

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 5th July 2016 at 7.30pm.

Present: Cllrs. M Grigg (Vice Chairman), A Finnamore, Mrs C Daniels, J Gillespie, D Masters.

Also attending: Mrs J Hoskin (Parish Clerk)
Mr Simon White (Green Schemes and Creative Wood))
Four members of the public

In the absence of the Chairman, Cllr A Finnamore conducted the business for this meeting.

1.. Public Session: Cllr. M Grigg welcomed everyone to the meeting and invited the public to address the Council if they so wished.

Mr Simon White (Green Scheme and Creative Wood) spoke about play and recreational equipment made from recycled plastic, an alternative to wood, and the help his company provided in assisting local councils with grant applications for funding.

Mr Graham Martin explained the details of his planning application PA16/0424.

Mrs Shirley White notified Councillors about their planning application PA16/05474 and the history behind the application.

Mr Barry Brown, having previously spoken about the village drainage system and South West Water reported on further talks and asked if residents at Mabena Lea (Greenwix Parc) were aware of the drainage for their properties.

2. Apologies for absence were received from Cllrs. Mrs A Martin (Chairman), Mrs C Bray, Mrs P Lloyd, R Chadwick.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 7th June 2016 were approved and signed by Cllr A Finnamore.

5. Matters Arising:

Item 5 Fly Tipping / dogs mess – Cllr Mrs C Daniels reported that Cornwall Council were unable to fund an additional dog bin.

6. Planning Applications : Cllr D Masters reported that the planning committee had visited the application sites.

PA16/0424 Mr Graham Martin, 11 The Crescent, St Mabyn – Small extension at the front of the property.

The Council accepted the recommendation from the planning committee and supported this application.

PA16/05474 Mr & Mrs White, Penwine Farm, St Mabyn – Erection of extension to existing dwelling to provide a sun room.

The Council accepted the recommendation from the planning committee and supported this application.

Planning Matters:

PA16/0214 Mr Ben Gregan, land east of Park View, Wadebridge Road, St Mabyn – Proposed detached dwelling and conversion of barn to form an ancillary garage / studio (similar to that approved on 2 March 2015 under application PA15/00370). Part retrospective
(Also reported at the June 2016 Meeting)

The Council agreed to uphold their objections to this application as previously submitted. The balconies were not included on the original application and the slate hanging had not been carried out. This created a very different visual impact for the site.

7. Accounts / Financial Matters: The Council approved the payments as listed on the finance report presented by the Clerk. The reported is listed as Part 2 of these minutes.

Councillors accepted the £50 (fifty pounds) cost from Mr Hyde for the trimming of the burial ground hedge.

Having previously approved a £350 donation to the Parochial Church Council who had taken over the maintenance of the Burial Ground, Councillors agreed to authorise this payment at the next meeting.

8. CC LMP Footpaths: The Clerk reported that Cornwall Council were awaiting a delivery of the way marker discs for signing the public rights of way. Cllr D Masters offered to walk the paths with the contractor, if needed.

9. Playing Field – Inspections / play equipment / report from Committee: Cllr Mrs C Daniels gave a report of the findings of the ROSPA report that gave an overall 'low risk' report. The minor work recommended was identified. Cllr D Masters offered to arrange for the 'D' shackles on the swings to be replaced. A new cradle seat will be purchased for the toddler swings. Cllr Mrs C Daniels will contact The Outdoor Play People to discuss the remainder of the work recommended in the report.

To provide car parking – report from Committee: The need for a car park in the playing field was discussed and whether or not this could assist with parking problems for the other village organisations. It was agreed to seek the public's views on this matter by publicising the proposal in the tea rooms for a day. Cllr J Gillespie will draw a sketch to identify the area required. The work could be carried out as part of the refurbishment and upgrading of the playing field and the play equipment.

Quotations will be invited for the project to develop the old tennis court site with equipment for toddler and junior recreation. It was agreed that:-

1. The proposal will be agreed
2. A public consultation event will be held
3. The final scheme will be decided
4. Competitive tendering will be obtained
5. Funding applications will be completed.

10. Correspondence:

- **Local Council Advisory Service** July 2016 newsletter
- **Clerks & Councils Direct** July 2016 magazine

11. To Agree / Discuss:

- **Transparency Code for Smaller Authorities / Website –to publish Councillors names.**
Ongoing
- **Report from Community Network Meeting, if available** – Cllrs Mrs A Martin and Mrs C Daniels had attend the last meeting and Cllr Mrs C Daniels gave a verbal report, also stating

that a meeting was being held on the 14th July 2016 from 6.30pm to discuss planning. It was noted that Wadebridge Town Council had agreed to take over the management of Wadebridge library.

- **Public Toilets – replacing windows and repainting** - Cllr D Masters will speak to the contractor regarding the fitting of the new windows. It was noted that the toilets were generally not being kept
- to an acceptable standard. The toilets were an asset to the village and it was agreed that new toilet roll dispenser's be purchased along with the correct size rolls.
- **Parish Council Vacancy (1)** – Nothing to report.
- **Neighbourhood Plan – to look at options available / consider producing a plan** – Cllr J Gillespie had carried out some research and outlined the extensive and time consuming work required although the plan could be a simple or complicated as decided. Officers at Cornwall Council were available to assist along with other organisations and funding sources. A committee could be separate to the Parish Council although the Council would have a representative on the committee and the Parish Council would need to approve the final document. Cllr J Gillespie offered to make further enquiries. Alternatively other schemes could be investigated to look at specific subjects such as development.

12. Parish Matters / Any other Business:

- **Police Report** – Cllr Mrs C Daniels presented the police report highlighting two crimes within the parish being an assault and an incident related to the misuse of communications .
- **Grass Cutting Contract** – The contractor will be asked to trim the outside boundary hedges at Station Road and Watergate Lane.
- **Parking** – A camper van regularly parked and causing an obstruction in Station Road will be reported to the PCSO. It was understood the owners lived in Chapel Terrace . A vehicle on a trailer was parked on the junction at Greenwix.
- **Beating the Bounds of the Parish** – It was agreed that the 'Beating of the Bounds' be discussed at a future meeting.
- **Clerks appraisal** – Date to be set by the Chairman.
- **Councillors Training** – No dates available.

13. Important matters requiring an urgent decision (received between the publication of the agenda and the meeting) may be discussed at the Chairman's discretion: No matters reported.

14. Date of the next Meeting: Tuesday, 2nd August 2016

15. To close the Meeting: There being no further business the meeting closed at 9.45pm.

16. Closed Session: Not required.

Dated: 2nd August 2016

Signed:

