

# St Mabyn Parish Council

## Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn on Tuesday 1<sup>st</sup> May 2018 commencing at 7.35pm.

**Present:** Cllrs M Grigg (Chairman), Mrs C Daniels (Vice Chair), A Fynamore, Mrs P Lloyd, G Martin, D Masters and Mrs C Bray.

**In Attendance:** Mrs L Coles, Parish Clerk and Cllr Stephen Rushworth (Cornwall Council)

There were 7 members of the public present

Item No		Action By
1	<b>Apologies.</b> Apologies were received and accepted from Cllr B Wiltshire, Cllr R Chadwick and Cllr Mrs C Bray who will be late to the meeting.	
2	<b>Declarations of Interest</b> <ol style="list-style-type: none"> <li>1. <b>Agenda Items.</b> None declared.</li> <li>2. <b>Gifts.</b> None declared.</li> </ol>	
3	<b>Written Requests for Dispensations</b> None received.	
4	<b>Unitary Councillor's Report</b> Cllr Rushworth reported that it has been really busy at County Hall over the last two weeks. It has been agreed that each Community Network Area will receive £50k for 3 years and there is a move to purchasing 2 or 3 mobile flashing speed signs which can be moved around the Network Area. The Boundary Review is due next week and, once announced, it is rare that things will be changed. The Stadium for Cornwall is going ahead and Cornwall Council is putting £3m into the project. The decision on whether the Space Port will be based in Newquay or in Scotland will be made next week. Cllr Rushworth asked the Police to attend this meeting but because of May Day there is no resource available, however they will attend next month. Cllr Rushworth has been voted Chief Whip for the Conservative Party	
5	<b>Public Participation</b> A member of the public spoke about the closing of the Village Shop and Post Office and would like the Parish Council to take a lead and set up a focus group to look at the possibilities of a Community Shop for the Parish. Cllr Grigg read out the three options supplied by the current shop owners: <ol style="list-style-type: none"> <li>1. Option 1 – to sell the shop to the Village at market value</li> <li>2. Option 2 – to sell the shop on the Open Market as a going concern</li> <li>3. Option 3 – to lease the shop to the Village for 6 months, with the possibility of a 12 month lease.</li> </ol> The shop will close on the 24 <sup>th</sup> August and the resignation has already been submitted to the Post Office. A planning application for change of use has been refused by Cornwall Council. A discussion followed. A member of the public reported that the roads through the Village, and in particular Old Hill, are messy from the elephant grass which is flying off of a flatbed trailer and onto the verges as it goes through the Village. The drain at the bottom of the hill is not visible because of the mud and the grass covering it and if water comes down the hill it has nowhere to go. CORMAC cleared the drains two months	

	ago and it was agreed that the Clerk will write to the Farmer at Burlerrow farm to point out this bad housekeeping. A member of the public spoke about the Planning Application PA18/02985 and said that it is just an application to regularise the use of the land.	<b>Clerk</b>
<b>6</b>	<b>Response to Public Participation</b> Responded as above	
<b>7</b>	<p><b>Planning</b></p> <p>a) <b>PA18/02985</b> land West of Tregaddock House, Tregaddock Lane, St Mabyn, Bodmin. Certificate of Lawful Development for an existing Use of Land, edged in red has been used as private amenity land since its purchase in 1982. It was reported that the change of use was not taken up in 1982 but there is evidence that the land has been used as a garden space and a document showing the timeline for the use of the land was produced by the Applicant showing this. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Martin, seconded by Cllr Finnamore with 5 votes for and 1 abstention.</b></p> <p>b) Planning Applications received after the Agenda was finalised: None received</p> <p>c) Planning decisions from Cornwall Council. None received.</p> <p>d) Other Planning Matters.</p> <p><b>PA17/11676</b>, B R Hodgeson Group, Former Longstone Garage, Longstone on road B3266, St Mabyn Bodmin. Application for the erection of 10 dwellings (amendment to scheme granted under E1/2005/00115 and E1/2006/02529). Cllr Rushworth has an agreement that the sum of £171k can be 'ring-fenced' for the use of St Mabyn for the first 5 years but he has not received a definitive answer on whether the Parish Council can purchase affordable housing with the money. Cllr Rushworth is trying to facilitate a meeting with Sam Irving to discuss this further. It was agreed that the meeting will be held on Monday 21<sup>st</sup> may at 7.30pm and the Clerk will book the Hall. There was a discussion about developing Chapel Field but it is not viable for Cornwall Council.</p> <p><b>PA18/02122</b> Miss Jasmine Parkyn, Wellhayes, Wadebridge Road, St Mabyn, Bodmin. Removal of wall to create vehicle access onto proposed driveway for two vehicles. The Clerk has received notification of the 5-day protocol regarding this application. The Case Officer is minded to support it and has asked for the Parish Council's further view on this. It was agreed that the wall is over 100years old and is next to the Grade I Listed Church and its removal will seriously impinge on the environment of the Church. The property already has a garage and it is felt that it is unnecessary to knock down this ancient wall to provide hardstanding for vehicles It was <b>RESOLVED</b> to submit further objections to this application, <b>proposed by Cllr Daniels, seconded by Cllr Lloyd with all in favour.</b></p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>8</b>	<b>Minutes from the Meeting held on 3<sup>rd</sup> April 2018</b> It was <b>RESOLVED</b> that the Chairman signed the Minutes as a true record of that meeting. <b>Proposed by Cllr Lloyd, seconded by Cllr Daniels with all in favour.</b>	
<b>9</b>	<b>Matters Arising from the above Parish Council Meeting Minutes and Action Tracker</b> There were no matters arising from the above.	

<p><b>10</b></p>	<p><b>King George V Playing Field</b>  Cllr Daniels and Cllr Wiltshire carried out an inspection of the playing field and will do another based on the recent ROSPA Report. The green fence at the bottom of the field has been pulled down and needs putting back properly. Richard Bray will be asked to do this and also to hammer in the raised nails on the Tower. There is a lot of litter in the field and the grass is getting very long. The Clerk will chase A1 again. Cllr Daniels handed the check list to the Clerk who will ask A1 to attend to the issues identified. The Clerk will contact Schoolscapes regarding The Big Lottery Funding.  The shackles for the cradle swing need replacing and four D links and two robust shackles for the top are required. Cllr Daniels will deal with this.  New chains are needed for the tyre swing and the Clerk will contact Schoolscapes and ask for four chains to be supplied.  The Clerk has been in contact with Fields in trust regarding the permission for a car parking area and a detailed plan is required. Cllr Masters will ask his contact to draw up a plan so that the Clerk can progress the application.  The Clerk will apply to Calor Gas for funding for the Play Tractor.  The Clerk will apply to Jewsons for the fencing and posts at the bottom of the field and paint for the Public Toilets.  The Clerk will send a letter to Wadebridge FC regarding the damage to the fence.</p>	<p>Clerk  Clerk  Clerk  CD  Clerk  DM  Clerk  Clerk  Clerk</p>
<p><b>11</b></p>	<p><b>Neighbourhood Development Plan</b>  The Clerk attended the School spring Fayre on April 29<sup>th</sup> and displayed the NDP posters etc.  There will be a meeting on the 15<sup>th</sup> May for the Volunteers and the Topic Groups and a meeting of the Steering Group on the 22<sup>nd</sup> May.</p>	
<p><b>12</b></p>	<p><b>Footpaths</b>  Cllr Masters has asked a local contractor if he is interested in the Footpaths Maintenance Contract and he is willing. Cllr Masters will email his details to the Clerk so that she can let him have a contract and a map of the footpaths with a schedule of the work to be done.  The Church footpath is still an issue and the Clerk will chase this up</p>	<p>Clerk  Clerk</p>
<p><b>13</b></p>	<p><b>Highway Matters</b>  The Clerk will report the large pothole by Pencarrow House entrance.</p>	<p>Clerk</p>
<p><b>14</b></p>	<p><b>Cemetery Update</b>  The Clerk will meet with Mrs Grigg before the next Parish Council meeting</p>	<p>Clerk</p>
<p><b>15</b></p>	<p><b>Community Network Area Report</b>  Cllr Martin had circulated a report of the meeting of the CNA which he read out. Cllr Martin gave details of the Speed Watch and discussed the Network's Highways Schemes. <b>Cllr Fynamore proposed acceptance, Cllr Masters seconded with all in favour.</b></p>	
<p><b>16</b></p>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>a) Email from Rebecca Dickson, CORMAC re Volunteering. The Clerk will put details on the Notice Boards and website and advertise the Tool Trailer.</li> <li>b) Cornwall Council Minerals Safeguarding Development Plan Document for consultation. <b>Noted</b></li> <li>c) Email re Community Shop. <b>Already discussed in Public Participation</b></li> <li>d) Email re Burlerrow Farm- Parish Council's follow up to the concerns raised. <b>Already covered in the Annual Parish Meeting – see copy for reference</b></li> </ul>	<p>Clerk</p>

<p><b>17</b></p>	<p><b>Finance</b></p> <p>a) It was <b>RESOLVED</b> to sign the cheques for the Clerk's April salary and other payments. <b>Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour</b> to pay the following:</p> <ul style="list-style-type: none"> <li>• Chq 001866 – L Coles, Clerk salary 40 Hours April + 11 hours NDP</li> <li>• Chq 01867- B McNary, Toilet/Bus Shelter cleaning - £100.00</li> <li>• Chq 001868- Spangle Fish (L Coles) Renew Website - £29.95</li> <li>• Chq 001869- Cornwall Council (L Coles), Copy of Local Plan - £10.00</li> <li>• Chq 001870 – SLCC Enterprises Ltd, Cemetery maintenance CD - £27.00</li> <li>• Chq 001871 – Playsafety Ltd, ROSPA Report - £92.40</li> <li>• Chq 001872 – HMRC Direct- Clerk's PAYE Month 1 April - £47.00</li> <li>• Chq 001873 – St Mabyn Peace Memorial Hall, Hire- meetings – £292.00</li> </ul> <p>It was reported that £400 had been received for the sale of Burial Plots x 2 and Cornwall Council Precept and CTS Grant 1<sup>st</sup> payment £11,237.64.</p> <p>b) It was <b>RESOLVED</b> to approve and sign the Bank reconciliations for April 2018, <b>proposed by Cllr Daniels seconded by Cllr Lloyd with all in favour</b></p> <p>c) <b>GRP Benches</b>. Deferred to the next PC Meeting (Agenda item)</p> <p>d) It was <b>RESOLVED</b> that the Clerk will purchase 'No Smoking' signs for the Public Toilets <b>proposed by Cllr Lloyd, seconded by Cllr Martin with all in favour</b></p> <p>e) It was <b>RESOLVED</b> not to subscribe to South West Councils this year, <b>proposed by Cllr Daniels, seconded by Cllr Bray with all in favour</b>. The Clerk will notify them.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>18</b></p>	<p><b>Any Other Business</b></p> <p>It was reported that the Celtic Cross has not been returned. The Clerk will send a strong letter asking for it to be reinstated before further action is taken.</p> <p>The Clerk handed round some policies which will need to be adopted at the next meeting.</p> <p>Cllr Masters asked what part the Parish Council can play in helping the Community in the matter of a shop. Cllr Daniels has spoken to David Read, CNA Manager, about Community Assets. It was suggested that the shop is sold as a going concern; the Parish Council does not expect the owners to run the shop at a loss. There was some discussion about the options and it was agreed to hold a Public Meeting on the 15<sup>th</sup> May at 7.30pm to discuss the way forward, to which it was suggested that Cllr Masters and Cllr Lloyd attend as representatives of the Parish Council.</p> <p>It was reported that the Church Fete is going ahead on the 16<sup>th</sup> June.</p>	<p>Clerk</p>
<p><b>19</b></p>	<p><b>Items for Inclusion in Future Meetings</b></p> <ul style="list-style-type: none"> <li>• Policies for GDPR etc</li> <li>• Community Shop</li> <li>• Casual Vacancy</li> <li>• Defibrillator</li> </ul>	
<p><b>20</b></p>	<p><b>Date of Next Meeting</b></p> <p>The next meeting of St Mabyn Parish Council will be held on Tuesday 5<sup>th</sup> June 2018, commencing at 7.30pm in St Mabyn Memorial Hall, St Mabyn</p>	

There being no other business to transact the Chairman closed the meeting at 10.00pm

Signed..... Dated .....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>