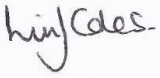


## ST MABYN PARISH COUNCIL

Notice is hereby given of a Meeting of St Mabyn Parish Council, to be held in The Memorial Hall, St Mabyn, Cornwall on Tuesday 5<sup>th</sup> December 2017 commencing at 7.30pm.

Members of the press and public are invited to attend, pursuant to the Public Bodies (Admissions to Meetings) Act 1960. (Members of the public are invited to make representations in person on matters relating to the Parish under Item 5 Public Participation).

The latest plans for discussion at the meeting can be viewed on the Cornwall Council Planning Portal

Signed  Linda Coles  
Dated 28<sup>th</sup> November 2017

Mrs Linda Coles, Locum Parish Clerk  
The Firs, Lower Metherell, Callington, PL17 8BJ  
Telephone: 01579 350962 Email: [clerk@stmabynpc.co.uk](mailto:clerk@stmabynpc.co.uk)

Chairman: Mark Grigg

### AGENDA

1. **APOLOGIES.**
2. **DECLARATIONS OF INTERESTS. 1 AGENDA ITEMS. 2 GIFTS** (All gifts and hospitality received that could be seen by the public as likely to influence a Councillor's judgement).
3. **CONSIDERATION OF WRITTEN REQUESTS FOR DISPENSATIONS. Clerk**
4. **CASUAL VACANCY**
5. **PUBLIC PARTICIPATION.**
6. **RESPONSE TO PUBLIC PARTICIPATION.**
7. **PLANNING**
  - a) To receive notices of new planning applications received before the agenda finalised and **RESOLVE** the Parish Council's response, if applicable. **All**  
**PA17/10565** Mr and Mrs Abbott, Land West of Tregaddock House, Tregaddock Lane, St Mabyn Bodmin. Provision of custom build dwelling.
  - b) To note planning applications received after the agenda has been published. **All**
  - c) To receive planning decisions from Cornwall Council. **Clerk**
  - d) Other Planning Matters.
8. **MINUTES FROM THE FOLLOWING MEETING TO BE APPROVED AND SIGNED**
  - a) Minutes from the Parish Council Meeting held on 7<sup>th</sup> November 2017.
9. **MATTERS ARISING FROM THE ABOVE PARISH COUNCIL MEETING MINUTES AND ACTION TRACKER**
10. **PARISH COUNCIL POLICIES AND PROCEDURES. To RESOLVE to adopt**
  - a) Disciplinary Process and Procedure. (circulated to Members) **All**
  - b) Grievance Process and Procedure. (circulated to Members) **All**
  - c) Terms of Reference for Disciplinary Committee (circulated to Members) **All**
  - d) Terms of Reference for Appeals Committee (circulated to Members) **All**

11. **PLAYING FIELD** – Monthly inspection report (Cllr Chadwick) and other matters.
12. **NEIGHBOURHOOD DEVELOPMENT PLAN.** Update from the Steering Group Committee if applicable.
13. **FOOTPATHS.**
14. **HIGHWAY MATTERS.**
15. **CEMETERY.** Clerk to update Council on its position re management. **Clerk**
16. **CORRESPONDENCE:** To consider and **RESOLVE** Council’s response to correspondence received. **All**
  - a) Notice of Examination Hearings for Cornwall Council’s Minerals Safeguarding Development Plan Document.
  - b) Cornwall Council Statement of Community Involvement for Planning.
  - c) Email from R Heath regarding the removal of article on the BBC Website in accordance with EU Law.
17. **FINANCE**
  - a) To **RESOLVE** and sign the cheques covering Clerk’s wages/expenses for November and other payments. **All** (details of payments circulated to Members)
  - b) To **RESOLVE** to approve and sign the Bank Reconciliations for Sept/October 2017. **All**
  - c) To **RESOLVE** Budget and Precept for 2018/19 (draft documents circulated to Members). **All**
18. **ANY OTHER BUSINESS.** Items for report and interest only (Members are reminded that decisions cannot be made under this item)
19. **ITEMS FOR INCLUSION IN FUTURE MEETINGS.**
20. **CLOSED SESSION.** Pursuant to the Public Bodies (Admissions to Meetings) Act 1960 members of the press and public will be asked to leave the meeting and the Council will continue in Closed Session.
21. **DATE OF NEXT MEETING.**

A draft copy of the Minutes of the last Parish Council Meeting can be viewed on the Parish Council Website:

[www.parish-council.com/StMabyn](http://www.parish-council.com/StMabyn)

*This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*