

St Mabyn Parish Council

Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn
on Tuesday 1st August 2017 commencing at 7.30pm.

Present: Cllrs M Grigg (Chairman), J Gillespie (Vice Chairman), Mrs C Daniels, G Martin, Mrs C Bray,
and A Finnemore

In Attendance: Mrs L Coles, Locum Clerk

There were 3 members of the public present.

Item No		Action by
1	<p>Apologies Apologies were received and accepted from Cllr A Batchelor, Cllr D Masters, Cllr P Lloyd and Cllr S Rushworth (Cornwall Council).</p>	
2	<p>Declarations of Interests. a) Agenda Items. None declared b) Gifts. None declared</p>	
3	<p>Consideration of Written Requests for Dispensations. None received.</p>	
4	<p>Public Participation Jason Jarvis, Architect for Chapel Field Planning Applications, PA16/00181 and PA17/06588 handed out copies of a letter from the Applicant which set out the parameters for the application. Mr Jarvis presented a plan showing the current consented scheme (phase 1) and the proposed second scheme (phase 2) which is felt necessary to make the whole development viable. Phase 2 will consist of 13 dwellings, 7 affordable and 6 open market. Discussion followed around the viability of Phase 1; concerns about the total amount of houses and the traffic impact on the highway. A planning application has been submitted to Cornwall Council and, if approved, both Phase 1 and Phase 2 will be developed at the same time.</p>	
5	<p>Response to Public Participation Responded as above.</p>	
6	<p>Planning</p> <p>a) PA17/05457, Mr and Mrs Every, Toddalong, Tregaddock Lane, St Mabyn, Bodmin. Retention of Roundhouse and continued use for holiday purposes. This application is for retrospective change of use, formerly a music room. There is no visual impact on neighbouring properties. Some concerns about building regulations were discussed. It was RESOLVED to support the application, proposed by Cllr Finnemore, seconded by Cllr Bray with all in favour.</p> <p>PA17/06801, Mr & Mrs Steele, The Linhay, St Mabyn, Bodmin PL30 3DF. Rear extension to existing dwelling. Following discussion, it was RESOLVED to support this application. Proposed by Cllr Bray, seconded by Cllr Daniels with all in favour.</p> <p>b) No planning applications had been received after the agenda was publicised c) No planning decisions had been received from Cornwall Council d) There was some discussion about Coastline's plans for development in the area. It was agreed that the Clerk will email pdf. copies of planning applications to the</p>	Clerk

	Members when they are received from Cornwall Council (Zip files are proving difficult to open and view).	Clerk
7	Minutes It was RESOLVED that the Chairman signed a copy of the Minutes of the meeting held on the 4 th July 2017 as a true record of that meeting. Proposed by Cllr Martin, seconded by Cllr Finnemore with all in favour.	
8	Matters Arising from the above Parish Council Minutes <ul style="list-style-type: none"> • Cllr Finnemore has reported the potholes • The car park in the playing field is ongoing. 	
9	Parish Council Policies and Procedures <ol style="list-style-type: none"> a) Financial Regulations. Subject to the amendment that three signatories are required to sign, it was RESOLVED that the Financial Regulations be adopted by St Mabyn Parish Council. Cllr Martin proposed, Cllr Bray seconded and all were in favour. b) Financial Risk Assessment Procedures. It was RESOLVED that the Financial Risk Assessment be adopted by St Mabyn Parish Council. Proposed by Cllr Martin, seconded by Cllr Finnemore with all in favour. c) Standing Orders. A copy of the Model Standing Orders, including the amendment to Standing Order 14. Code of Conduct, Complaints and Dispensations, had been circulated by the Clerk for adoption at the Parish Council meeting on the 5th September. 	Clerk
10	Playing Field No report was available for the meeting. Cllr Daniels will carry out the inspection in August. Two quotations for the removal of the see-saw had been received. Following discussion, it was RESOLVED to use Schoolscapes Ltd at a cost of £375 + VAT, proposed by Cllr Gillespie, seconded by Cllr Daniels with all in favour. Cllr Daniels will discuss the quotes for the various items of play equipment with Outdoor Play Ltd and will report to the Parish Council at its next meeting.	Cllr Daniels
11	Neighbourhood Development Plan The Group has met to finalise the details for the publications that are to be sent to various organisations and for the website etc. The Group would like Cllr Daniels to join the committee.	
12	Footpaths It was reported that Mr Bray has strimmed the Polglaze path and will complete the red ones for the next meeting.	
13	Highway Matters It was said that a 'Flashing Speed' sign is needed at Longstone Crossroads. The potholes that were reported at the previous meeting have been filled, including the one at the entrance of the car park.	
14	Parish Matters Cllr Martin reported that funding is available from Treworder again. It was RESOLVED that Cllr Daniels can apply for a grant of £500, proposed by Cllr Gillespie, seconded by Cllr Bray with all in favour.	Cllr Daniels
15	Correspondence <ol style="list-style-type: none"> a) Communities and Devolution, Stakeholder Survey. Noted b) Cornwall Council email re the success of the application for recognition of Bodmin Moor as a Dark Sky area. Noted c) Parishes and Next Door, bringing communities together. Noted 	

16	<p>Finance</p> <p>a) It was RESOLVED that the cheques for the Clerk’s wages/expenses and other payments for July be signed, proposed by Cllr Finnemore, seconded by Cllr Daniels with all in favour: Cheque No: 001769 – L Coles, Locum Clerk July salary and expenses Cheque No: 001770 – The Post Office Ltd, HMRC, Clerk’s July PAYE - £68.74 Cheque No: 001771 – A1 Tree & Grounds Ltd, July Invoice - £288.00 Cheque No: 001772 – G Martin, councillor’s expenses for CCTV meeting - £34.20 Cheque no: 001773 – B K McNary, Toilet & Bus Shelter Cleaning, July - £80.00 Cheque no: 001774 – Schoolscapes Ltd, Inv.11450, new play equipment for King George V Playing Field - £11825.22</p> <p>b) It was RESOLVED to approve and sign the bank reconciliations as correct for April, May and June, as circulated by the Clerk to the Members. Proposed by Cllr Martin, seconded by Cllr Gillespie with all in favour.</p>	
17	<p>Any Other Business The Clerk will compose a letter to the farmers and contractors in the area regarding courtesy to other road users, which will be considered at the next Parish Council meeting.</p>	Clerk
18	<p>Items for Inclusion in Future Meetings NDP Committee Transparency Fund and purchase of a Laptop for the Parish Council’s use.</p>	Clerk
19	<p>Date of Next Meeting The next meeting of St Mabyn Parish Council will be held on Tuesday 5th September in The Memorial Hall, St Mabyn, commencing at 7.30pm</p>	

There being no further business the Chairman closed the meeting at 9.40pm.

Signed.....Chairman

Date.....