

ST MABYN PARISH COUNCIL

04/2017

Minutes of the Annual Parish Meeting and Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday, 4th April 2017 at 7.30pm.

Present: Cllrs. M Grigg (Chairman), Mrs C Daniels, J Gillespie, Mrs A Batchelor, R Chadwick.

Also attending: Mrs J Hoskin (Parish Clerk)
Two members of the public

Item No.		Action by
1 *	<p>Annual Parish Meeting and Public Participation: Local resident Mrs Barratt asked if the Parish Council had selected a contractor for the grass cutting work as this was not identified on the website. Cllr C Daniels explained the website was being updated, by a new management team and had recently liaised with the website provider concerning any changes required.</p> <p>The beating of the bounds was questioned and this tradition was explained.</p> <p>Annual report from Parish Council – Cllr M Grigg read the Chairman report covering aspects of the councils work for the past year.</p>	
2	<p>Apologies for absence were received from Cllrs. Mrs C Bray, Mrs P Lloyd, A Finnamore, D Masters.</p>	
3	<p>Members Declarations of Interest: Cllr J Gillespie declared an interest on Agenda item 6 – planning application PA17/01194.</p>	
4	<p>Minutes: The Minutes of the Meeting held on the 7th March 2017 were confirmed and signed by the Chairman.</p>	
5	<p>Matters Arising: Item 11 Correspondence – B3266 Longstone Junction – The Clerk was awaiting a reply from Cormac about the possibility of placing mirrors at the Longstone junction.</p>	
6	<p>Planning Applications: The Council received a report from the planning committee: PA17/01194 Mr Zak Hill, Land at Pencarrow, Washaway – Works to various trees covered by a tree preservation order. Cllr J Gillespie declared an interest and abstained. The Council accepted the recommendation of the committee and supported this application.</p> <p>PA17/02365 Mr Graham Locke, Manor Barn, Tresarrett, Blisland – Proposed sun room extension and re-roofing of existing games and garden room. The Council supported the recommendation of the committee and supported this application.</p> <p style="text-align: right; font-family: cursive;">MBS</p>	

6.1	<p>Planning Matters: PA16/09819 Mr & Mrs C Thorpe, land East of Ivy Cottage, Station Road, St Mabyn – Erection of a 3 bedroom house. Cllr Mrs C Daniels reported that she had attended the Cornwall Council Planning Committee Meeting along with Cllr Mrs C Bray on the 27th March 2017, and the Planning Committee had supported the application.</p>	
7	<p>Accounts / Financial Matters – to approve the accounts presented for payment: The Council approved the payment of accounts as listed on the finance report. The Council agreed to reissue the £10 expenses payment to previous councillor Mr C Walker. The Council withheld an account for repairs at the public toilets not having been notified of the blocked drain prior to it being cleared. It was noted that VAT claims were now up to date and would be made annually in the future. The Clerk confirmed the rates for the public toilets for 2017-2018 had again received a 100% rebate with nothing to pay.</p> <p>7.1 Appointment of Auditor: It was agreed that the Clerk liaise with the Staffing Committee to appoint an auditor. Four companies had been approached regarding this work.</p> <p>7.2 Clerks expenses: Cllr J Gillespie stated that the Clerks monthly expenses were currently set at £10.00 to cover mileage, office provision and equipment, toners and printing, stationery, copying etc. and stated this may need to be reviewed and increased if needed.</p>	Clerk Staff Comm
8	<p>CC LMP Footpaths: It was noted that the way marker discs had been fixed and more were on order via Cornwall Council along with the stile kit. A copy of the footpath map will be given to each councillor at the next meeting.</p>	Clerk
9	<p>Playing Field: Cllr Mrs C Daniels reported that replacement steps had been ordered instead of a ramp, the cradle seat was also on order with the Outdoor Play People and they were being asked to give an update on the completion of the repairs to the roundabout and swing. The postmans bridge had also been ordered. Cllr Mrs C Daniels was meeting Schoolscapes on the 5th April 2017 to look at new equipment. It was noted that revised quotes may be required for any new grant applications being submitted. Further consultation events could be arranged if necessary. The Council felt unable to accommodate the request for a cricket pitch owing to the size of the field. The Council agreed to monitor the field being used by Wadebridge Football Club for practice sessions. The grass needed cutting. The hedge trimmings from a property on the boundary of the field were to be removed. The Clerk reported that the ROSPA inspection would be carried out in April 2017. The Clerk will obtain a report and costs for the work required to the tree on the boundary hedge in Station Road.</p> <p style="text-align: right;"><i>MBS</i></p>	CD Cllrs. Clerk

10	<p>Neighbourhood Plan: Clr J Gillespie gave a verbal report on the second meeting of the Neighbourhood Plan Group. Costs for the consultation were being sought and would be presented to the Parish Council once confirmed.</p> <p>It was hoped that questionnaires would be produced by September 2017.</p> <p>Information will be placed on the website and consultation events organised nearer the time.</p> <p>The Clerk advised the Group to retain minutes or notes of the meetings being held.</p>	
11	<p>Correspondence:</p> <ul style="list-style-type: none"> ○ Clerks & Councils Direct Magazine ○ Cornwall Council – Communities & Devolution Newsletter March 2017 ○ Cornwall Association of Local Councils –newsletter and updates from NALC. ○ Cornwall Council – Information on the submission of Councillors Register of Members Interest forms following the forthcoming elections on the 4th May 2017. ○ Proposed International Dark Sky Landscapae for Bodmin Moor – application being submitted to the International Dark Sky Association. 	
12	<p>To Agree / Discuss:</p> <ul style="list-style-type: none"> ○ Report from Community Network Meeting 16th March 2017: Unable to attend ○ Public Toilets – replacement windows: The Council were waiting for the windows to be fitted. ○ Car park area for playing field: The Clerk will speak to Cllr D Masters concerning the forms needing to be completed. It was suggested that Councillors seek the views of parishioners on the provision of some car parking spaces for the playing field. 	Clerk Cllrs.
13	<p>Parish Matters / Any other Business:</p> <ul style="list-style-type: none"> ○ B3266 at Longstone – provision of mirrors on the junction: Reported under Item 5 of this meeting. ○ Defibrillator – The Clerk will seek clarification of the annual maintenance cost for the defibrillator. ○ Fans At Burlerrow Farm – The Chairman had spoken to Mr James Mutton having received a report about the noise from the fans drying the michanthus at the farm. It was noted the fans were to be moved and screened. 	Clerk
14	<p>Date of next Meeting: Tuesday, 9th May 2017 (one week later than normal owing to the Elections on the 4th May 2017)</p>	
15	<p>To close the Meeting: There being no further business the meeting closed at 9.50pm.</p>	

M B Gigg 16/5/17.

St Mabyn Parish Council – Chairman's Report for 2016/2017

Having only taken on the chairmanship early in 2017 I have a brief report for of the council's activities over the past year.

Firstly I would like to again express our thanks to Mrs Angie Martin who served as a councillor for many years and then more recently as Chairman. Angie's wealth of local government and involvement with Cornwall Council brought a lot of information and guidance to the parish. Angie will be missed but we wish her well for the future.

We also welcomed Cllr Alison Batchelor who joined the council, bringing her experience as a previous town councillor.

A defibrillator has been installed at the post office, provided by FLEET and funded by the parish council, local donations and fundraising events at the pub.

The Council agreed to move forward with a consultation to see if residents want a Neighbourhood Plan and a working group has recently been formed with councillors and parishioners to address this project.

A sub-committee was formed to oversee the management of the playing field and are working towards obtaining funds to improve the facilities at the site and provide additional equipment. Thanks to Cllr Charlie Daniels for her research in sourcing funding and equipment companies.

New windows are being installed to the public toilets and redecoration work will be carried out in the near future.

The website is up and running and is now managed by the Clerk and Cllr Charlie Daniels.

The BT kiosk at Longstone is being adopted and we welcome residents suggestion on it's usage for the future.

The Council continue with it's routine work including the trimming of the public rights of way, maintaining the parish clock and burial ground, reporting of highway matters and looking at planning applications.

In May 2017 the local elections are being held for county, town and parish councillors and whatever the outcome I hope the new council will continue to work for the benefit of the parish and its people.

Cllr Mark Grigg
4th April 2017



Amendments to the Minutes of St Mabyn Parish Council Meeting on 4th April 2017

Amendments have been marked with an asterisk in the relevant areas on the minutes.

Amendment to Item No 1:

Deletion of sentence 'Cllr C Daniels explained the website was being updated.....concerning any changes required' and insertion of:

'Cllr C Daniels noted that the Grass Cutting Contract had not been advertised on the St Mabyn Parish Council website'.

Amendments to Item No 7:

- 1) Sentence inserted to read:
'It was noted that the VAT claims were now up to date, however, it has not been possible to claim back more than three years prior to the current year.'

- 2) It was noted that there was an extra charge on the invoice from Grant Thornton due to the late return of the 2016-17 audit.

M B Gigg