

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 2nd August 2016 at 7.30pm.

Present: Cllrs. Mrs A Martin (Chairman), M Grigg (Vice Chairman), Mrs C Bray, Mrs C Daniels, R Chadwick, A Fynamore, D Masters, J Gillespie.

Also attending: Mrs J Hoskin (Parish Clerk)
PCSO Andrea Crocker (Police Community Support Officer)

1. Public Session: There were no members of the public present.

Police: PCSO Crocker reported that she was leaving the Neighbourhood Team as a PCSO to train as a police officer. The Chairman congratulated her on this position. PCSO Crocker continued to help with the police cadets. No crimes had been reported in the last month although one incident in the field between Station Road and the Bridge had been noted. PCSO outlined her work and the way in which crime figures were reported.

2. Apologies for absence were received from Mrs P Lloyd.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 5th July 2016 were approved and signed by the Cllr A Fynamore following an amendment to Item 1.

5. Matters Arising: There were no matters arising from the minutes.

6. Planning Applications: There were no applications presented / reported at this meeting.

Planning Matters:

PA16/02184 Mr Ben Gregan, land East of Park View, Wadebridge Road, St Mabyn – Proposed detached dwellings and conversion of barn to form an ancillary garage. The Clerk and Chairman reported that this application was likely to be decided by the Cornwall Council planning committee given the difference of opinion by the Parish Council from that recommended by the planning officer.

Chapel field, St Mabyn – The Clerk had received an email from Simon Clark (landowner) regarding planning application PA16/000181 to construct 14 homes (50% affordable) on the Chapel field site. Mr Clark had requested the S.106 money be given to St Mabyn along with another contribution towards the cost of upgrading the playing field and its equipment.

7. Accounts / Financial Matters: The Council approved the payment as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes. The Council decided to defer the £350 donation to the Parochial Church Council (as discussed at the last meeting) until September 2016 as a written request for the money had not yet been received.

The 2015/2016 audit of accounts was now progressing.

Having received a request from Mr J Bonney for a copy of the accounts, it was agreed that these be provided once audited.

8. CC LMP Footpaths: Trimming would continue once the birds had flown their nest. Bramble Lane required cutting.

9. Playing Field – inspections / play equipment / future developments. Report from Committee:

The grass cutting contractor will be asked to trim the outside boundary hedges in Watergate Lane and Station Road, and also cut back the brambles etc at the lower entrance to the field.

The Council had received a report that children were climbing on the shed roof.

Cllr D Masters had obtained the replacement 'D' shackles.

It was agreed that the cycling notice on the lower entrance be removed.

Cllr C Daniels reported on recent inspections. The field was looking good.

Councillors considered the costs from the Outdoor Play People to carry out the remedial repairs required and agreed to accept the costs of the work as quoted for the see saw, tower frame and toddler swings. It was agreed to defer the work to the tyre swing which Councillors felt could be easily repaired.

A new cradle seat for the junior swings will also be obtained.

Cllr C Daniels reported that two sessions had been held at the tea rooms to publicise the proposed improvement scheme for the field. There had been very little attendance at these events so the school children and parents had been approached to establish their views. Many people had expressed an opinion that the junior play area should not be fenced. The majority also preferred wooden equipment rather than metal or plastic. Cllr C Daniels had gone back to four companies requesting a revised scheme and updated costs.

The Clerk and Chairman reminded the Committee of the application timetable for the Treworder Solar Farm Community Fund to which money could be applied for.

10. Correspondence:

- **Came & Company (Local Council Insurer)** – Change of trading style
- **Cornwall Council Learning & Development News** –July 2016
- **Cornwall Council Who decides?** Meeting held in Wadebridge on 12th July 2016 (report received from Cllr Mrs P Lloyd)
- **Cornwall Council** – Notification that the roads within Greenwix Parc had become highway maintainable by Cornwall Council from the 14th April 2016.

11. To Agree / Discuss:

- **Transparency Code for Smaller Authorities / Website** – Work ongoing. Having taken a vote it was concluded that only payments over £100 be published as required by the Transparency Code with the exemption of the Clerks payment and HMRC contributions.
- **Report from Community Network Meeting, if available** – No meetings held.
- **Public Toilets – replacing windows and repainting** – Councillors agreed that another company be asked to quote as the appointed contractor had not carried out the work. Cllr D Masters will arrange this.
- **Parish Council Vacancy** – To be advertised.
- **Neighbourhood Plan – to look at the options available / consider producing a plan.** Cllr J Gillespie reported on the research carried out the average costs and availability of grant funding. Having gained some knowledge on the requirements of a plan Cllr J Gillespie suggested it may be necessary to employ a consultant to carry out the work, should a parish survey result in the decision that a plan was required. Cllr J Gillespie offered to obtain costs for the consultation process and bring these to the next meeting. The Council made no

decision on whether or not to go ahead with a plan / survey and agreed to obtain further information before making a decision.

12. Parish Matters / Any other Business:

- o **To set a date for the Clerks appraisal (September 2016)** – Date to be decided by Chairman.
- o **Beating the Bounds of the Parish** – Cllr D Masters offered to carry out some planning with a view to holding this event in the Spring of 2017.
- o **Treworder Solar Farm Community Fund – applications for funding** – Discussed under Item 9 of this meeting.
- o **Road signs** – It was noted that many road signs had been hidden by overgrown vegetation and that this may be addressed once the hedges were trimmed. The directional signs on the Greenwix junction were in a poor condition and Cormac will be asked if they could be cleaned and replaced where required, or permission sought for a contractor to carry out the cleaning work.
- o **Public Toilets** – The cleaner had reported an overflow leak in the toilets. Cllr D Masters will contact a plumber.

13. Important matters requiring an urgent decision (received between the publication of the agenda and the meeting) may be discussed at the Chairman's discretion: No matters reported.

14. Date of next Meeting: Tuesday, 6th September 2016.

15. To close the Meeting to the public. There being no further business the meeting closed at 9.15pm.

16. Closed Session to discuss confidential matters: No closed session required.

Dated: 6th September 2016

Signed: