

St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday 6th February 2018 commencing at 7.30pm.

Present: Cllrs J Gillespie (Vice Chairman), A Finmore, Mrs C Daniels, G Martin, Mrs C Bray, D Masters, R Chadwick and Mrs P Lloyd.

In Attendance: Mrs L Coles, Locum Clerk and Cllr Stephen Rushworth (Cornwall Council)

There were 2 members of the public present

Item No		Action by
	In the absence of the Chairman Cllr J Gillespie, Vice Chairman, took the Chair.	
1	Apologies. Apologies were received and accepted from Cllr M Grigg, Chairman.	
2	Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared	
3	Written Requests for Dispensations. None received	
4	Public Participation. Cllr Rushworth (Cornwall Council) gave an update on what is happening at County Hall. A budget of £50k is being given to each Community Network Area to enable small road schemes. A free Traffic Regulation Order is also being given to each one. There was some discussion about how to access this funding and some possible suggestions for its use. Tomorrow Cornwall Council is putting two schemes forward to the Boundary Commission as part of the Electoral Boundary Review. Cllr Martin said that there is a designated item on the Cornwall Council website for reporting potholes etc. Cllr Masters asked if Cllr Rushworth could put forward a concern about the Sunrise Ward at Truro closing and being transferred to Plymouth.	
5	Response to Public Participation. As above	
6	Planning a) To receive notices of new planning applications received before the agenda finalised: PA18/00311. Penwine Farms Ltd, Penwine Farm, Longstone, Bodmin. Erection of extension to existing agricultural grain storage building. The Planning Committee recommended support of this planning application. Having visited the site, it was noted that there will be no impact to neighbours, a bund has been put in place which provides a noise barrier, the building is for storage only and it was felt that the development will complete the space. It was also noted that the access road that has been put in relieves any impact on traffic. It was RESOLVED to support this application, proposed by Cllr Daniels, seconded by Cllr Gillespie, with all in favour. b) To note planning applications received after the agenda has been published. None received. c) To receive planning decisions from Cornwall Council. PA17/10565, Provision of single custom build dwelling at Land west of Tregaddock house, Tregaddock Lane, St Mabyn, Bodmin PL30 3DE. REFUSED – one reason for refusal.	

	<p>PA17/09766, St Mabyn School Tree works. Approved with conditions.</p> <p>d) Other Planning Matters. A letter had been received from Chris Tyson, Modbox Spaces, asking for a letter of support from the Parish Council in relation to the removal of the provision of a shop from the planning application for the former Longstone Garage site. In light of other changes to the plans, it was resolved to leave this matter until the next Parish Council meeting when the planning application will be discussed fully.</p>	
7	<p>Minutes of the 5th December 2017 Parish Council Meeting</p> <p>It was RESOLVED that the Chairman should sign the copy of the above Minutes as a true record of that meeting. Proposed by Cllr Gillespie, seconded by Cllr Daniels with 7 votes in favour and 1 abstention because not present at that meeting.</p>	
8	<p>Matters Arising from the above Minutes and the Action Tracker:</p> <p>Action Tracker:</p> <p>The Clerk will advertise for Tenders for the Footpath Maintenance Contract, in the Cornish Guardian, on the Parish Council website and Notice Boards.</p> <p>The Clerk will order the signs for the Public Toilets, Ladies and Gents.</p> <p>The Clerk will order the new Toddler Swing seat, with D shackles, from Outdoor Play.</p> <p>The Clerk will arrange with Western Power to have the electricity disconnected on the shed at the Playing Fields.</p> <p>The Clerk will progress the funding application to Tesco/Groundworks for the see-saw.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
9	<p>Playing Fields</p> <p>The Clerk will chase Schoolscapes Ltd for the checklist of the new play equipment. The bins are deteriorating, and the Clerk will get quotes for new ones. The level of the ground needs to be brought back up to make the swings more user friendly.</p> <p>From the reports it was agreed that no immediate action is required, and this will be an agenda item for a future meeting.</p>	<p>Clerk</p> <p>Clerk</p>
10	<p>Neighbourhood Development Plan.</p> <p>Cllr Gillespie gave an update. The application for funding has been submitted to Locality and is being assessed by the Panel. It was agreed that the Public Meeting will be held on Monday 26th March 2018 at 6.00pm. The Clerk will book the hall. The Steering Group will meet on Monday 12th February at Pencarrow.</p>	<p>Clerk</p>
11	<p>Footpaths.</p> <p>Cllr Martin has purchased a 1907 map of the Parish, showing the footpaths, some of which have disappeared. This will be discussed at the NDP meeting.</p>	
12	<p>Highway Matters</p> <p>The Clerk has received an email from Cornwall Council asking about the responsibility for the bus shelter at Longstone. This will be an agenda item for the next Parish Council meeting.</p> <p>Cllr Martin asked about the parking area and raised the matter of the potholes and the worn tarmac. It was agreed to monitor this for the time being.</p>	<p>Clerk</p>
13	<p>Community Network Area.</p> <p>Cllr Martin had circulated a report of the recent meeting of the Community Network Area and this was passed as read.</p>	

