

Minutes of the Annual General Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 3rd May 2016 at 7.30pm.

Present: Cllrs. M Grigg, Mrs A Martin, Mrs C Daniels, Mrs C Bray, R Chadwick, D Masters.

Also attending: Mrs J Hoskin (Parish Clerk)
Two members of the public

Cllr M Grigg chaired the business for this meeting.

1.. Public Session: Cllr M Grigg welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished.

The Council were asked if they had an update on the proposed development of the Glebe land. The Council had received no further information and Councillors outlined the history of the site before Savills were appointed as the land agent for the Truro Diocese.

Mr Ben Gregan also spoke about his hobby of metal detecting and the organised club (Mid Cornwall History Group) that raised money for charities, and asked if the club could visit the playing field.

Richard from St Mabyn Inn spoke about the success of the Queens 90th Birthday celebrations and the barbeque on their premises that raised money to support the upgrading and purchasing of new play equipment. The Inn was willing to continue with fund raising events for local causes.

The Council thanked Richard and his staff for their support for the village.

(Members of the public left the meeting)

2. Apologies for absence were received from Cllrs. Mrs P Lloyd, A Finnamore and J Gillespie (candidate co-opted).

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Election of Chairman and Vice Chairman for the forthcoming year:

Cllr Mark Grigg had been Chairman for the past two years and wished to stand down from the position owing to work commitments but would consider the Chairmanship in the future if requested to do so. Cllr M Grigg thanked Councillors for their support.

Cllr D Masters, on behalf of the Council, thanked Cllr Grigg for his work and dedication to the position over the past two years.

- **Chairman** – Cllr Mrs A Martin. Proposed by Cllr Mrs C Bray, seconded by Cllr D Master, all in favour. Cllr Mrs A Martin thanked the Council and accepted the position.
- **Vice Chairman** – Cllr M Grigg. Proposed by Cllr D Masters, seconded by Cllr R Chadwick; all in favour. Cllr M Grigg accepted the position.

5. Election of Sub-Committees and Representatives:

- **Staffing and Contracts** – Chairman, Vice-Chairman, Cllrs. A Finnamore, Mrs C Bray. Proposed by Cllr D Masters, seconded by Cllr R Chadwick; all in favour.
- **Planning** – Cllrs. Mrs C Bray, Mrs A Martin, M Grigg, Mrs C Daniels. Proposed Cllr Mrs A Martin, seconded by Cllr D Masters; all in favour.
- **Community Network Meeting** – Cllr Mrs A Martin, Mrs C Daniels (substitute) and Clerk. Proposed by Cllr M Grigg, seconded by Cllr R Chadwick; all in favour.

- **St Mabyn Village Hall Committee** – Chairman, Cllr M Grigg or Cllr Mrs P Lloyd. Proposed by Cllr D Masters, seconded by Cllr Mrs C Daniels; all in favour.
- **Treworder Community Fund and other Community Projects** – Cllrs. Mrs A Martin, Mrs C Bray. Proposed by Cllr R Chadwick, seconded by Cllr M Grigg; all in favour.
- **Parish Council Playing Field Committee** – Cllrs. D Masters, Mrs C Daniels, A Finnamore, R Chadwick, J Gillespie. Proposed Cllr M Grigg, seconded by Cllr Mrs A Martin ; all in favour.

6. Minutes: The Minutes of the Meeting held on the 5th April 2016 were approved and signed by the Chairman.

7. Matters Arising:

Item 12 Village Litter Pick – It was reported that the Scouts had recently carried out a litter pick in areas of the village. The Council agreed to defer another ‘pick’ until a later date.

8. Planning Applications / Planning Matters:

PA16/3403 Mr J Williams, 13 Wadebridge Road, St Mabyn – Erection of a detached garage with study over.

The planning committee had visited the site, outlined the proposals and recommended support for this application. Agreed.

PA16/02184 Mr Ben Gregan, land East of Park View, Wadebridge Road, St Mabyn – Proposed detached dwelling and conversion of barn to form an ancillary garage / studio (similar to that approved on 2 March 2015 under application No. PA15/00370). Part retrospective.

The application had been taken by the planning committee at the last meeting.

The Committee had visited the site and questions had been raised about the slating that had not been carried out as part of the original application. The retrospective work in relation to the two balconies and garage was clarified. Also the work to the studio had not been built as drawn on the plans.

Cornwall Council Town and Country Planning Act 1990 (Tree Preservation Order) on land at The Chapel Field, St Mabyn. A tree preservation order had been placed on the three mature ash trees on the site.

9. Accounts / Financial Matters: The Council approved the payments as listed on the finance report presented by the Clerk. The report is listed as Part 2 of the minutes. Proposed Cllr D Masters, seconded by Cllr M Grigg; all in favour.

Queens 90th Birthday Commemorative Medals: It was agreed that a further ten medals be ordered to meet demand.

10. CC LMP Footpaths – update on trimming of paths: The route from Chapel Lane to Tregaddock was identified for trimming.

11. Playing Field – inspections / play equipment / ROSPA Report – report from Committee:

The Committee reported on their plans for the field and the meeting held with the Outdoor Play People. It had been established that the original wet pour surfacing on the roundabout had not be installed to an acceptable depth and now required repairing. Councillors agreed to accept the costs to service the roundabout and repair the wet pour surface for £730.00 to comply with health and safety. Proposed Cllr D Masters, seconded by Cllr Mrs A Martin; all in favour.

Meetings were being held on site with various companies to establish costs that would be required to upgrade the equipment. The public will be consulted at an event to be organised. It was agreed

that a new cradle seat be ordered for the toddler swings to replace the seat that was now worn/perished.

Boundary hedges: A contractor was preparing a quotation to carry out the work required to the trees on the boundary hedge. Cllr R Chadwick offered to invite another contractor to quote for the work required.

Grass Cutting – It was noted that the grass cutting had improved, the strimming had been carried out up to the boundary edge and the hedges / brambles had been cut. The contractor will be asked to empty the bins.

12. Correspondence:

- Clerks & Councils Direct magazine May 2016
- The Pensions Regulator – The essential guide to automatic enrolment.

13. To Agree / Discuss:

- **Grass Cutting Contract for 2016/2017.** Having met with the contractors, Cllr Mrs C Daniels reported that the grass cutting had improved (reported under Item 11 of this meeting).
- **Transparency Code for Smaller Authorities:** The Council agreed that the Clerk along with Mr Graham Martin would manage the website.
- **Report from Community Network Meeting.** No meetings held.
- **Public Toilets – replacing windows and repainting.** Cllr D Masters was awaiting confirmation of the quotation in writing and the windows could then be ordered.
- **Parish Council Vacancies (1).** The vacancy would be advertised by Cornwall Council but possibly not until after the Police and Crime Commissioner and European elections.
- **Parishioners Information on SWWA and village drainage systems.** It was noted that a larger sewage treatment plant was being installed for the Mabena Lea development. Councillors discussed the feasibility of connecting the village to a mains system but decided not to pursue the matter.

14. Parish Matters / Any other Business:

- **Car Park** – Having received no further information from the school academy on the project for a car park it was suggested that the Clerk obtains an update on this matter.
- **Fly tipping / dogs mess** – It was reported that Facebook had published fly tipping in the Lamayle area of the parish and dog faeces was evident on the path between the public house and the village green. The dog warden was to visit and review the situation with the dog bins although bags of dog faeces could be placed in public litter bins.

15. Date of the next Meeting: Tuesday, 7th June 2016

16. To close the Meeting: There being no further business the meeting closed at 9.58pm.

Signed:

Dated: 7th June 2016