

St Mabyn Parish Council
Minutes of the Meeting of St Mabyn Parish Council held in the Memorial Hall, St Mabyn,
on Tuesday 4th February 2020, commencing at 7.30pm.

Present: Cllrs: M Grigg (Chairman), G Smith (Vice Chairman), D Masters, G Martin,
Mrs C Bray, Mrs C Daniels, R Chadwick, A Finnamore and R Martin

In Attendance: Mrs L Coles, Parish Clerk, Cllr S Rushworth and Cllr Robin Moorcroft, Cornwall Council
There were 0 members of the public present

Item No		Action By
1	Apologies. Not applicable, all present.	
2	Declarations of Interest a) Agenda Items. Cllr Smith and Cllr Masters declared an interest in item 11, (i) NDP Boundary because they own land and they will not take part in the decision of where the boundary will go. b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received	
4	Unitary Councillor's Report. Cllr Rushworth said that Cllr E Hannaford, portfolio holder for climate change would like all of the parish councils to get involved. The Clerk will agenda this for the next meeting. The waste strategy for Cornwall has now been agreed and Biffa will carry on with the contract. There will be a switch to two weekly collections for black bag waste and recycling but food waste will be collected weekly. The public will be given receptacles for the food waste and wheelie bins for the black bags. The Space Port is ongoing but Heathrow as a destination link has been lost for Newquay Airport. Cllr Robin Moorcroft introduced himself and gave details of his background. Cllr Rushworth will not be standing for this area in the next election but Cllr Moorcroft will. The Chairman thanked Cllr Rushworth for all of his hard work on behalf of St Mabyn Parish Council. Cllr Rushworth said that there is a new DPD coming out re climate change and planning; developers will be asked to spend money on cycle paths and sustainable green areas rather than on roundabouts, roads and traffic issues. Any housing in Zone 3 Flood Plain Areas or on the coast will not be granted permission. There was a discussion about the problems of transport links for public transport and also health and hospital provision.	Clerk
5	Public Participation. No members of the public were present.	
6	Response to Public Participation. Not applicable	
7	Planning a) Planning applications received before the agenda was finalised: None received b) Planning applications received after the agenda was published: None received c) Planning decisions received from Cornwall Council. None received but Cllr G Martin reported that the Department of the Environment has made a comment re drainage on the Chapelfield Site. The entrance to this site is still showing as Chapel Lane and not on the St Tudy Road where it is supposed to be. The Clerk will confirm this Planning. d) Other Planning Matters. There were no other matters to discuss.	Clerk
8	The Minutes of the Parish Council meeting held on Tuesday 3rd December 2019. It was RESOLVED to sign these Minutes as a true record of that meeting, proposed by Cllr Smith, seconded by Cllr G Martin with all in favour.	

9	<p>Matters Arising from the above Minutes.</p> <p>Page 27, item 7d) the Clerk will invite the Environment Agency to the next meeting.</p> <p>Page 27, item 14a) Cllr Masters will ask again about funding for a VAS (speed sign) at Longstone. This will be an agenda item for the next meeting when Council will decide whether to purchase a sign itself.</p> <p>Cllr Finnamore asked about the posts to stop vehicles parking and blocking the entrance to the playing field. The Parish Council decided at a previous meeting to wait until the new car park is installed before taking measures to stop people parking outside the playing field gates.</p> <p>The Clerk will print lists of the Councillors for the Notice Boards, however, the contact number will be for the Clerk.</p> <p>Cllr Masters reported that he has repaired the lights in the public toilets.</p> <p>The cemetery is ongoing and the Clerk is hopeful of a meeting soon.</p> <p>The Clerk will check with the resident who wishes to take over the bus shelter at Longstone that they have applied to the Land Registry.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
10	<p>King George V Playing Field</p> <p>The Clerk reported that Schoolscapes are no longer trading and she will look for an alternative supplier for the chains for the tyre swing.</p> <p>The Clerk will chase up the new 'No Parking' signs for the gates of the playing field.</p>	<p>Clerk</p> <p>Clerk</p>
11	<p>Neighbourhood Development Plan</p> <p>a) Settlement Boundary. Cllr Smith led on this and outlined the detail of the various maps passed round to the Members. Cllr Daniels gave an explanation of how to decide the boundary and what criteria has to be considered and also the principle of infilling and rounding off settlements. Cllr Daniels said that the justification for a decision on the boundary has to be considered very carefully. It was RESOLVED that the Parish Council would wish to have a settlement boundary applied to the Neighbourhood Plan, proposed by Cllr Smith, seconded by Cllr Daniels with all in favour.</p> <p>The design guide was discussed and it was agreed to add window development and overlooking. Cllr Daniels asked everyone to read through the guide and bring any comments back to her. Photographs are needed for the Guide. The Housing Needs Survey was discussed and it was agreed that there needs to be a further public consultation on the boundary and housing allocation. The Clerk will get the maps enlarged for the public to use to highlight preferences. There will be two public meetings, one on an evening and one on a Saturday to give all a chance to attend. The Steering Group will meet in March and bring the results back to the Parish Council.</p> <p>b) Other Matters raised at the public meeting held on 25th January 2020.</p> <p>There is a problem of sewerage in St Mabyn. The NDP recommends that a proper underground survey is carried out by the Environment Agency because the infrastructure is inadequate. The definition of affordable housing was raised; the CPRE definition links affordable to the average wage for the area but Cornwall Council takes the view that it should be 20% off of the open market value.</p> <p>Employment was highlighted and the Plan recognises that to have a thriving, working community employment opportunities are needed. The criteria for who is eligible for local affordable housing is also a concern.</p>	<p>Clerk</p>
12	<p>Footpaths. The Clerk will ask the Contractor for his invoice for the work carried out so far. There is a concern that the Contractor is exceeding the budget for the footpath cutting.</p>	<p>Clerk</p>

	Cllr Finnamore said that the steps on the footpath beside the Church need weeding.	
13	Highway Matters. Already covered	
14	Car Park. The Heads of Terms document had been circulated by the Clerk, it was pointed out that the tenant is named as the School and not the Parish Council. The Clerk will ask Savills to change this. Planning permission has been applied for. Once planning is approved a small subcommittee will be set up to oversee the car park installation.	Clerk
15	Website update. The Clerk is working with the web designer on the new site.	Clerk
16	Emergency Plan. Item deferred to next meeting	
17	Reports a) Community Shop. The Post Office is doing very well and has been awarded an extra £5k per annum from the PO in recognition of its outstanding community contribution. Footfall has increased significantly. b) Community Network Area Meeting. Cllr G Martin reported on the meeting. There is a new police officer for Wadebridge. The Network Area is trying to get S.106 money spent on GP facilities not just on hospitals. Emergency planning was discussed.	
18	Correspondence. Code of Conduct training is available in March none of which is suitable for those Members needing to attend training. It is hoped that there will be another offering later in the year.	
19	Finance a) Payments. It was RESOLVED to make the following payments, proposed by Cllr Smith, seconded by Cllr Finnamore with all in favour: <ul style="list-style-type: none"> • Chq 300093 – L Coles, Clerk. January salary, office and expenses • Chq 300094 – HMRC, Clerk’s January PAYE • Chq 300095 – B McNary, toilet and bus shelter cleaning in January - £100.00 • Chq 300096 – Boscawen CEP, NDP invoice 46 - £28.98 • Chq 300097 – St Mabyn Peace Memorial Hall, hire of hall - £155.65 • Chq 300098 – D Masters, material for repairs to public toilets lights - £39.65 Receipts: £655.00 received in respect of cemetery fees. b) Bank Reconciliations. It was RESOLVED to sign the bank reconciliations for December 2019 and January 2020 as being correct, proposed by Cllr Daniels, seconded by Cllr G Martin with all in favour. c) Purchase of Salt Bin. Deferred to next meeting.	
20	Any Other Business. There was no further business brought forward.	
21	Items for the next agenda <ul style="list-style-type: none"> • Emergency Plan • Salt Bin • Environment Agency • Climate Change • Annual Parish Meeting 	
22	Date of the next meeting. The next Parish Council Meeting will be held on Tuesday 3 rd March 2020 at 7.30pm.	

There being no further business to transact the Chairman closed the meeting at 9.57pm

SignedChairman Dated

A copy of these Minutes and those of previous meetings of the Parish Council can be viewed on the Parish Council Website: <http://www.parish-council.com/StMabyn/>