

**St Mabyn Parish Council**  
**Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn,**  
**on Tuesday 2<sup>nd</sup> July 2019, commencing at 7.30pm.**

**Present:** Cllrs: M Grigg (Chairman), G Smith (Vice Chairman), D Masters, G Martin, Mrs C Daniels, A Fynamore and Mrs P Lloyd

**In Attendance:** Mrs L Coles, Parish Clerk, Cllr S Rushworth, Cornwall Councillor.

There was one member of the public present

Item No		Action By
1	<b>Apologies:</b> Apologies were received and accepted from Cllr Mrs C Bray, Cllr Chadwick and Cllr Rushworth (CC) who will be late to the meeting.	
2	<b>Declarations of Interest.</b> <b>Agenda Items.</b> None declared <b>Gifts.</b> None declared	
3	<b>Consideration of Written Dispensations.</b> None received	
4	<b>Casual Vacancy.</b> Richard Martin said a few words about his connection to the Parish; he is a local dairy farmer. Richard has strong feelings about community and would like to become a councillor. His children attend St Mabyn School.	
5	<b>Unitary Councillor's Report.</b> Cllr Rushworth was not at the meeting at this point.	
6	<b>Public Participation.</b> No issues were brought forward.	
7	<b>Response to Public Participation.</b> Not applicable.	
8	<b>Planning</b> a) <b>Planning Applications received before the Agenda was finalised:</b> None received b) <b>Planning Applications received after the Agenda was published:</b> PA19/04196, 1-10 Longstone View, Longstone. Change to drainage. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Martin, seconded by Cllr Lloyd with all in favour.</b> The Clerk will report not receiving this notification from Cornwall Council. c) <b>Planning Decisions received from Cornwall Council:</b> None received. d) <b>Other Planning Matters.</b> Nothing to report.	Clerk
9	<b>Minutes of the Meeting held on Tuesday 4<sup>th</sup> June 2019.</b> It was <b>RESOLVED</b> that the Chairman should sign the copy of these Minutes as being a true record of that meeting. <b>Proposed by Cllr Smith, seconded by Cllr Martin with all those who were present at the meeting in favour.</b>	
10	<b>Matters Arising from the above Minutes:</b> The Clerk has ordered the new Notice Boards. The Clerk has booked her place on the Financial Training in October. There will be Code of Conduct later in the year delivered by Cornwall council and the Clerk will book the places for those Members who need to attend. The Clerk asked for the sizes of the Notices for the playing field gates and will order these. <b>Cllr Masters proposed purchasing four bollards at a cost of approximately £75 each to be installed by the pedestrian gate, this was seconded by Cllr Martin, with all in favour.</b> It was <b>RESOLVED</b> that the Clerk will make the purchase once Cllr Masters has sent her the online link.	Clerk  Clerk  Clerk
11	<b>King George V Playing Field</b>	Clerk

	<p>The Contractor has cut the playing field but has left the cuttings on the football pitch. The Clerk will write and ask for these to be collected.</p> <p>The seesaw has been ordered and the deposit paid to Sovereign Play. It was agreed that it will be installed in the space where the old one was. As soon as the Clerk has details of the installation dates she will contact Cllr Masters to let him know. Heris fencing will be required for 48 hours to keep children off of the seesaw whilst the concrete is setting.</p> <p>The Clerk will contact A1 Trees and Grounds and ask them to cut the top and roadside edge of the hedge. Cllr Masters has had a resident approach him to say that one of the trees in the playing field is interrupting their Sky signal. This was noted by the Council and the Clerk will write and ask them for a copy of the Sky Engineer's report before taking the matter further.</p> <p>Cllr Daniels notified the Council about a scheme for sowing seeds and she was asked to find out more about it. The Clerk will send a copy of the ROSPA Report to Cllr Daniels.</p> <p>The Clerk will chase up the chains for the tyre swing. Cllr Daniels still has two benches, the cradle swing and the litter bin at her property and these need to be installed in the playing field.</p>	<p>Clerk</p> <p>Clerk</p> <p>CD Clerk Clerk CD</p>
12	<p><b>The Community Shop and Public Defibrillator</b></p> <p>Norman Trebilcock, Duchy Defibrillators, said that the Landlord of the pub is happy to have the larger of the two signs for the defibrillator and will get his builder to put it up. The small sign will be modified with an arrow indicating where the defibrillator is and will be put up beside the footpath. The Ambulance Service will release the code for getting into the box, housing the defibrillator, when someone calls them. Norman will send a link for an App and if he is told the names of those who have downloaded it he will assign them to the St Mabyn defibrillator so that they will get updates on its status. It will be checked every week to ensure that it is in working order. The Clerk asked for the invoice for the maintenance contract.</p> <p><b>Update on Shop</b> – The office shed is in situ. Two shop managers have been employed and are being trained at present. The Post Office equipment arrived but the cables were wrong and so they left taking everything with them and there is no news on a date for the installation.</p>	<p>Clerk</p>
13	<p><b>Neighbourhood Development Plan</b></p> <p>The Steering Group met on the 20<sup>th</sup> June. It was a very good meeting and a timetable was set for the Plan to forge ahead. Cllr Smith has worked on drafting the policies and these will be available for the next meeting, to be held on 19<sup>th</sup> July. Cllr Daniels will produce a brief housing design statement. The target is to be at the Referendum stage by Spring 2020. There will be a meeting of all concerned, i.e. the Steering Group and anyone from the original Topic Groups that is still interested, on Tuesday 6<sup>th</sup> August. A new Chairman for the Steering Group will need to be elected.</p>	
14	<p><b>Footpaths.</b></p> <p>Cllr Smith said that he thought the Clerk was to contact Peter Marsh Cornwall Council regarding the Church footpath. The Clerk had thought that Cllr Rushworth was dealing with this and had asked for a response but nothing had been received. The Clerk will contact Peter Marsh direct.</p> <p>Cllr Masters said that he has been approached by someone who is willing to take on the Footpaths Contract. The Clerk will send out the details to him.</p> <p>Cornwall Council has received a complaint about the state of Footpath No.8, a silver path. The Clerk will reply that the Council is still looking to appoint a contractor for the LMP. The Clerk has received a quotation from A1 for the contract but it is more than double the LMP funding and the Council declined. The Clerk will write and let them know.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Cllr Martin said that the repairs to the stile, as photographed and sent to the Clerk, have not been carried out. The Clerk will chase this up.</p> <p><b>Cllr Rushworth arrived at the meeting.</b></p>	Clerk
5	<p><b>Unitary Councillor's Report.</b></p> <p>Cllr Rushworth is making headway with the bus shelter at Longstone. He has spoken to the powers that be at Cornwall Council and the consensus is that it would be willing to sell the land to the resident whose wall abuts the shelter. The Clerk will write and let them know. There is a review of the budget for schoolchildren using buses to transport them to and from school. Cornwall Council is looking to stop funding some of the older children's free passes to colleges.</p> <p>The Space Port is moving forward.</p> <p>Today at County Hall there was the first briefing on the next Local Plan.</p> <p>Cllr Rushworth reported that if the Parish Council took on the maintenance of the Church footpath funding would be provided.</p>	Clerk
15	<b>Bus Shelter at Longstone.</b> Already covered above	
16	<b>Telephone Kiosk.</b> People are undecided about the future use of the telephone box. This item was deferred to the next meeting.	
17	<p><b>Highway Matters</b></p> <p>The Clerk had circulated the response from CORMAC regarding the damage caused to the hedgerows by the tractor fire, stating that the responsibility for reinstatement etc. lies with the landowner. Cllr Masters will have a word with the landowner/s.</p> <p><b>(Cllr Rushworth left the meeting)</b></p> <p>Cllr Smith said that Kier have taken away the bollards in Station Road but have not reinstated the verge or highway, as they were instructed to do by Highways. The Clerk will report this to Cornwall Council Highways.</p> <p>Cllr Daniels has reported the splays as being too high on the turning from Helland to the B3266. The Clerk has reported the same at the Longstone Crossroads. Nothing has been done to date and the Clerk will report these again.</p> <p>The Clerk reported a forthcoming road closure on the Tredinnick Road and Mains Bridge Road St Mabyn, 19<sup>th</sup> – 21<sup>st</sup> August (24hours). This road is already closed at the moment.</p> <p>The Clerk has received a complaint about overhanging trees at Longstone and was instructed to reply that these would be the responsibility of the landowner and not the Parish Council and to point out that the Parish Council does not 'pay' anyone to trim the grass.</p>	<p>DM</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18	<p><b>Car Park.</b></p> <p>The Clerk reported that she has been unable to submit the planning application because Savills has not yet given notice to the tenant about the use of part of the land. Cllr Masters will speak to the tenant farmer and ask if it would be possible to go ahead with erecting the fence to define the area of the car park.</p>	DM
19	<p><b>Correspondence:</b></p> <p>a) Cornwall Council Polling Districts and Polling Places Review. There is no proposed change for St Mabyn. <b>Noted.</b></p> <p>b) Letter from Rural housing Enabler. The Clerk will write and ask for a statement to be fed into the Neighbourhood Plan, possibly in September when the Steering Group may have a draft document to send to them for perusal.</p> <p><b>(Cllr Smith left the meeting)</b></p>	Clerk
20	<b>Finance.</b>	

	<p><b>a) Payments</b> for June and Clerk's salary and PAYE for July. It was <b>RESOLVED</b> to make the payments as follows, <b>proposed by Cllr Daniels, seconded by Cllr Martin with all in favour:</b></p> <ul style="list-style-type: none"> <li>• Cheque 300051 - Sovereign Play Ltd, deposit for seesaw - £573.42</li> <li>• Cheque 300052 – L Coles, Clerk's June salary, expenses and office</li> <li>• Cheque 300053 – B McNary, June and July Bus Shelter &amp; Toilet Cleaning - £200.00</li> <li>• Cheque 300054 – HMRC Direct, Clerk's June PAYE Month 3</li> <li>• Cheque 300055 – L Coles, Clerk's July salary and office</li> <li>• Cheque 300056 – HMRC Direct, Clerk's July PAYE Month 4</li> <li>• Cheque 300057 – Creative Solutions (L Coles), purchase of Notice Boards, £1015.63</li> <li>• Cheque 300058 – Viking Direct, Stationery, toilet supplies and ink - £88.68</li> <li>• Cheque 300059 – St Mabyn Mem. Hall, 2017/18 hire of hall - £292.00</li> <li>• Cheque 300060 – C J Hyde, cemetery maintenance - £100.00</li> </ul> <p><b>b) Bank reconciliations.</b> It was <b>RESOLVED</b> to sign the bank reconciliations for June as being correct, <b>proposed by Cllr Martin, seconded by Cllr Martin with all in favour.</b></p>	
<b>21</b>	<p><b>Any Other Business</b></p> <p>Cllr Grigg said that the Young Farmers have approached him regarding money that is available to plant trees in the village. Cllr Grigg will invite them to a meeting to discuss this further and it will be an agenda item for September.</p> <p>Cllr Martin had circulated a report on the Community Network Area AGM. This was accepted as read and will be an agenda item for future meetings, under Reports.</p>	<p><b>MG</b></p> <p><b>Clerk</b></p>
<b>22</b>	<p><b>Items for Inclusion at future meetings</b></p> <p>As above</p>	
<b>23</b>	<p><b>Date of next Parish Council meeting</b></p> <p>The next meeting of the Parish Council will be held on Tuesday 3<sup>rd</sup> September.</p>	
<b>24</b>	<p><b>Closed Session. (Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were asked to leave the meeting).</b></p> <p>The Members discussed Richard Martin's application for co-option as a Parish Councillor. It was <b>RESOLVED</b> to appoint him, <b>proposed by Cllr Finnamore, seconded by Cllr Masters with all in favour.</b> The Clerk will advise the successful candidate.</p>	<p><b>Clerk</b></p>

There being no further business to transact the Chairman closed the meeting at 9.14pm.

Signed.....Chairman

Date.....

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>