

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn
on Tuesday 2nd October 2018, commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), Mrs C Daniels (Vice Chair), G Martin, D Masters, A Finnamore, B Wiltshire, Mrs C Bray, and G Smith.

In Attendance: Mrs L Coles, Parish Clerk, Cllr S Rushworth (Cornwall Council)

There were no members of the public present

Item No		Action By
1	Apologies Apologies were received and accepted from Councillor Mrs P Lloyd and Councillor R Chadwick.	
2	Declarations of Interest a) Agenda Items. Cllr Smith declared an interest in Item 12, Village Shop, and Cllr Masters declared an interest in item 12, Village Shop, both are on the committee for the shop. b) Gifts. None declared.	
3	Consideration of written requests for dispensation Cllrs Masters and Smith each submitted a written request for dispensation to be able to speak at meetings on agenda items for the Community Shop. This dispensation will be for a period of six months. It was RESOLVED to grant the dispensations, proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.	
4	Unitary Councillor's Report Cllr Rushworth apologised for his absence at the opening of the Community Shop on Monday 1 st October. At the recent Community Network Area meeting Cllr Rushworth was appalled by the U-turn that Cornwall Council has displayed on the purchasing of the mobile flashing speed signs from the Highways funding pot. Cornwall Council has suggested that each Parish Council should purchase their own signs and be responsible for the maintenance and insurance of them. The first briefing on Cornwall Council's Budget is out and it is suggesting an increase of 3.9% on the Council Tax, with 2% of this being ring-fenced for Social Care. It has come to light that in previous years any underspend has been used to boost Cornwall Council's Reserves and members are waiting for more detail on this. Cllr Rushworth said that the quickest way to have potholes dealt with is to go online and report them yourself.	
5	Public Participation There were no members of the public present and no items brought forward by the Members.	
6	Response to Public Participation. Not applicable	
7	Planning a) Planning applications received before the agenda was published: PA18/08502 , Kintail, 5 station road, St Mabyn, Bodmin. Non-material amendment (No 4) for window in bathroom on east side of building and window in bedroom on west side of building in respect of PA18/03088. Conversion of current garden outbuilding into accommodation including 1.5m extension at rear to accommodate bathroom. Following discussion, it was RESOLVED to support this application, proposed by Cllr Masters, seconded by Cllr Daniels with all in favour.	

	<p>PA18/08810, Polglaze Farm, St Mabyn, Bodmin. Listed Building Consent for new dormer window and replacement windows to North and West elevations. Following discussion, it was RESOLVED to support this application, proposed by Cllr Masters, seconded by Cllr Daniels with all in favour.</p> <p>PA18/08632, Polglaze Farm, St Mabyn, Bodmin. Listed Building Consent for removal of lower sections of slate hanging and repointing of exposed stonework. Following discussion, it was RESOLVED to support this planning application, proposed by Cllr Finnamore, seconded by Cllr Bray with all in favour.</p> <p>PA17/06588, Chapelfield, Chapel Lane, St Mabyn, Bodmin. Proposed residential development, 13 dwellings (Affordable and Open market dwellings). Amended plans received by Cornwall Council in respect of this application. There was some discussion and comparison of the original plans to the revised plan. The report from the Affordable Housing Officer was considered and supported by the Parish Council. The development is inappropriate, does not meet the housing needs of the community and is out of character for the village. It was RESOLVED to Object to this application, proposed by Cllr Martin, seconded by Cllr Bray with all in favour.</p> <p>PA18/07209, Linda Coles, St Mabyn Parish Council, St Mabyn Community Shop, Wadebridge Road, St Mabyn, Bodmin. Erection of a building for use as a community shop (retrospective). Following discussion, it was RESOLVED to support this application and submit a Consultee comment to this effect, even though the Applicant is the Parish Council. Proposed by Cllr Martin, seconded by Cllr Wiltshire with all in favour.</p> <p>PA18/07702, Land North of Greenwix Barn, Greenwix Road, St Mabyn, Bodmin. Conversion of detached double garage building (also containing a hobby room and attic store) to holiday accommodation and garage. Following discussion, it was RESOLVED to support this application, proposed by Cllr Martin, seconded by Cllr Daniels with all in favour.</p> <p>b) Planning applications received after the agenda was published. None.</p> <p>c) Cornwall Council Planning Decisions: PA17/11676, Former Longstone Garage, Longstone, on road B3266, St Mabyn, Bodmin. Application for the erection of 10 dwellings (amendment to scheme granted under E1/2005/00115 and E1/2006/02529). APPROVED</p> <p>d) Other Planning Matters. There were no other matters to discuss.</p>	
8	<p>To RESOLVE to approve the Minutes of the following Meetings:</p> <p>a) Minutes of the Meeting held on Tuesday 4th September. It was RESOLVED that the Chairman should sign the copy of these Minutes as a true record of that meeting. Proposed by Cllr Wiltshire, seconded by Cllr Bray with all in favour.</p> <p>b) Minutes of the Extraordinary Meeting held on Tuesday 11th September. It was RESOLVED that the Chairman should sign the copy of these Minutes as a true record of that meeting. Proposed by Cllr Daniels, seconded by Cllr Wiltshire with all in favour.</p>	
9	<p>Matters arising from the above Minutes and the Action Tracker</p> <p>The Clerk has not had a reply regarding placing the Celtic Cross back on the Triangle and it was suggested that she should telephone Highways for a response.</p>	Clerk
10	<p>General Power of Competence</p> <p>It was RESOLVED that St Mabyn Parish Council should adopt the General Power of Competence, having met the criteria (Clerk to hold CiLCA and two-thirds of the Members to be elected). Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.</p> <p>Cllr Rushworth left the meeting.</p>	
11	<p>King George V Playing Field The new fence erected by Richard Bray is excellent. Cllr Chadwick has cut the hedge and Cllr Masters has looked at the play equipment which all looks good. Cllr Daniels will deal with the shackles.</p>	

	<p>Cllr Masters will send a photo of the tyre swing to the Clerk so that she can order the chains. The Parish Council has been successful in its bid to the Treworder Fund and has been awarded money to purchase two benches and a picnic table/bench for the Playing Field. The Clerk will order these items to be delivered to Cllr Daniels.</p> <p>Cllr Masters is hoping to make a frame for the base for the new bench at Highgates in the next couple of weeks.</p> <p>The installation of bollards at the entrance to the Playing Field was discussed and it is possible that only one is needed to be situated in front of the pedestrian gate to stop cars from blocking it.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
12	<p>The Village Shop and Public Defibrillator</p> <p>Cllr Smith gave an update. The opening of the shop on 1st October marked a transition from the first phase.</p> <p>Cllr Martin talked about applying for permission for a Disabled Parking Bay and a discussion followed. Cllr Daniels suggested applying in the next round of funding from the Network Area Highways Scheme.</p> <p>The Clerk has attended the Solicitors, Chisholms, and the lease is being drafted. It is not necessary to apply to the Secretary of State for an extension to the lease to ten years from seven.</p> <p>It is hoped to have the Post Office in the Community Shop by Christmas.</p> <p>The St Mabyn Inn is happy to have the defibrillator put on the side of its wall and the Clerk will liaise with Duchy Defibrillators to have it moved from the old Shop to the Pub.</p>	<p>Clerk</p>
13	<p>Neighbourhood Development Plan</p> <p>There is a meeting of the Steering Group on Tuesday 9th October, 7.30pm at St Mabyn Memorial Hall. Cllr Daniels said that she will be stepping down from this group because of family commitments.</p>	
14	<p>Footpaths</p> <p>The Clerk will chase Cornwall Council regarding the footpath by the Church.</p> <p>Richard Bray is to be asked to weed the Parish Car Park.</p>	<p>Clerk</p>
15	<p>Highway Matters</p> <p>The Clerk will chase up the data from the Flashing Speed Sign, deployed some time ago, by contacting Oliver Jones at Cornwall Council.</p> <p>Cllr Daniels will send the Clerk the contact details for the Network Area.</p>	<p>Clerk</p> <p>CD</p>
16	<p>The PTA Beer Festival</p> <p>There was nothing to report. This item is to be deferred to a future meeting.</p>	
17	<p>Correspondence</p> <p>a) Cornwall Council Licencing Act Consultation. Noted</p> <p>b) Email from Ian Thompson regarding the Granite Guide Stone. The capstone was removed by CORMAC and once attached to the new column will be erected in its new position by them. Noted</p> <p>c) Resident at Longstone regarding the Bus Shelter. The Clerk will contact Martin Best and ask for a quote for removing the bus shelter. (Cllr Masters to email his details to the Clerk). The Clerk will email a reply to the Resident informing her of the Parish Council's decided action.</p>	<p>Clerk</p> <p>DM</p> <p>Clerk</p>
18	<p>Finance</p> <p>a) It was RESOLVED to sign and pay the following cheques for September. Proposed by Cllr Martin, seconded by Cllr Daniels with all in favour to pay:</p> <ul style="list-style-type: none"> • Chq 001901- L Coles, Clerk's September salary, office & expenses • Chq 001902- B McNary, Toilet and Bus Shelter Cleaning - £100.00 • Chq 001903 – HMRC Direct, Clerk's September PAYE etc. 	

	<ul style="list-style-type: none"> • Chq 001904 – A1 Trees & Grounds, grass cutting August - £288.00 • Chq 001905 – Came & Company, Annual Parish Insurance - £1150.29 • Chq 001906 – C J Hyde, Cemetery Maintenance - £50.00 • Chq 001907 – PKF Littlejohn, External Audit 2017/18 - £240.00 • Chq 001908 – R M Bray, erecting new fence in playing field - £631.25 • Chq 001894 – St Mabyn Community Shop, funding under the GPC -£5000.00 <p>RECEIPTS – Precept and CTS Grant - £11237.64 Burial fee - £303.00</p> <p>b) It was RESOLVED to sign the bank reconciliation for August and the Cashflow to Budget for September as being correct. Proposed by Cllr Bray, seconded by Cllr Wiltshire with all in favour.</p> <p>c) It was RESOLVED to give cheque number 001894, £5000, to St Mabyn Community Shop for set up fees, using the General Power of Competence, proposed by Cllr Martin, seconded by Cllr Finnamore with all in favour.</p> <p>d) The Clerk circulated Draft Budget proposals which were discussed. The Clerk answered the Members' questions. It was RESOLVED to accept the Budget proposals and set the Precept for 2019/20 to £23,000, an increase of 4.31%. Proposed by Cllr Daniels, seconded by Cllr Wiltshire with all in favour.</p> <p>e) The Clerk reported that the Parish Council had received its Certificate of Completion of Audit and that the External Auditor, PKF Littlejohn, had found no issues with the Annual Return for 2017/2018.</p>	
19	<p>Any Other Business</p> <p>Cllr Bray reported that the Notices at Longstone are being eaten by snails. The Clerk will laminate the Notices in future.</p> <p>Cllr Daniels showed a Cornwall Council leaflet on writing petitions. Cllr Daniels gave some details of the Cornwall Council Budget proposals. Cllr Daniels will visit Bodmin police Station and collect some 'Pavements for People' cards to be put on cars causing obstruction to pedestrians. Cllr Daniels has emailed an expression of interest in being assessed for funding to renovate the bus shelter in St Mabyn.</p> <p>The Clerk will write and ask the resident to cut back the overhanging vegetation at a property in Wadebridge Road.</p>	<p>Clerk</p> <p>CD</p> <p>Clerk</p>
20	<p>Items for inclusion in future meetings.</p> <p>No items brought forward.</p>	
21	<p>Date and time of the next Parish Council meeting</p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 6th November 2018, commencing at 7.30pm, in St Mabyn Peace Memorial Hall, St Mabyn.</p>	

There being no further business to transact the Chairman closed the meeting at 9.50pm

Signed.....Chairman

Dated.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>