14	<p>Cemetery. The Clerk has written to Mrs Grigg and is awaiting a reply. The Clerk has sourced some training on managing Burial Sites through the SLCC and is hoping to attend the course in March.</p>	Clerk
15	<p>Correspondence</p> <p>a) Email from Ian Thompson re Saving a Famous Milestone. The Clerk will reply to Mr Thompson noting the planning application that has been submitted to Cornwall Council regarding re-siting the Granite Guide Post.</p> <p>b) Notification of the External Auditors for 2017/18. This will be PFK Littlejohn for St Mabyn. Noted</p> <p>c) Email response from Wadebridge U15 Football Team. Noted</p> <p>d) Email from Cruse Bereavement Care requesting a donation. Clerk to reply that the Parish Council supports local organisations only.</p> <p>e) Cornwall Council changes to car park charges proposals. Clerk to complete form and return.</p>	Clerk Clerk Clerk
16	<p>Finance</p> <p>a) It was RESOLVED to sign the cheques for December and January as detailed in the circulated summary and below. Proposed by Cllr Gillespie, seconded by Cllr Masters, with all in favour to make the following payments:</p> <ul style="list-style-type: none"> • 001840 – L Coles, Clerk December & January Salary and Expenses etc. • 001841 – B K McNary, Toilet and Bus Shelter Cleaning, £80 • 001842 – A1 Tree & Grounds, Invoice 1040 - £144.00 • 001843 – Cornwall ALC Ltd, Councillor Training, £78.00 • 001844 – G Martin, Councillors expenses, £14.40 • 001845 – Smith of Derby Ltd, Parish Clock Service, £268.80 • 001846 – Boscawen CEP, Consultant for NDP, £258.50 • 001847 – Viking Direct (L Coles), Stationery and Ink cartridges, £190.30 • 001848 – HMRC Cumbernauld, (L Coles), PAYE Dec & Jan, £163.75 <p>b) It was RESOLVED to sign the Bank Reconciliations for December and January, circulated to Members, proposed by Cllr Martin seconded by Cllr Daniels with all in favour.</p> <p>c) Councillors' Expenses. It was agreed that councillors can claim travel expenses if attending meetings on behalf of the Parish Council or authorised training events, all to be approved prior to attendance.</p>	
17	<p>Any Other Business</p> <p>Cllr Bray reported that the Medieval Celtic Cross has been removed from its site at Cross Hill by the resident who used to live there. People have recently been asking about its whereabouts. It is clearly marked on the 1907 Ordnance Survey Map as an Ancient Monument (Stone Cross). It was reported that the former resident had moved it to the garden of his new home. Following discussion, it was agreed that the Clerk will contact the perpetrator and ask for the Cross to be returned to its former location, giving a timeframe for this to be done, before further action is taken. The Clerk will make enquiries regarding the significance of the Celtic Cross as an Ancient Monument.</p> <p>Cllr Masters reported that a motorcycle owner is parking his bike by the steps to Greenwix Parc and when children are on the bottom step they are not visible to drivers. Cllr Daniels will ask the owner to move the motorbike.</p>	Clerk Clerk Cllr Daniels

18	Items for Inclusion in Future Meetings <ul style="list-style-type: none"> • Parish Council Notice Boards • Celtic Cross at Cross Hill • Storage of Parish Council Archives • Bus Shelter at Longstone • Bus Stop/Pull-in at Longstone • Closed session for Staffing Matters 	Clerk
19	Closed Session Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Council moved into Closed Session. There were no members of the press or public present as all had left the meeting. <ul style="list-style-type: none"> • Interview for the Casual Vacancy. Following an interview, Cllr Masters proposed that Bryan Wiltshire be co-opted onto the Council, seconded by Cllr Finnemore with all in favour. Bryan Wiltshire signed a Declaration of Acceptance of Office, witnessed by the Clerk and was welcomed to the Parish Council. • Staffing Matters. Matters were discussed and recorded in the Confidential Minutes of this meeting, a record of which is kept in the Parish Council's files but in line with the Data Protection Act not published in the public domain. 	
20	Date of next meeting. The next Parish Council meeting will be held on Tuesday 6 th March 2018 commencing at 7.30pm.	

There being no further business the meeting closed at 10.05pm

SignedChairman

Date

NB. A Copy of these Minutes and those of previous meetings can be viewed on the Parish Council Website:
<http://www.parish-council.com/StMabyn/>