

**St Mabyn Parish Council**  
**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn,**  
**on Tuesday 8<sup>th</sup> October 2019, commencing at 7.30pm.**

**Present:** Cllrs: G Smith (Vice Chairman), D Masters, G Martin, Mrs C Daniels, R Chadwick and R Martin

**In Attendance:** Mrs L Coles, Parish Clerk.

There were 0 members of the public present

Item No		Action By
	Councillor G Smith, Vice Chairman, chaired the meeting in the absence of the Chairman, Councillor M Grigg.	
1	<b>Apologies.</b> Apologies were received and accepted from Cllr M Grigg, Cllr Mrs C Bray and Cllr A Finnamore for the meeting and from Cllr S Rushworth, Cornwall Councillor.	
2	<b>Declarations of Interest</b> a) Agenda Items. None declared b) Gifts. None declared.	
3	<b>Consideration of written requests for dispensation.</b> None received	
4	<b>Unitary Councillor's Report.</b> Cllr Rushworth not present.	
5	<b>Public Participation.</b> No matters brought forward.	
6	<b>Response to Public Participation.</b> Not applicable	
7	<b>Planning</b> a) <b>Planning applications received before the Agenda was finalised:</b> <b>PA19/07173</b> , Burlerrow Farm, St Mabyn, Bodmin. Demolish fire damaged barn and replace with new. <b>PA19/07179</b> , Burlerrow Farm, St Mabyn, Bodmin. Replacement fire damaged bale barn. <b>PA19/07180</b> , Burlerrow Farm, St Mabyn, Bodmin. Replacement fire damaged barn and new entrance. It was <b>RESOLVED</b> to support the above applications, <b>proposed by Cllr G Martin, seconded by Cllr Masters with all in favour.</b> b) <b>Planning applications received after the Agenda was published.</b> None received. <b>Planning decisions received from Cornwall Council.</b> None received c) <b>Other Planning Matters.</b>	
8	<b>Minutes of the meeting held on Tuesday 3<sup>rd</sup> September 2019.</b> It was <b>RESOLVED</b> to sign the Minutes of the meeting held on Tuesday 3 <sup>rd</sup> September as being a true record of that meeting. <b>Proposed by Cllr Smith, seconded by Cllr Masters with all in favour.</b>	
9	<b>Matters arising from the above Minutes and the Action Tracker</b> No matters arising that are not on the agenda.	
10	<b>Financial Regulations 2019.</b> Copies handed out to Members for adoption at the November meeting.	Clerk
11	<b>Cemetery.</b> This item was deferred to the next meeting. Cllr Masters said that some of the Gravestones look loose and the trees need looking at. The Clerk will attend to this before mid-November.	Clerk
12	<b>Young Farmers.</b> Deferred to the next meeting	Clerk
13	<b>King George V Playing Field.</b> The seesaw has been installed. The new signs for the gates have been ordered and the Clerk will chase them up. The ROSPA Report has not highlighted any items needing urgent attention. The links on the chains of the junior swings are worn but not high risk. The future plan is to move these	Clerk

	swings closer to the other play equipment. This will be put on the Action Tracker to monitor. The Multiplay Tower is showing signs of wear. A1 have removed the grass cuttings. The Clerk will invite D Egging to tender for the contract. The two benches will be collected from Trethevy and installed in the playing field.	Clerk  Clerk DM
14	<b>Neighbourhood Development Plan.</b> A meeting was held in September. The Housing Needs Survey is out and expected to be returned by the end of October. There will then be a meeting arranged to discuss the data. Cllr Daniels had sent the Clerk a copy of her document entitled 'St Mabyn Parish Data' the Cornwall Council mapping data. The Clerk will email this to all. There was some discussion regarding the design statement for new buildings.	Clerk
15	<b>Footpaths.</b> The contractor has made a start to the cutting of the footpaths.	Clerk
16	<b>Bus Shelter at Longstone.</b> Deferred to the next meeting.	
17	<b>Telephone Kiosk.</b> It was agreed to take this item off of the agenda.	Clerk
18	<b>Highway Matters</b> The Community Network Area has submitted its report. It was reported that the Holiday Park is looking at funding towards a speed sign at Longstone. Cllr Masters will ask for an update.	DM
19	<b>Car Park.</b> Savills has still not responded. It was RESOLVED to apply for the planning permission, after giving Savills notice, to the end of October. Cllr Masters asked for permission to instruct the fencer to put up the new fence. There are no Rights of Way issues and the Farmer can still graze the land. It was agreed that the Clerk will put up a letter inviting tenders for the fencing. At the recent Community Network Area meeting, enforcement for car parks was discussed. It was agreed to defer the discussion on electric charging points until the car park is complete.	Clerk
20	<b>Reports from other Organisations:</b> a) <b>Community Shop.</b> On Tuesday 1 <sup>st</sup> October the Community Shop held a first anniversary event. The Post Office is well on the way to being installed; staff are being trained. The Post Office opening hours will be 10am-4pm weekdays and 9am-12.30pm on Saturdays. b) <b>Community Network Area meeting.</b> Cllr G Martin passed round the latest crime figures, nil for St Mabyn. He also passed round the draft minutes of the last meeting.	
21	<b>Correspondence</b> a) Letter from Cornwall Air Ambulance requesting funding. <b>It was agreed not to support.</b> b) Letter from St John Ambulance requesting funding. <b>It was agreed not to support.</b> c) Letter from PLUG-N-GO re electric charging points for vehicles. <b>Deferred</b> d) Invitation to Localism summit 6 <sup>th</sup> November at Wadebridge Show Ground. <b>Clerk to attend.</b> e) Invitation to CALC AGM on 26 <sup>th</sup> November. <b>Clerk to attend. Cllr G Martin will attend as a member of the Executive.</b>	Clerk  Clerk  Clerk Clerk
22	<b>Finance</b> a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments and sign the cheques for September including the Clerk's salary, expenses and PAYE. <b>Proposed by Cllr G Martin, seconded by Cllr Masters with all in favour of the following:</b> <ul style="list-style-type: none"> <li>• Chq 300070 – L Coles, Clerk, September salary, office and expenses</li> <li>• Chq 300071 – HMRC, Clerk's September, month 6, PAYE</li> <li>• Chq 300072 – PKF Littlejohn, External Audit Report 2018/19</li> <li>• Chq 300073 – B McNary, cleaning of toilets and bus shelter for September - £100.00</li> </ul>	

	<ul style="list-style-type: none"> <li>• Chq 300074 – Boscawen CEP, NDP, Housing Needs Survey - £1016.19</li> <li>• Chq 300075 – Boscawen CEP, NDP, set up of Survey Monkey -£250.00</li> <li>• Chq 300076 – Sovereign Play Ltd, new seesaw- £2293.70</li> <li>• Chq 300077 – D Green Seesaw installation and Notice Board collection - £89.25</li> </ul> <p><b>Receipts:</b> Cornwall Council 2<sup>nd</sup> payment of Precept and CTS Grant - £11655.39</p> <p><b>b) Bank Reconciliations.</b> It was <b>RESOLVED</b> to sign the bank reconciliations for September as being correct. <b>Proposed by Cllr G Martin, seconded by Cllr R Martin with all in favour.</b></p> <p><b>c)</b> Clerk handed round copies of the draft budget and precept for discussion at the November meeting.</p> <p><b>d)</b> Unity Trust Payment Card for Clerk. Deferred to the next meeting.</p>	<b>Clerk</b>
<b>23</b>	<b>Any Other Business</b> The website is out of date. Cllr R Martin needs to be added and Cllr P Lloyd removed.	<b>Clerk</b>
<b>24</b>	<b>Items for the next Agenda</b> <ul style="list-style-type: none"> <li>• No other items brought forward.</li> </ul>	
<b>25</b>	<b>Date and time of the next Parish Council meeting.</b> The next meeting will be held on Tuesday 5 <sup>th</sup> November 2019 at 7.30pm.	

There being no further business to transact the Chairman closed the meeting at 8.55pm.

Signed.....Chairman

Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>