

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 5th January 2016 at 7.30pm.

Present: Cllrs. A Finnamore, Mrs C Bray, Mrs C Daniels, Mrs P Lloyd, D Masters, C Walker.

Also attending: Mrs J Hoskin (Parish Clerk)
Four members of the public

In the absence of the Chairman and Vice Chairman, Cllr A Finnamore was elected to Chair the business for this meeting. Proposed Cllr D Masters seconded Cllr C Walker, all in favour.

1..Public Session: Cllr A Finnamore opened the meeting and invited the members of the public to address the Council, if they so wished.

The Clerk stated that she had received a letter from Mr John Bonney that would be reported under Agenda Item 10 – Correspondence.

Other matters reported in the public session included the report of a lady tripping over plant pots in Watergate Lane (discussed by the Council under Agenda Item 12 of this meeting); the impact developments on the old filling station site at Longstone will have on the school bus service; why proposals for the Glebe Land were not on the agenda and did the Parish Council have any further information on proposals to build homes on the Chapel field site?

Cllr Finnamore allowed Mrs Barrett to ask a question asking if the Parish Council had identified 'brown field' land for housing developments. Housing and other matters were contained within a Neighbourhood Plan.

Mr Steve Collop asked the Parish Council if they were officially aware of proposals by the Glebe to develop on land in the village and expressed his view that St Mabyn needed a Neighbourhood Plan, getting the whole village involved.

Cllr D Masters confirmed the only subject the Parish Council had discussed was taking on the responsibility of a car park, if one was created.

(Three members of the public left the meeting)

2. Apologies for absence were received from Cllrs. M Grigg (Chairman), Mrs A Martin (Vice Chairman), R Chadwick.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 1st December 2015 were approved and signed by Cllr. A Finnamore.

5. Matters Arising:

Item 12 BT Telephone Kiosk – It was noted that the glass panel in the kiosk had not been repaired.

6. Planning Applications / Planning Matters:

PA15/10216 Mr & Mrs A White, Penwine Farm, St Mabyn –

Erection of an extension to form ‘granny’ annexe. Application received at the last meeting. The Council agreed with the planning committee recommendation to support this application.

PA15/11726 Mr & Mrs Tim Frisby, Elderbush Cottage, Longstone Road, St Mabyn –

Extension work to east and west elevations to provide additional living accommodation.

Cllr Mrs C Bray reported that the site had been visited and the committee recommended support for this application. Councillors agreed with this and approved the application.

PA15/11803 BR Hodgson Group Ltd, Longstone Filling Station, St Mabyn –

Certificate of lawfulness for confirmation of lawful start of consents E1/2005/00115 (outline) and E1/2006/02529 (reserved matters).

The Parish Council support this application.

6.1 Cornwall Council – paperless planning and how the Parish Council are going to implement the change: It was agreed that the £700 received from Cornwall Council to assist with the changes be earmarked for this purpose, and the Clerk print off A4 and A3 plans as required, and reclaim the costs incurred for this.

Any large developer wishing the Parish Council to consider their application will be asked to provide copies of the documents included in the application submission.

7. Accounts / Financial Matters: The Council approved the payment presented. The finance report is issued as Part 2 of these minutes.

8. CC LMP Footpaths: Maintenance and trimming work was ongoing but work had been delayed due to the weeks of wet weather conditions.

9. Playing Field: The Clerk stated that a new cradle seat would cost £94.00 plus Vat. The Council approved this cost and Cllr C Walker offered to collect the seat from the company. The Clerk will request a quotation to repair work required to the ‘wet pour’ rubber surfacing material and any work required to repair the tower frame structure. It was noted that the wooden equipment required cleaning to remove the algae that had developed on the surface and that the tower frame structure could be removed if deemed to be unsafe. The newly formed playing field committee (Cllrs. A Finnamore, Mrs C Daniels, D Masters and R Chadwick) will review the equipment in the field and put forward a recommendation for any repair or replacement equipment required. The Clerk suggested that costs be established for any new equipment and an application submitted for funding from the Treworder Farm Community Fund. Cllr Mrs C Daniels offered to seek the views of young people and parents as to what type of items they would like to have in the field, being for children or adult fitness. Councillors will look at facilities in other play areas. The question was asked as to whether or not the junior equipment would be better positioned on the old tennis court area of the field.

10. Correspondence:

- o **Mr John Bonney** had written to the Council making a formal complaint which the Clerk would discuss with the Chairman.
- o **Cormac** – Notification of change of address to the new Head Office at Higher Trenant, Wadebridge.

11. To Agree / Discuss:

- **Grass Cutting Contract for 2016/2017. To consider passing the maintenance of the cemetery to the Parochial Church Council and the costs required for this.** Councillors agreed, in principle to remove the maintenance work for the cemetery from the grass cutting contract and allow the PCC to carry out this work when maintaining their section of the old churchyard adjacent to the site. Cllr D Masters will seek information as to the amount of money the PCC will require as a donation for this work. As the grass cutting contract had been advertised the previous year Councillors agreed not to re-advertise the contract but asked the Clerk to offer the contract to A1 (the company currently appointed) minus the cemetery maintenance and the cost for this work.
- **Transparency Code for Smaller Authorities.** The requirements for the Transparency Code were explained by the Clerk with the Council having to implement this for the 2017/2018 financial year. It was agreed that the Clerk and Cllr C Walker look at the website to establish the changes needed to address this matter.
- **Replacing / relocating the Bus Shelter in the village:** Cllr D Masters had met with Cormac who had given a price to carry out the ground works required for a new shelter and to reinstate the land for additional parking on the site of the existing shelter. The Parish Council would need to purchase the new shelter and have the old shelter removed. Cormac had no objections to this work being done. Grant funding for a new shelter was available from Cornwall Council and enquiries could be made from other sources for financial support for this project.
- **Public Toilets – replacing windows and repainting:** Cllr D Masters had received a quotation for the cost to replace the three windows and three doors with white UPVC and frosted glass. A second quotation was awaited. No response had been received from a company requested to provide a third quotation.

12. Parish Matters / Any other Business:

- **Watergate Lane** – Councillors had received reports that a lady had tripped over the flower pots placed outside a property in Watergate Lane and received hospital treatment for her injuries. The Clerk will research the property boundaries for Treveth and Just –A –Mere to establish whether or not the land was public highway or privately owned.

13. Date of next Meeting: Tuesday, 2nd February 2016

14. To close the Meeting: There being no further business the meeting closed at 9.06pm. No Closed Session required.

Dated: 2nd February 2016

Signed: