PA16/09489 Mr &amp; Mrs Bray, Tregaddock Farm Tregaddock Lane St Mabyn - Replacement dwelling</b>             Two further planning applications had been received since the publication of the agenda. It was agreed that the planning committee look at all applications and return recommendations to the Clerk, or defer any applications until the next meeting.</p>	Comm /Clerk
7	<p><b>Accounts / Financial Matters – to approve the accounts presented for payment:</b>            The Council approved the payment of accounts as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes.</p>	AM / Clerk
7.1	<p><b>Audit 2015/2016:</b> The audit had been completed and will be published on the website. The Chairman and Clerk to address any matters, if raised in the auditor's</p>	AM / Clerk

	report. Cllr J Gillespie reported on a conversation with Grant Thornton about this year's audit process.	
<b>7.2</b>	<b>Precept for 2017/2018:</b> Councillors were asked to consider projects and expenditure for the forthcoming year. The precept to be decided at the next meeting.	
<b>7.3</b>	<b>Cemetery Hedge:</b> Councillors were notified that the cemetery hedge had again been trimmed and agreed to pay the £50 costs on this occasion, but decided that any future expenditure be approved before the work is carried out.	
<b>8</b>	<b>CC LMP Footpaths:</b> There was o report on the trimming work. The Clerk had received a small number of way-marker discs from Cornwall Council. Cllr D Masters reported that in the past the farmer had trimmed the path from Bramble Lane to Tredethy.	
<b>9</b>	<p><b>Playing Field – inspections / play equipment / future developments. Report from Committee:</b> The Committee reported on recent inspections. The Clerk and Cllr D Masters will contact the Outdoor Play People about the outstanding work. It was agreed that should the tower swing not be repaired immediately the item be removed from the field. Cllr R Chadwick reported that the grass needed to be cut. The Chairman had spoken to a member of staff from the Cornwall Playing Field Association about the possibility of creating some car parking spaces in the top of the field. The Clerk will write to the National Playing Field Association.</p> <p>Cllr Mrs C Daniels reported on the updated schemes to improve the play equipment. The Parish Council agreed to financially support Phase 1 by contributing £15,000 towards the project costs to support any grant funding applications. The Committee will put together the funding package.</p> <p>Cllr D Masters had received a request from the resident of Dove Green in Station Road asking for permission to enter the field to trim the boundary hedge. The area would be fenced when work was taking place. Councillors gave permission for the work to be completed.</p>	DM / Clerk  Clerk  Comm
<b>10</b>	<p><b>Correspondence:</b></p> <ul style="list-style-type: none"> <li>○ <b>Chapel Fields</b> – The Chairman had received an email from the landowner of Chapel Fields who was considering another fourteen homes as Phase 2 of the site. Councillors felt the existing site for fourteen dwelling was adequate enough for the village given the amount of properties recently built including the Greenwix Parc site. Cornwall Council had confirmed the tress preservation order for the site.</li> <li>○ <b>Cornwall Council Planning Training</b> – 15 December 2016 at Bodmin. Places will be booked for Cllrs. Mrs A Martin, J Gillespie, Mrs P Lloyd, Mrs C Daniels, D Masters, Mrs C Bray.</li> <li>○ <b>Cornwall Council – Bus shelter maintenance responsibility audit:</b> The Council completed the form provided.</li> <li>○</li> </ul>	
<b>11</b>	<p><b>To Agree / Discuss:</b></p> <ul style="list-style-type: none"> <li>○ <b>Report from Community Network Meeting, if available:</b> The next meeting was scheduled for the 1 December 2016 at 6.30pm.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ <b>Proposal from Savills re Village Car Park:</b> Cllr Mrs P Lloyd reported on the public consultation event held on the 17 October 2016 that indicated no car park area would be provided if the housing development was not given consent. The Clerk had received a 'Heads of Terms' from Savills for the Glebe Land proposals. Councillors unanimously agreed to reject this proposal having decided the agreement would not be in the best interest for the parish. The Clerk will respond.</li> <li>○ <b>Public Toilets – replacing windows and repainting. New equipment:</b> Cllr D Masters will chase the order for the windows. The taps had been overhauled but were becoming worn and would eventually need replacing. The Clerk had ordered the new toilet roll holders. The cleaner had been asked to remove the cobwebs within the building.</li> <li>○ <b>Parish Council vacancies (1):</b> Having considered the applications and listened to the candidates who both offered excellent skills, it was agreed by the majority vote to co-opt Mrs Alison Batchelor to join the Council at the next meeting.</li> <li>○ <b>Neighbourhood Plan – consultation:</b> Cllr J Gillespie wanted a 100% commitment from Councillors in support of the consultation exercise, but was reminded by the Chairman that the consensus from the vote at the last meeting had agreed to this going ahead; although it was agreed to seek the opinion of those Councillors not present. Cllrs A Finnamore and Mrs P Lloyd who were absent at the last meeting supported the Parish Councils decision. Cllr J Gillespie will contact Cllrs. M Grigg and Mrs C Bray. Names of local people were put forward to be contacted and asked if they would be interested in joining a Neighbourhood Plan Group. Cllr J Gillespie will contact individuals.</li> </ul>	<p>Clerk</p> <p>Clerk</p> <p>JG</p> <p>JG</p>
<b>12</b>	<p><b>Parish Matters / Any other business:</b></p> <ul style="list-style-type: none"> <li>○ <b>To set a date for the Clerks appraisal:</b> Thursday, 24 November 2016.</li> <li>○ <b>Provisions of car park for playing field:</b> Discussed under Item 9 of this meeting.</li> <li>○ <b>BT Proposal to remove the kiosks at Watergate Lane and Longstone:</b> It was agreed to adopt the kiosk at Longstone. Councillors did not wish to retain the more modern type of kiosk in Watergate Lane and were happy for this to be removed.</li> <li>○ <b>Traffic:</b> It was noted that tractors continued to travel through the village at a speed that was considered too fast and one was seen driving over the pavement. A lady had also been spotted on her mobile phone while driving. PSCO Andrea Crocker will be notified.</li> <li>○ <b>Road signs:</b> Cllr Mrs C Daniels reported that Cormac would not provide replacement signs.</li> </ul>	<p>Clerk</p> <p>Clerk</p>
<b>13</b>	<b>Date of the next Meeting:</b> Tuesday, 6 December 2016	
<b>14</b>	<b>To close the Meeting:</b> There being no further business the meeting closed at 10.15pm.	
<b>15</b>	<b>Closed Session:</b> No closed session required.	

Dated: 6 December 2016

Signed: