

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn
on Tuesday 5th February 2019, commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), Mrs C Daniels (Vice Chair), D Masters, R Chadwick
A Finnamore, Mrs C Bray and G Smith.

In Attendance: Mrs L Coles, Parish Clerk, Cllr S Rushworth (Cornwall Council)

There was one member of the public present

Item No		Action By
1	Apologies Apologies were received and accepted from Cllr Mrs P Lloyd and Cllr G Martin.	
2	Declarations of Interest a) Agenda items. None declared b) Gifts. None declared.	
3	Consideration of Written requests for Dispensation. None received.	
4	Unitary Councillor's Report. Cllr Rushworth reported that the next big debate for Cornwall Council will be the Budget, and it will be asking for a 4.9% increase. At the last Cabinet meeting the go ahead was given for £¾m to be spent on housing. Ocean Housing has pulled out of the scheme of allocating homes via the Home Choice Register. Cllr Rushworth said that he has reported the potholes at Tredinnick.	
5	Public Participation The member of the public wanted to know what was happening with the Car Park, having seen it published as an item on tonight's agenda. There was some discussion and it was decided that the planned meeting between the Parish Council, the School, the Diocese, the Church and the Community Shop will be scheduled sometime after the 19 th February, to be arranged by the Clerk. It is hoped to have more information at the next Parish Council meeting.	Clerk
6	Response to Public Participation. Responded as above.	
7	Planning a) Planning Applications received before the agenda was finalised: PA19/00241 , Glebe Cottage, Greenwix Road, St Mabyn, Bodmin. Retrospective approval for construction of garden room. Cllrs GM, CB and DM have visited the site and reported that the garden room extension is sympathetic to and does not have an adverse impact on the original building. It was RESOLVED to support this application, proposed by Cllr Masters, seconded by Cllr Bray and all were in favour. PA19/00522 , Land East of garage, 1 Rectory Lane St Mabyn, Bodmin. T1 Beech reduce all around by approximately 2.5m and reshape. T7 Felling of an Ash Tree. It was RESOLVED to support this application proposed by Cllr Masters, seconded by Cllr Daniels with all in favour. b) Planning Applications received after the agenda was published: None c) Cornwall Council Planning Decisions received: None received d) Other Planning Matters.	

	<p>i. Holiday Park. A letter of complaint has been received from angry residents regarding the construction works at the Holiday Park. The Clerk has submitted a copy of this (with personal details redacted) to Cornwall Council and has had a reply from Enforcement which was read out to the Members. It would appear that any works are in line with the permissions granted. However, Cornwall Council has supplied email addresses for complaints about, noise, light pollution etc. A subsequent email has been received from the residents to say that the floodlights being used are impacting severely on their property. The Clerk will submit this information to Neighbourhood and Public Protection Service, email: communityandenvironmentprotection@cornwall.gov.uk and will urge the concerned residents to do the same. Rubbish on the road and traffic congestion will be reported to Highways.</p> <p>ii. Area Team Planning in Cornwall. The Clerk reported that there has been a trial conducted in the Liskeard/Looe network area and this will be rolled out across the county from April 1st. The trial has explored different ways of working with Parish Councils to develop positive working relationships with Local Councils. It has been recognised that decision making requires a more localised approach, as a result of neighbourhood planning. Invitations will be sent to all Local Councils to attend an event in their area to meet the teams.</p>	<p>Clerk</p> <p>Clerk</p>
8	<p>Minutes from the following meetings:</p> <p>a) Parish Council Meeting held on the 4th December 2018. It was RESOLVED that the Minutes of this meeting should be signed by the Chairman as being a true record of the proceedings. Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour.</p> <p>b) Extraordinary Parish Council Meeting held on the 8th January 2019. It was RESOLVED that these minutes reflected a true record of the meeting and should be signed as such, proposed by Cllr Daniels, seconded by Cllr Masters with all in favour.</p>	
9	<p>Matters Arising from the above Parish Council Minutes and Action Tracker. Cllr Smith asked about spaces in the Cemetery. The Clerk has yet to arrange a meeting with Mrs Grigg to take over the administration of the cemetery. The Clerk will chase Kier, Cornwall Council and Western Power for a response to the issue raised at the last meeting (Station Road)</p>	<p>Clerk</p> <p>Clerk</p>
10	<p>Standing Orders. The Clerk had circulated the amendments with a revised copy of Standing Orders, which the Members had looked at. It was RESOLVED to adopt the revised Standing Orders with CALC suggested amendments included, proposed by Cllr Smith, seconded by Cllr Chadwick with all in favour. The Clerk will update the website.</p>	<p>Clerk</p>
11	<p>Community Governance Review – details circulated. Following discussion, it was agreed that the Parish Council is not interested in a Community Governance Review at this stage. The Clerk will advise Cornwall Council.</p>	<p>Clerk</p>
12	<p>King George V Playing Field. The Clerk reported that the Parish Council has received £1000 from the Tesco Bags for Life Grant Scheme towards the purchase of a new see-saw for the</p>	

	<p>playing field. Quotes have been sought and following discussion it was RESOLVED that the Clerk should purchase the see-saw from Sovereign Play at a cost of £2389 plus VAT. Proposed by Cllr Daniels, seconded by Cllr Bray with all in favour. Cllr Masters will ask a local resident if it will be possible for the contractor to access water from his property.</p> <p>Cllr Daniels has the recently purchased picnic table and two benches at her home, as well as the waste bin and new swing seat, which all need to be installed. This will be kept on the Action Tracker to be monitored in the Spring. Cllr Daniels will carry out the monthly inspection in February.</p> <p>The Clerk has received an email from Cornwall Council saying that there have been complaints about the locations of the litter/dog bins in the Parish. It was agreed that the Clerk will reply to Cornwall Council that it has no knowledge of such complaints and has no problem with the locations of the bins as they are. It was reported that the new fencing has stopped people climbing over. The Clerk was asked to remind Wadebridge FC regarding the payment for the use of the field for training.</p>	<p>Clerk</p> <p>DM</p> <p>Clerk</p> <p>CD</p> <p>Clerk</p> <p>Clerk</p>
13	<p>The Village Shop and Public Defibrillator.</p> <p>The Clerk reported that Duchy Defibrillators will be moving the defibrillator from the old shop to St Mabyn Inn in two weeks' time, once the new cabinet has passed testing. Cllr Masters will let the proprietors of the old shop know. Cllr Smith has stepped down from the Community Shop Committee. An important milestone was reached the other week when the first Share Holders meeting was held and a management committee was elected (nine members). Turnover is good and the shop is well used. The Community Shop has received £1000 from the Community Chest.</p> <p>It was reported that the Lease has been signed by both parties and returned to Chisholms, the solicitor. Cllr Smith thanked the Parish Council for its support last year at a critical time. It is hoped to have the Post Office at the Community Shop by the end of March.</p>	<p>DM</p>
14	<p>Neighbourhood Development Plan</p> <p>Cllr Smith has been asked to join the Steering Group Committee and has accepted. At the recent meeting it was agreed that the Minutes of each Steering Group meeting will be circulated to Parish Council Members for information. The second survey is going out this week. Copies will be put in school book bags and the Community Shop will be a collection point. Once the surveys are back and the information has been collated the policies will need to be written. The Cornwall Council Landscape Character assessor will be attending the next meeting of the Steering Group, to be held on the 21st February. A meeting of the Steering Group and Topic Groups will be scheduled following this meeting. The Clerk reported that a bid for £2750 of funding from Locality has been successful.</p>	
15	<p>Footpaths.</p> <p>The Clerk reported the details of the Local Maintenance Partnership for 2019. The Clerk has emailed the details, with a contract for signing to Mr Smith, who has agreed to undertake the cutting of the footpaths.</p> <p>It was agreed that the Contract for cutting King George V Playing Field will be put out to tender. The Clerk will circulate a copy of the present contract to all Members and this will be an agenda item for the next meeting.</p> <p>The Clerk will advertise for tenders.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

16	<p>Highway Matters. The Clerk reported the following road closures: Tredethy Hill to Tredethy Road, Helland, road closed from 7th to 9th February, 09.30 -16.30, weekends included for BT Watergate Lane, St Mabyn, road closed from 15th February to 20th March (24 hrs, weekends included) for South West Water. B3266, Mt Charles to Valley Truckle, road closed from 4th February to 1st April (1900hrs to 0700hrs, weekends included) Carriageway resurfacing CORMAC.</p>	
17	<p>Car Park. Already covered</p>	
18	<p>Celtic Cross. The Clerk reported that the Parish Council has received permission from Cornwall Council to reinstate the Celtic Cross on the Triangle at Cross Hill. There was some discussion about its installation and Cllr Bray will ask Andrew Langdon for advice.</p>	CB
19	<p>Casual Vacancy. It was reported that the vacancy on the Parish Council can now be advertised. The Clerk will see to this.</p>	Clerk
20	<p>Correspondence – circulated to Members. a) Email re Holiday Park at St Mabyn. Already covered. The Clerk will reply b) Invitation to the Camel Valley and Bodmin Moor Protection Society. The Clerk informed the Members of the change of venue for this event. Noted c) CALC Annual Conference 2019. The Clerk will attend this event and has booked a place. Noted d) PCC letter re the police budget. Noted.</p>	Clerk Clerk
21	<p>Finance a) It was RESOLVED to pay the following cheques for December and January, proposed by Cllr Daniels, seconded by Cllr Masters with all in favour to pay: Chq No. 300014 – L Coles, Clerk’s December salary, office and expenses Chq no. 300015 – B McNary, Toilet & Bus Shelter cleaning - £100.00 Chq no. 300016 – HMRC Direct, Clerk’s December PAYE Chq no. 300017 – L Coles, Clerk’s January salary, office and expenses Chq no. 300018 – A1 Tree and Grounds, Invoice 1231 - £288.00 Chq no. 300019 – Liberty Political (L Coles) NDP Survey costs - £411.80 Chq no. 300020 – Liberty Political (L Coles) Survey posting costs - £286.33 Chq no. 300021 – Boscawen CEP, NDP Consultant’s fees - £258.00 Receipts: Locality Funding, NDP, £2750.00 and Tesco Bags for Life Grant £1000.00 b) It was RESOLVED to sign the bank reconciliations for December and January as correct, proposed by Cllr Daniels, seconded by Cllr Chadwick with all in favour. c) It was RESOLVED to pay the Information Commissioners Office Data Protection fee by direct debit, proposed by Cllr Bray, seconded by Cllr Finnamore with all in favour. d) It was RESOLVED that the Feedback Leaflet for the NDP can be paid from the budget allocated for the NDP in the Council’s accounts, if there is no other funding in place when the payment becomes due. Proposed by Cllr Daniels, seconded by Cllr Smith with all in favour.</p>	Clerk
22	<p>Any Other Business. The Clerk reported that there is a Climate Change Conference on the 9th March and that she has booked a place on it and will report back to Council. Cllr Bray asked about a ‘missing’ grit bin and was told that this has not been in situ for some considerable time.</p>	Clerk

	Cllr Masters asked the Clerk for a copy of the Agreement that was drawn up with the Glebe regarding the car park. The Clerk will look for this in the Parish Council records and, if found, let him have a copy.	Clerk
23	Items for inclusion at future meetings Tenders for the Contract at King George V Playing Field	
24	Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this item of the meeting. A discussion was held regarding Members and the Code of Conduct.	
25	Date of next Parish Council Meeting. The next meeting of St Mabyn Parish Council will be held on Tuesday 5 th March 2019, commencing at 7.30pm in St Mabyn Peace Memorial Hall, Wadebridge Road, St Mabyn.	

There being no further business to transact the Chairman closed the meeting at 9.45pm.

Signed.....Chairman

Date.....

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A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>